

MINUTES OF THE KINGMAN COUNTY
BOARD OF COUNTY COMMISSIONERS
ON December 7th, 2020

The Board of Kingman County Commissioners met in the Commission Room of the County Courthouse, Kingman, Kansas on December 7th, 2020. Those present:

John Steffen, Chairman
Fred Foley, Commissioner
Jerry Henning, Commissioner
Carol Noblit, County Clerk
John Caton, County Counselor

Visitors Online: Trace Salzbrenner, Kingman Leader-Courier; Joyce Foley; Shanna Henry; Heather Kinsler; Jerika Francis

Staff: Stan Goetz, HR; Amanda Stucky, Field Appraiser; Mary Schwartz, Health Nurse; Linda Langley, Internal Auditor; Richard Schott, Emergency Manager

Chairman Steffen called the Board of County Commissioners Meeting to order at 8:30 a.m.

The Pledge of Allegiance was said by all in attendance.

Stan Goetz gave an invocation.

Chairman Steffen asked if there was any public comment.

No public comment was made.

Chairman Steffen asked if there were any additions to the agenda.

The County Clerk let the Commissioners know that Becky Luntsford, County Treasurer would like time on the agenda at 10:15 a.m.

Commissioner Henning would like to add an executive session for potential litigation discussion.

MOTION: Commissioner Foley moved to approve the agenda with the addition of Becky Luntsford, County Treasurer and an executive session for potential litigation. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners signed County vouchers in the amount of \$508,130.93.

The County Commissioners signed Road & Bridge vouchers in the amount of \$55113.38.

The County Clerk submitted the November 30th, 2020 Commission Meeting minutes for approval.

MOTION: Commissioner Henning moved to approve the November 30th, 2020 Commission Meeting minutes for approval. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

8:35 a.m. Amanda Stucky, Field Appraiser was in to request a NRP extension for David & Alma Young and that it is their first request.

MOTION: Commissioner Foley moved to approve the NRP extension request for David & Alma Young. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

EXECUTIVE SESSION: Commissioner Henning moved to go into executive session to discuss and employee's evaluation at 8:38 a.m. with Stan Goetz, HR; Linda Langley, Internal Auditor and John Caton, County Counselor pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individuals to be discussed, and will return to open session in the Board meeting room at 9:02 a.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 9:02 a.m. with no binding action taken.

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive session to discuss and employee's evaluation at 9:02 a.m. with Stan Goetz, HR; Linda Langley, Internal Auditor and John Caton, County Counselor pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individuals to be discussed, and will return to open session in the Board meeting room at 9:07 a.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 9:07 a.m. with no binding action taken.

Linda Langley, discussed the Spark funding and checks that will be prepared this week to be signed next week.

Stan Goetz, HR, Planning/Zoning/Wastewater Director discussed our wellness program for the new year.

MOTION: Commissioner Henning moved to approve changing the wellness program with the biometric screening not being done this year and adding it to the physical exam portion of the wellness program.

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive session to discuss and employee's evaluation at 9:15 a.m. with Mendy Frampton, Internal Auditor and John Caton, County Counselor pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individuals to be discussed, and will return to open session in the Board meeting room at 9:35 a.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 9:35 a.m. with no binding action taken.

EXECUTIVE SESSION: Commissioner Foley moved to go into executive session to discuss an employee's performance at 9:40 a.m. with Mary Schwartz, Health Nurse and John Caton, County Counselor pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individual to be discussed, and will return to open session in the Board meeting room at 9:55 a.m. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioner returned to regular session at 9:55 a.m. with no binding action taken.

9:40 a.m. Mary Schwartz, Health Nurse gave an update on the COVID cases in Kingman County.

There is currently 74 active cases, 6 hospitalized and 5 deaths.

Ms. Schwartz submitted new CDC guidelines.

10:00 a.m. John Wimer, Noxious Weed Director was in to see the bids opened for Chemicals.

Chairman Steffen opened bids from the following companies:

Sims submitted a piece by piece bid.

Nutrena all or nothing bid

Van Diest

Red River

Mr. Wimer will submit the breakdown next week of the Chemicals.

EXECUTIVE SESSION: Commissioner Henning moved to go into executive session to discuss an employee's performance at 10:10 a.m. with Mary Schwartz, Health Nurse and John Caton, County Counselor pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individual to be discussed, and will return to open session in the Board meeting room at 10:20 a.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 10:20 a.m. with no binding action taken.

10:20 a.m. Becky Luntsford, County Treasurer was in to request overtime approval.

Commissioners approved Ms. Luntsford's request for overtime.

Ms. Luntsford left the meeting at 10:29 a.m.

10:30 a.m. Richard Schott, Emergency Manager was in with amendments to Memorandum of Agreements for the following: City of Cunningham, St. Pat's and Ninnescah Valley Bank.

Mr. Schott went over Spark funding.

Faucets will be in and installed by the 18th of December for the Courthouse.

The signs are in from All Traffic and being housed at the Road & Bridge. Training will be done for the signs.

Mr. Schott went over his EOC grant that he received of \$52831.00. The amount spent to date is \$49,000.00 and that will leave \$3,828.00 which he is looking at purchasing two Viruskiller machines if they can be delivered by the deadline.

Mr. Schott left the meeting at 11:00 a.m.

EXECUTIVE SESSION: Commissioner Foley moved to go into executive session at 11:00 a.m. with Carol Noblit, County Clerk and John Caton, County Counselor to discuss potential litigation pursuant to the exception under the Kansas Open Meetings Act for discussion matters which would be deemed

privileged under the attorney-client relationship and will return to open session in the Board meeting room at 11:15 a.m. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 11:15 a.m. with no binding action taken.

11:15 a.m. Charles Arensdorf, Public Works Director was in to let they will receive an email from Tim Potter, Public Affairs because the County received an award for another bridge.

Mr. Arensdorf discussed Evan #8 and Evan #6 having a possible bid letting date of February 8, 2021 @ 11:00 a.m. Also, would having a possible online bid procedure.

The Commissioners discussed leaving the meeting time at 8:30 a.m. instead of changing to the afternoon as done in the previous year.

Mr. Arensdorf discussed purchasing a rubber tired Excavator from Foley Equipment in the amount of \$137,000.00.

MOTION: Commissioner Henning moved to approve the purchase of a Caterpillar 2012 M316D Excavator in the amount of \$137,000.00 from Foley Equipment. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Arensdorf submitted a review of the Evan Township Consultation Request.

MOTION: Commissioner Foley moved to approve the Township Consultation request for Evan Township. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Arensdorf discussed the 2021 Biennial Bridge Inspection proposed contract from Kirkham Michael Engineers.

MOTION: Commissioner Foley moved to approve the 2021 Biennial Bridge Inspection contract with Kirkham Michael. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Arensdorf gave an update on Dale #20 Bridge.

Mr. Arensdorf discussed an award of Bridge FF4-24.0 to be financed on a 90%-10% cost share through the Kansas Local Bridge Improvement Program for Fiscal Year 2021.

Mr. Arensdorf discussed the Public Works Winter Safety Day Meeting.

Mr. Arensdorf left the meeting at 11:50 a.m.

11:50 a.m. Sheriff Hill submitted the department reports for June, July, August, September & October 2020.

Sheriff Hill submitted a quote for office furniture for the lobby and some shelving in the amount of \$5,313.27.

MOTION: Commissioner Foley moved to approve the purchase of the furniture in the amount of \$5,313.27. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioners discussed having a joint meeting with the City Commissioners after the first of the year.

Commissioners recessed to the LEC at 12:00 p.m.

Chairman Steffen reconvened the Board of County Commissioners meeting at 1:11 p.m.

Commissioners discussed a quote received from KONE for some repairs and would like a representative to come and talk with them.

Commissioners signed the following abatements, additions and escape:

ABATEMENTS		ABATEMENTS	
2020000111	-5.34	2020000114	-82.66
2020000115	-619.94	2020000116	-23.94
2020000117	-23.94	2020000120	-98.60
2020000121	-12.00	2020000122	-19.12
2020000123	-19.12	2020000124	-19.12
ADDITION			
2020000112	5.34		
2020000113	6,574.00		
2020000125	57.34		
ESCAPE			
2020000119	47.88		

MOTION: Commissioner Henning moved to adjourn the regular board meeting at 1:25 p.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.