

MINUTES OF THE KINGMAN COUNTY
BOARD OF COUNTY COMMISSIONERS
ON November 16th, 2020

The Board of Kingman County Commissioners met in the Commission Room of the County Courthouse, Kingman, Kansas on November 16th, 2020. Those present:

John Steffen, Chairman
Fred Foley, Commissioner (online)
Jerry Henning, Commissioner (online)
Carol Noblit, County Clerk
John Caton, County Counselor (online)

Visitors Online: Trace Salzbrenner, Kingman Leader-Courier; Cjb; Andrea Wood; Vicki; Susan Hubbell, Register of Deeds; Kallie Turner; Leslie Schrag, Economic Development Director; Jerika Francis; Chrissy Bartel; David Lux; Heather Kinsler; Caller 01; Caller 02; Kingman Emergency Manager;

Staff: John Nye, Spark; Mary Schwartz, Health Nurse & Richard Schott, Emergency Manager.

Chairman Steffen called the Board of County Commissioners Meeting to order at 8:30 a.m.

The Pledge of Allegiance was said by all in attendance.

Chairman Steffen gave an invocation.

Chairman Steffen asked if there was any public comment.

No public comment was made.

Chairman Steffen asked if there were any additions to the agenda.

County Clerk Carol Noblit let them know that Charles Arensdorf, Public Works Director will not be in and Leslie Schrag, Economic Development Director had been added.

MOTION: Commissioner Foley moved to approve the agenda with the changes of Charles Arensdorf not coming in and Leslie Schrag being added. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

County Clerk submitted the minutes of the November 10th, 2020 Canvass meeting and the Regular board meeting at November 10th, 2020 Commission meeting for approval.

MOTION: Commissioner Henning moved to approve the minutes of the November 10th, 2020 Commission meeting and County Canvass. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

8:35 a.m. Stan Goetz, HR/Planning/Zoning/Wastewater Director was in with information for the Commissioners for end of year performance reviews. Mr. Goetz also discussed the dates of the reviews.

Mr. Goetz also discussed the pay increase possibility for next year and that he would send an email to each Commissioner for their review before next weeks meeting.

Mr. Goetz left the meeting at 8:50 a.m.

9:00 a.m. Leslie Schrag, Economic Development Director was online and she submitted a draft of the Façade Program for the Commissioners reviewed.

MOTION: Commissioner Henning moved to appropriate \$25,000.00 for the 2021 Kingman County Façade Program if the Cities of Cunningham, Kingman, and Norwich agree before December 31, 2020 to appropriate funding for the 2021 Kingman County Façade Program as follows:

City of Kingman \$15,000.00
City of Norwich \$5,000.00
City of Cunningham \$5,000.00

Should any City decide not to participate, the County will not appropriate any funds. Funds appropriated by a city will be used on a façade located within that city only. The program will require a 50% match of the project total from the building/business owner, a 25% match up to \$2,500.00 of the project total from the County, and 25% match of up to \$2,500.00 from the project location city. An evaluation of the program will take place on or about December 27, 2021. If unused funding remains it will be returned to the appropriating entity. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Clerk submitted quotes for the County Treasurer for a new cooling unit for the Tag Office from the following:

Dixon's LLC \$2,200.00 with 10 yr Warranty on parts; 10 yr Warranty on Compressor and 1yr Labor
Eck Services \$2,160.00

MOTION: Commissioner Foley moved to approve the bid for a new cooling unit for the Tag office from Dixon's LLC in the amount of \$2,200.00. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

9:15 a.m. Richard Schott, Emergency Manager was in to discuss the trailers that were presented last week. Mr. Schott called All Traffic Solutions and they added the traffic data to the trailer and the price was \$43,900.00.

MOTION: Commissioner Foley moved to approve the purchase from All Traffic Solutions for 3 trailers with Spark funding in the amount of \$43,900.00. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Caton let the Commissioners know that he put together a resolution for the approval of expenditure of funds in order to prevent and mitigate the spread of infection disease within the County.

MOTION: Commissioner Henning moved to approve Resolution 2020-R21, **A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF KINGMAN COUNTY, KANSAS APPROVING THE EXPENDITURE OF FUNDS IN ORDER TO PREVENT AND MITIGATE THE SPREAD OF INFECTION DISEASE WITHIN THE COUNTY.** Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

9:24 a.m. John Nye reported that checks are being signed today and they are waiting on receipts from the Kingman Theatre.

Mr. Schott and Mr. Nye left the meeting at 9:35 a.m.

The County Commissioners discussed the check for The Law Company and if it should be sent.

MOTION: Commissioner Henning moved to approve the signing of the check for The Law Company as presented. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Chairman Steffen discussed that he was asked by an individual to put a mask mandate on the County.

Commissioners discussed if a mask mandate is needed and they do not feel that it is needed at this time.

10:00 a.m. Mary Schwartz, Health Nurse was in for the opening of the bid for the Crown Victoria.

Chairman Steffen opened the only bid received from Mary and Brian Schwartz in the amount of \$2,003.

MOTION: Commissioner Foley moved to accept the bid from Mary & Brian Schwartz in the amount of \$2,003.00. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Ms. Scharzt went over the cases for Kingman County. As of 11/13/2020 the County has 65 active cases and total cases since the first case were 230 for Kingman County.

Ms. Schwartz is worried with the Thanksgiving and Christmas holidays coming up.

Ms. Schwartz let the Commissioners know that there are cases in both of the Care homes in the County.

Ms. Schwartz let the Commissioners know that health care providers are in support of a mask mandate.

Ms. Schwartz discussed touchless faucets and toilets being purchased with Spark funding with the following bids:

Dixons LLC \$3,395.00

Eck Services \$5,300.00

Ms. Schwartz would request a written guarantee that they will be installed by end of year.

MOTION: Commissioner Henning moved to approve the bid for Dixon's LLC in the amount of \$3,395.00. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Ms. Schwartz discussed needing a check to Newberry Family Motors in the amount of \$35,918.57.

Ms. Schwartz left the meeting at 10:59 a.m.

MOTION: Commissioner Foley moved to adjourn the regular board meeting at 11:04 a.m. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.