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MINUTES OF THE KINGMAN COUNTY  
BOARD OF COUNTY COMMISSIONERS  
ON May 18<sup>th</sup>, 2020

The Board of Kingman County Commissioners met in the Expo Center North Room, Kansas on May 18<sup>th</sup>, 2020. Those present:

John Steffen, Chairman  
Fred Foley, Commissioner  
Jerry Henning, Commissioner  
Carol Noblit, County Clerk  
John Caton, County Counselor (online)

Visitors online: Jason Jump, Leader-Courier; DeAnna Gerhardt; Larry Landwehr; Ashley Keimig; Suzanne; Caller 01; Roy Riggs, The Law Company; Leslie Schrag, Economic Development Director; Joyce Foley; Sheriff Randy Hill; David Steffen; Greg Graffman.

Staff: Charles Arensdorf, Public Works Director; Mendy Frampton, Expo Center Director; Mary Schwartz, Health Nurse; Richard Schott, Emergency Manager; Becky Luntsford, County Treasurer

Chairman Steffen called the Board of County Commissioners Meeting to order at 8:30 a.m.

The Pledge of Allegiance was said by all in attendance.

Commissioner Foley gave an invocation.

Chairman Steffen asked if there were any additions to the agenda.

Commissioner Foley would like to add tax sale question during Becky Luntsford's time on the agenda.

MOTION: Commissioner Foley moved to approve the agenda with the addition of a question on the tax sale during Becky Luntsford's time on the agenda. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Chairman Steffen asked if there was any public comment.

Larry Landwehr told the Commissioners "Good Morning".

The County Clerk submitted the minutes of the May 11<sup>th</sup>, 2020 Commission Meeting for approval.

MOTION: Commissioner Henning moved to approve the minutes of the May 11<sup>th</sup>, 2020 Commission meeting. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

8:40 a.m. Becky Luntsford, County Treasurer was in to discuss a bill that may be passed in the Senate Tax Committee on property and income tax extension along with tax transparency.

Commissioners discussed approving the Treasurer's request to delay penalties on the second half of taxes.

MOTION: Commissioner Foley moved to delay the penalties on the second half of taxes until August 10, 2020 unless the bill fails to pass. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

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Ms. Luntsford left the meeting at 8:50 a.m.

The Commissioners discussed having the regular meeting being held next week on the 26<sup>th</sup> of May due to Memorial Day on the 25<sup>th</sup>.

8:53 a.m. Roy Riggs, The Law Company gave an update on the Law Enforcement Center project. Mr. Riggs told the Commissioners that the temporary offices should be delivered today.

Mr. Riggs said they have had no COVID-19 issues.

Sheriff Hill discussed the moving of the 911 desks to the new facility.

Sheriff Hill invited the Commissioners to come and review the LEC project. Also, Sheriff Hill asked the Commissioners if they would like to maintain any of the fixtures from the old building.

Commissioner Henning discussed that the fire system could be utilized for the health department.

Hunter, Assistant job site superintendent gave an update on the brick work and the concrete work on the roof.

Sheriff Hill said that he had three 1957 jail cell doors.

The Commissioners said to have the Historical Society have first choice of the doors.

Mr. Riggs left the meeting at 9:13 a.m.

9:14 a.m. Leslie Schrag, discussed the CDBG Grant. The Commissioners decided to make any decisions until her scheduled 10:30 a.m. time.

9:24 a.m. John Caton, County Counselor discussed an email received from Tanner Yost on the guaranty for the windfarm. Mr. Caton recommended approving the guaranty from Tanner Yost.

9:27 a.m. Richard Schott, Emergency Management Director gave the Commissioners a report on the Courthouse visitor statistics. The report showed 218 visitors last week.

Mr. Schott was in with an emergency declaration for the next 60 days as the previous declaration expired Sunday.

MOTION: Commissioner Henning moved to extend the County Emergency Declaration for another 60 days. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

9:32 a.m. Mary Schwartz, Health Nurse was in to let the Commissioners know that we are at Phase 1.5 instead of moving to Phase 2. The gyms and the hair salons may open today by limiting numbers.

Commissioner Henning for Kingman County what businesses is it still effecting.

Ms. Schwartz said the Kingman Theatre is still being affected.

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Commissioners discussed the decisions Ms. Schwartz has made and they appreciate what she has done and they back her decisions.

Ms. Schwartz thanked the Commissioners for their support.

Ms. Schwartz discussed opening up foot care the 1<sup>st</sup> of June.

Ms. Schwartz and Mr. Schott left the meeting at 9:55 a.m.

9:57 a.m. Linda Langley, Internal Auditor was in to review and update the Commissioners on financial reports thru April 30, 2020.

Ms. Langley submitted a year-end cash analysis for the year ending December 31, 2020 and reviewed it with the County Commissioners.

The County Commissioners discussed the upcoming budget process and steps that they can take to help with the burden for the taxpayers.

The Commissioners would like for departments to budget conservatively because valuation is lower.

10:53 a.m. Leslie Schrag, Economic Development Director discussed the CDBG Grant

MOTION: Commissioner Foley moved to approve hiring SCKEDD to write the CDBG Grant for 1750.00. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

11:03 a.m. Charles Arensdorf, Public Works Director was in with bids to open for FAS 607, 1428 Spur and 303 Hot Mix Bids.

Pearson  
APAC  
Cornejo & Son  
Flint Hills

Commissioner Henning discussed that Flint Hills is the company we have used and are currently holding funds for a project that was done because of the work not being sufficient.

MOTION: Commissioner Henning moved to approve the bid from APAC in the amount of \$ pending the Engineer finds the bid. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Arensdorf would like the Commissioners to review and approve KDOT Unofficial Detour Route Agreement for K-14 Bridge south of Kingman.

Scott Mullen, Kansas Department of Transportation was online to discuss the route.

MOTION: Commissioner Foley moved to approve the KDOT Unofficial Detour Route Agreement for K-14 Bridge south of Kingman 14-48 KA-3877-01 in the amount of \$30,000.00 to Kingman County. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

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Mr. Arensdorf submitted review design proposals for Hot Mix Overlays FAS 364 and 607 from

MOTION: Commissioner Henning moved to approve FAS 364 Hot mix overlays design approval from Schwab Eaton in the amount of \$30,800.00. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Foley moved to approve FAS 607 (NW 50<sup>th</sup> Street) Hot Mix Overlays design approval from Schwab Eaton in the amount of \$30,800.00. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Henning moved to move forward on having Josh Beckman submit an application for the North Bridge replacement on the Adams bridge and taking out the South bridge in Adams. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioners discussed the email from Tanner Yost on a guaranty in the amount of \$300,751.00.

Mr. Caton let the Commissioners know that AEP is still obligated to fix any roads that are damaged.

MOTION: Commissioner Foley moved to approve the guaranty from Tanner Yost in the amount of \$300,751.00. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Foley moved to approve a letter of Support for the improvement District. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Arensdorf left the meeting at 11:47 a.m.

11:48 a.m. Amber Hartley, County Appraiser and Amanda Stucky, Field Appraiser were in to discuss an NRP extension for Trent & Jami Viner.

MOTION: Commissioner Foley moved to extend Trent & Jami Viner NRP plan by 30 days. Commissioner Henning seconded the motion. The motion was approved with two votes for and one against.

Ms. Hartley and Ms. Stucky left the meeting at 12:15 p.m.

Chairman Steffen discussed information received from an Attorney in Pratt about some possible tax liability.

12:17 p.m. Sheriff Hill discussed the budget funding for next year.

MOTION: Commissioner Henning moved to adjourn at 12:27 p.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.