

MINUTES OF THE KINGMAN COUNTY
BOARD OF COUNTY COMMISSIONERS
ON March 30th, 2020

The Board of Kingman County Commissioners met in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas on March 30th, 2020. Those present:

John Steffen, Chairman
Fred Foley, Commissioner
Jerry Henning, Commissioner
Carol Noblit, County Clerk
John Caton, County Counselor

Visitors: Jason Jump, The Leader Courier

Staff: Charles Arensdorf, Public Works Director; Stan Goetz, HR/Planning/Zoning/Wastewater Director; Richard Schott, Emergency Manager; Misty Jacobs, Public Works Office Administrator and Mary Schwartz, Health Nurse.

Chairman Steffen called the Board of County Commissioners Meeting to order at 1:00 p.m.

The Pledge of Allegiance was said by all in attendance.

Chairman Steffen gave an invocation.

Chairman Steffen asked if there were any additions to the agenda.

Carol Noblit, County Clerk requested adding Amber Hartley, Appraiser to the end of the Agenda for NRP.

Charles Arensdorf, Public Works Director would like to ask questions during Mary Schwartz's time.

MOTION: Commissioner Foley moved to approve the agenda with the additions of Amber Hartley and Charles Arensdorf's questions during Mary Schwartz's time. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Chairman Steffen asked if there was any public comment and asked if people could hear him alright on the Go To Meeting.

Two in attendance replied that they could hear just fine.

The County Clerk submitted the minutes of the March 23rd, 2020 Commission Meeting for approval.

MOTION: Commissioner Henning moved to approve the minutes of the March 23rd, 2020 Commission meeting. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

1:15 p.m. Charles Arensdorf, Public Works Director was in with the following permits:

1. Haviland Telephone to Lay phone cable between Sections 11 & 12, Township 30, Range 10(Liberty).
2. Haviland Telephone to Lay phone cable between Sections 9 & 16, Township 29, Range 10(Kingman).

Mr. Arensdorf discussed with the County Commissioners the Guaranty Agreement on Flat Ridge 3.

John Caton, County Counselor discussed the Guaranty Agreement with AEP.

Commissioner Henning discussed that AEP was going to come up with 125% until Kirkham Michael gets their road review done.

MOTION: Commissioner Henning moved to approve Amendment No. 1 to Guaranty Agreement with AEP. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Arensdorf let the Commissioners know that AEP are starting some work this week.

Mr. Arensdorf discussed information for the Public Hearing at 1:30 p.m. to review the Regional Solid Waste Management Plan.

Commissioners asked Mr. Arensdorf if AEP is communicating good to him.

Mr. Arensdorf said that AEP is good on communication.

Commissioner Henning asked the Board of Commissioners about offering the Expo Center facility for meetings that the Cities need to hold during COVID-19.

Commissioners agreed to let Cities use the facility for meetings so distancing can be withheld.

Chairman Steffen opened the meeting to Public Hearing for the review of the Regional Solid Waste Management Plan.

Mr. Arensdorf and the Commissioners discussed the Regional Solid Waste Management Plan.

Chairman Steffen asked if anyone had any questions for the Regional Solid Waste Management Plan.

No comments were made.

MOTION: Commissioner Foley moved to approve the Regional Solid Waste Management Plan. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Chairman Steffen discussed Resolution 2020-R8, **A RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A CERTAIN LEASE AGREEMENT DATED AS OF MARCH 23, 2020 BY AND BETWEEN KINGMAN COUNTY, KANSAS, AS LESSEE, AND KANZA BANK, KINGMAN, KANSAS AS LESSOR.**

MOTION: Commissioner Henning approved Resolution 2020-R8. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners read the report received from Leslie Schrag, Economic Development Director.

1:36 p.m. Stan Goetz, HR/Planning/Zoning/Wastewater Director was in and handed the Commissioners copies of what the Fair Labor Board had sent out on the emergency leave. Mr. Goetz reviewed the document with the Commissioners.

Mr. Goetz let the Commissioners know that if an employee wants to use the 80 hours of sick leave he is not requiring the employee to supply a note from the doctor. He is just requiring a leave form filled out by the employee.

The Commissioners discussed what would happen if we were to shut down and employees would have to work from home.

Carol Noblit, County Clerk let the Commissioners know that it could be done for most things but her Election system can only be accessed in the office.

The Commissioners would like for Ms. Noblit to get with Choose Networks and find out what it would take to get a system for employees to be able to work from home.

Ms. Noblit let the Commissioners know that she would look into it and let them know.

The County Commissioners signed Road & Bridge vouchers in the amount of \$46,154.16.

The County Commissioners signed County vouchers in the amount of \$247,161.91.

EXECUTIVE SESSION: Commissioner Henning moved to go into executive session with Stan Goetz, HR and John Caton, County Counselor at 1:27 p.m. to discuss an individual employee's performance pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed and they will return to open session in the Board meeting room at 1:37 p.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 1:37 p.m.

MOTION: Commissioner Foley moved to approve vacation extensions for three employees. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

1:38 p.m. Mary Schwartz, Health Nurse was in with an update the Commissioners that there is currently 368 cases in the State of Kansas. No cases in Kingman County as of this meeting. Ms. Schwartz let Commissioners know that she feels that will change.

John Caton asked Ms. Schwartz if you have to use private labs for testing.

Ms. Schwartz let them know that KDHE prioritizes who they test and private labs take all tests.

Mr. Arensdorf let Ms. Schwartz and the Commissioners know the procedures that he has started out at the Public Works Department.

Mr. Arensdorf asked what happens if they have someone come up positive, what should be done?

The Commissioners discussed what could be done.

Ms. Schwartz discussed what she would recommend them do if they have a positive case.

EXECUTIVE SESSION: Commissioner Henning moved to go into executive session with Charles Arensdorf, Public Works Director; Misty Jacobs, Public Works Office Administrator; Mary Schwartz, Health Nurse; Stan Goetz, HR and John Caton, County Counselor at 3:09 p.m. to discuss an individual employee's evaluation pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed and they will return to open session in the Board meeting room at 3:20 p.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 3:20 p.m. with no binding action taken.

EXECUTIVE SESSION: Commissioner Henning moved to go into executive session with Charles Arensdorf, Public Works Director; Stan Goetz, HR and John Caton, County Counselor at 3:22 p.m. to discuss an individual employee's evaluation pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed and they will return to open session in the Board meeting room at 3:38 p.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 3:38 p.m. with no binding action taken.

3:38 p.m. Richard Schott, Emergency Manager was in with a Status Report for the Commissioners.

Mr. Schott let the Commissioners know that he has received a part of his order for PPE equipment.

Mr. Schott let the Commissioners know that Porch Angels has been established to help get resources to people that are staying at home.

Commissioner Henning asked if information is getting out to people who don't have internet access.

Mr. Schott said that they are getting as much out as possible.

3:55 p.m. Amber Hartley, Appraiser discussed an extension for Mark Turner on his NRP. This would be Mr. Turner's first extension.

MOTION: Commissioner Henning moved to approve Mark Turner's extension on his NRP. Commissioner Foley seconded his motion. The motion was approved upon the unanimous vote of the County Commissioners.

Ms. Hartley discussed another NRP that has almost finished but COVID-19 has put a halt on construction.

Commissioners asked Ms. Hartley to check and see if the NRP could be set as finished because the owner is so close to being done.

Ms. Hartley let the Commissioners know that she will check but a full home inspection can not be done at this time.

Chairman Steffen let the Commissioners know that the Sales Tax received for February is \$59,163.99.

The Commissioners discussed that there meeting time will be at 8:30 a.m. Monday at the Expo Center North Room.

MOTION: Commissioner Foley moved to adjourn the regular board meeting at 4:22 p.m. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.