

MINUTES OF THE KINGMAN COUNTY
BOARD OF COUNTY COMMISSIONERS
ON July 1st, 2019

The Board of Kingman County Commissioners met in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas on July 1st, 2019. Those present:

John Steffen, Chairman
Fred Foley, Commissioner
Jerry Henning, Commissioner
Carol Noblit, County Clerk
John Caton, County Counselor

Visitors: Jason Jump, Kingman Leader Courier; Gayle Dye; Carol Voran; Andrea Wood, Extension Agent; Kallie Turner, Extension Agent; Melissa Romme, Auditor with Adams, Brown, Beran & Ball.

Staff: Linda Langley, Internal Auditor; Cindy Chrisman-Smith, Health Nurse; Stan Goetz, HR/Planning/Director; and Charles Arensdorf, Public Works Director.

Chairman Steffen called the Board of County Commissioners Meeting to order at 8:00 a.m.

The Pledge of Allegiance was said by all in attendance.

Chairman Steffen asked if there were any additions to the agenda.

John Caton, County Counselor would like to discuss a date for training of Open Meetings.

MOTION: Commissioner Henning moved to approve the agenda with the addition of discussing a date for Open Meetings training. Commissioner Foley seconded the motion. The motion was approved with a unanimous vote of the County Commissioners.

Chairman Steffen asked if there was any public comments.

No comments were given.

The Commissioners discussed the date for Open Meetings training and would like for the afternoon of July 15th to be set for that.

The County Clerk submitted the minutes of the June 24th, 2019 Commission Meeting for approval.

MOTION: Commissioner Foley moved to approve the minutes of the June 24th, 2019 Commission Meeting. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The Commissioners discussed the Kingman County KAC delegate for 2019. The delegate will be John Steffen and 1st Alternate will be Jerry Henning.

8:25 a.m. Andrea Wood, Extension Agent and Kallie Turner, Extension Agent were in with their 2020 budget request of \$163,098 which is a slight increase from the 2019 budget. Ms. Wood discussed the increase was to help with the charging of the use of the Expo Center starting in 2020.

Ms. Wood let the Commissioners know that the Cookies for College is to be held Thursday, July 25, 2019 at 9:00 a.m. and would like their help on judging.

Ms. Wood let the Commissioners know that they had 44 attendees for the 4-H Camp this year.

Ms. Turner discussed the upcoming fair and the pins for the livestock being limited because not being able to use the state fair panels.

Ms. Wood and Ms. Turner gave quarterly reports to the Commissioners.

Ms. Wood, Ms. Turner left the meeting at 8:54 a.m.

8:55 a.m. Melissa Romme, Auditor was in with the audit report. Ms. Romme reviewed the management letter and the Governance letter with the Commissioners.

Ms. Romme reviewed the Independent Auditor's report, the financial statements and the summary expenditures. The report shows no budget violations for the County.

Linda Langley and Ms. Romme presented a draft of the 2020 budget for Kingman County. Ms. Romme said that there will need to be budget cuts to remain under the tax lid.

Ms. Romme left the meeting at 10:28 a.m.

10:29 a.m. Cindy Chrisman-Smith, Health Nurse was in to talk about the VaxCare contract with the County Commissioners. Ms. Smith asked Mr. Caton when he had a meeting scheduled for VaxCare. Mr. Caton let Ms. Smith know that he has a meeting at 11:00 a.m. on July 5th with VaxCare. Ms. Smith would like to be included with the conference call on July 5th.

Ms. Smith was in with the SFY 2020 KDHE Aid to local list of grant awards for the Commissioners to review and the amount Kingman County will be rewarded is \$22,224.28.

Ms. Smith submitted Contract Attachment No. 1, Contract Attachment No. 3 and the KDHE Aid to Local Program Universal Contract with an effective date of July 1, 2019 to be signed.

The Commissioners would like John Caton, Counselor to review the contracts and discuss next week.

Ms. Smith left the meeting at 11:00 a.m.

Ms. Langley left the meeting at 11:07 a.m.

The County Commissioners signed the following abatements:

ABATEMENTS	
2019000293	-66.12
2019000294	-1144.18

11:08 a.m. Charles Arensdorf, Public Works Director was in with a permit for Cox Communications-Road Crossing-Communications Cable-South Valley St.-Cunningham, KS-Twp 28 Range 10W(Rural).

Mr. Arensdorf brought in the contracts for Phase II Hot Mix Overlay FAS 1428-South of Mt. Vernon to be signed by the Commissioners.

Mr. Arensdorf discussed with the County Commissioners that he will meet with Kirkham Michael Engineers on Monday, July 8th, 2019 to discuss bridge #FAS 12 & X-21-2.

Mr. Arensdorf left the meeting at 11:33 a.m.

11:33 a.m. Linda Langley, Internal Auditor was in with some information that they had requested on delinquent taxes

11:48 a.m. Stan Goetz, HR/Planning/Zoning/Wastewater Director was in with a building permit for the following:

1. Valerie Bowers for a House in Section 12, Township 27, Range 07W (White).

Mr. Goetz discussed the Choose Networks doing an audit and it will now be handled by the individual offices.

Mr. Goetz left the meeting at 11:53 a.m.

Commissioner Steffen discussed with the Commissioners that he spoke with Ryan Nance with Phillips 66 Pipeline would like for him to set a time to talk with the Commissioners.

12:05 a.m. Susan Hubbell, Register of Deeds was in to let the Commissioners know that her computers are fine in her office and no upgrades are needed.

Ms. Hubbell left the meeting at 12:09 a.m.

John Caton, County Counselor let the Commissioners know that the Open Meeting training will be at noon on July 15th, 2019.

The County Commissioners signed Road and Bridge vouchers in the amount of \$79,611.61.

The County Commissioners signed a County voucher in the amount of \$393,691.47.

MOTION: Commissioner Foley moved to adjourn the regular board meeting at 12:12 p.m. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.