

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON September 24th, 2018

The Board of Kingman County Commissioners met in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas on September 24th, 2018. Those present:

John Steffen, Chairman
Fred Foley, Commissioner
Jerry Henning, Commissioner
Carol Noblit, County Clerk
John Caton, County Counselor

Visitors: Gayle Dye; Larry Landwehr; Jason Jump, Leader-Courier; Carol Voran and Doug Lloyd, Lloyd Architects.

Staff: Stan Goetz, HR/Planning/Zoning/Wastewater Director; Sheriff Randy Hill; Cindy Chrisman-Smith, Health Nurse; Susan Hubbell, Register of Deeds; Mark Schnittker, Courthouse Maintenance; Misty Jacobs, Public Works Office Assistant and Charles Arensdorf, Public Works Director.

Chairman Steffen called the regular Board of County Commissioners to order at 8:00 a.m.

Chairman Steffen asked if there were any additions to the agenda.

County Clerk mentioned that Cindy Chrisman-Smith, Health Nurse would like to be added at 8:30 a.m.

MOTION: Commissioner Foley moved to approve the agenda with the addition of Cindy Chrisman-Smith, Health Nurse. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Chairman Steffen asked if there was any public comment. No public comment.

The County Clerk submitted the minutes from the September 17th, 2018 Commission Meeting for approval.

MOTION: Commissioner Henning moved to approve the minutes of the September 17th, 2018 Commission Meeting. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

John Caton, County Counselor let the Commissioners know that he had a letter for review on the KDOT Task Force.

MOTION: Commissioner Henning moved to amend the approval of the agenda to add the discussion of the letter for the KDOT Task Force. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

8:15 a.m. Todd Lawson, Field Appraiser was in to discuss an NRP extension request from Scott Mueller for 90 days.

MOTION: Commissioner Henning moved to approve the 90 day extension. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners reviewed a letter that John Caton had put together for the KDOT Task Force. MOTION: Commissioner Foley moved to approve the letter for the KDOT Task Force. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

8:25 a.m. Stan Goetz, HR/Planning/Zoning/Wastewater Director was in and submitted a resignation from Amber Barrati from the Sheriff's Office as of October 12th, 2018.

Commissioners accepted the resignation from Amber Barrati.

Mr. Goetz submitted the following building permits:

1. Scotty Jergenson for a garage in Section 26, Township 28, Range 05W.
2. Ezra Olson for a house in Section 34, Township 27, Range 07W.
3. Tim Peppard for a storage shed in Section 3, Township 27, Range 05W.
4. George Viney for a garage/workshop in Section 8, Township 28, Range 05W.
5. Genelle Strong for a storage shed in Section 34, Township 27, Range 05W.

8:33 a.m. Cindy Chrisman-Smith, Health Nurse was in with an update for the Commissioners on the Flu Shot drive thru exercise that was held on Friday, September 21, 2018.

Ms. Smith said that they gave shots to 67 vehicles and a total of 100 shots were given.

Ms. Smith left the meeting at 8:38 a.m.

The County Commissioners reviewed the State Holidays for 2019 and discussed a ½ day for Christmas Eve.

MOTION: Commissioner Foley moved to approve the State Holidays for the County Holidays with the addition of a ½ day on Christmas Eve. Commissioner Steffen seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Goetz was in to discuss the Sempra conference call that John Caton and himself had last Tuesday.

9:00 a.m. Richard Batchellor, County Appraiser was in to see the Commissioners. The Commission read a letter received from the State of Kansas stating that the Appraisers office is in compliance.

EXECUTIVE SESSION: Commissioner Foley moved to go into executive session at 9:08a.m. with Stan Goetz, HR; Richard Batchellor, County Appraiser and John Caton, County Counselor to discuss an individual employee's evaluation pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and they will return to open session in the Board meeting room at 9:23 a.m. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 9:23 a.m. with no binding action taken.

The County Appraiser and Todd Lawson, Field Appraiser was in to discuss an NRP that was filed.

Mr. Batchellor and Mr. Lawson left the meeting at 9:28 a.m.

9:30 a.m. Sheriff Randy Hill was in with the Emergency Manager grant fund for the Commissioners to sign. Chairman Steffen signed the application. Sheriff Hill left the meeting at 9:34 a.m.

Chairman Steffen opened correspondence from the Council on Aging which included the minutes from their last meeting.

9:41 a.m. Mark Schnittker, Courthouse Maintenance and Doug Lloyd, Lloyd Architects were in to talk about the window project RFP.

The Commissioners discussed the windows they would like to be in the RFP.

Mr. Lloyd let the Commissioners know that he will make the changes and get it to the County Clerk tomorrow.

10:39 a.m. Charles Arensdorf, Public Works and Misty Jacobs, Office Administrator were in to discuss office equipment and the Kansas Department of Labor audit on what they currently have. Ms. Jacobs submitted bids from Office Solutions and Office Plus:

Option 1:

10500 Series Desk Wooden, Laminate Qty-2 with installation included

Office Plus Price: \$2748.39

Office Solution Price: \$3012.23

Option 2:

38000 Series Desk Steel Framed Qty-2 with Installation included

Office Plus Price: \$4258.73

Office Solution Price: \$4335.50

MOTION: Commissioner Henning moved to approve the bid from Office Plus for (2) Steel Framed 38000 Series Desks in the amount of \$4258.73. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Ms. Jacobs left the meeting at 10:53 a.m.

Mr. Arensdorf submitted the August Financial Reports for the Commissioners to review.

Mr. Arensdorf let the Commissioners know that the Valley Street repairs in Cunningham are set to start September 25, 2018.

Mr. Arensdorf discussed the 2019 Hot Mix Program. Cornejo-US 54 east of Kingman is scheduled for spring of 2019 to mill & replace. Also, would like to schedule McArthur Rd. SE 20 St with a January or February letting.

Mr. Arensdorf let the Commissioners know that he will probably have around \$900,000.00 in .75% sales tax funds available to add some hot mix overlay.

Mr. Arensdorf left the meeting at 11:20 a.m.

County Commissioners signed County Vouchers in the amount of \$59,700.23.

MOTION: Commissioner Henning moved to adjourn the regular board meeting at 11:21 a.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.