

MINUTES OF THE MEETING  
OF THE BOARD OF COUNTY CANVASSERS  
ON August 13<sup>th</sup>, 2018

Canvasser Steffen called the Board of County Canvassers to order at 8:00 a.m.

The Pledge of Allegiance was said by all in attendance.

Carol Noblit, County Election Officer presented the Board of Canvassers the Poll Books, Tally Books and 24 Provisional Ballots.

The Board of Canvassers reviewed the 24 Provisional Ballots and decided that 15 Provisionals would be Counted and 9 Provisionals were not eligible to be counted.

The Provisionals were given to the Special Counting Board (Amber Hartley, Tiffany Aumiller and Stan Goetz) for them to count.

The Canvassers recessed the meeting at 8:15 a.m.

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
ON August 13<sup>th</sup>, 2018

The Board of Kingman County Commissioners met in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas on August 13<sup>th</sup>, 2018. Those present:

John Steffen, Chairman  
Fred Foley, Commissioner  
Jerry Henning, Commissioner  
Carol Noblit, County Clerk  
John Caton, County Counselor

Visitors: Gayle Dye; Larry Landwehr; Jason Jump, Leader-Courier; Daniel Blaha; Carol Voran; Heath Weninger; Melissa Ward; Republican Representative; Shanna Henry and John Riggins, P.E. Vice President, Kirkham Michael.

Staff: Amber Hartley, Deputy Appraiser; Stan Goetz, HR/Planning/Zoning/Wastewater Director; Linda Langley, Internal Auditor; Sheriff Randy Hill; Mark Schnittker, Courthouse Maintenance and Charles Arensdorf, Public Works Director.

Chairman Steffen called the regular Board of County Commissioners to order at 8:15 a.m.

Chairman Steffen asked if there were any additions to the agenda.

MOTION: Commissioner Foley moved to approve the agenda as presented. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Chairman Steffen asked if there was any public comment.

Carol Voran discussed information she had.

The County Clerk submitted the minutes from the August 6<sup>th</sup>, 2018 Commission Meeting for approval.

MOTION: Commissioner Foley moved to approve the minutes of the August 6<sup>th</sup>, 2018 Commission Meeting. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

8:30 a.m. Sheriff Randy Hill brought in a late quote for financing from Conway Bank in Norwich that is higher. Sheriff Hill asked Linda Langley to be present to discuss the funding for the vehicles and would like to lease the vehicles this time and in future save the funds to purchase and not lease.

Sheriff Hill let the Commissioners know that Kanza Bank had the best interest rate and would like to ask approval.

MOTION: Commissioner Steffen moved to accept the Kanza Bank interest rate for the purchase of the interceptors. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Sheriff Hill left the meeting at 8:37 a.m.

8:37 a.m. Linda Langley, Internal Auditor reviewed the monthly report with the County Commissioners.

MOTION: Commissioner Foley moved to approve the Tax Credit application for the step replacement on the Courthouse Step. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Chairman Steffen opened a letter received from Cunningham EMS and it was their bank statement.

9:13 a.m. Stan Goetz, HR/Planning/Zoning/Wastewater Director was in to discuss that the Department of Labor was in last week to do an audit and will get us a report.

Mr. Goetz submitted information on an ADA transition plan and the need for a ADA Coordinator. Mr. Caton let Mr. Goetz know that he will work on an ADA transition plan.

Mr. Goetz went over the Department Head Minutes with the County Commissioners.

Mr. Goetz let the Commissioners know that the Blue Cross/Blue Shield Kickoff Meeting for the County is this week on the 15<sup>th</sup>. There is three meetings scheduled for that day.

Recess the County Commission Meeting at 9:25 a.m.

Reconvene the Board of County Canvassers at 9:25 a.m.

The County Election Officer submitted the final canvass of votes with the addition of the Provisional Ballots accepted.

MOTION: Canvasser Henning moved to accept and approve the totals of the County Canvass. Canvasser Foley seconded the motion. The motion was approved upon the unanimous vote of the County Canvassers.

MOTION: Canvasser Foley moved to adjourn the Board of Canvassers at 9:37 a.m. Canvasser Henning seconded the motion. The motion was approved upon the unanimous vote of the County Canvassers.

Reconvene the County Commission Meeting at 9:38 a.m.

Mr. Goetz submitted the following building permit:

1. Glen Berg for a house in Section 25, Township 27, Range 5W (Evan).

Mr. Goetz discussed with the County Commissioners if they had any questions about the meeting with Sempra from last week.

EXECUTIVE SESSION: Commissioner Foley moved to go into executive session at 9:50 a.m. with Stan Goetz, HR and John Caton, County Counselor to discuss an individual employee's performance pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and they will return to open session in the Board meeting room at 9:56 a.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 9:56 a.m.

MOTION: Commissioner Henning moved to approve shared leave for an employee. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive session at 10:05 a.m. with Stan Goetz, HR and John Caton, County Counselor to discuss an individual employee's performance pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and they will return to open session in the Board meeting room at 10:15 a.m. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 10:15 a.m. with no binding action taken.

The County Commissioners reviewed RFP (Request for Proposal) for the Law Enforcement Center.

Mr. Caton discussed having a design build team.

Commissioner Henning discussed wording on the bottom of page 8 that doesn't need to be included in the RFP because it may throw people off.

The Commissioners discussed the selection committee being consisted of County Commissioners; Sheriff Randy Hill; City Chief of Police Lux and Stan Goetz, Communications Coordinator.

Mr. Caton let the Commissioners know that they need to be realistic on their request.

10:59 a.m. Charles Arensdorf, Public Works Director and John Riggins, P.E. Vice President for Kirkham Michael was in with the North Main inspection contract for approval by the Commissioners.

Commissioner Henning wanted to know if they use the KDOT standards for the project,

Mr. Riggins said there is a one year warranty on the materials and workmanship.

MOTION: Commissioner Foley moved to approve the engineering services agreement between Kirkham Michael and Kingman County. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Arensdorf reviewed the July financial reports with the County Commissioners.

Mr. Arensdorf reviewed a township consultation request from Hoosier Township with the County Commissioners.

MOTION: Commissioner Foley moved to do the township consultation for Hoosier Township. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Arensdorf discussed contract Seal Coat product called "Mastic" received from Hall Brothers, Inc. with the Commissioners.

Commissioners agreed to use this product from the Hall Brothers, Inc.

Mr. Arensdorf let the County Commissioners know that he has scheduled a bid opening for the RCB Extensions for South of Cunningham on August 27, 2018 at 11:00 a.m.

Mr. Arensdorf and Mr. Riggins left the meeting at 12:15 p.m.

The County Commissioners signed the County vouchers in the amount of \$166,724.16.

The County Commissioners signed Road & Bridge vouchers in the amount of \$33,393.29.

The County Clerk submitted a quote received from Great American Hardwood Flooring, Inc. in the amount of \$3,300.00 for the flooring in the Register of Deeds Office due to water damage.

The County Commissioners would like to have at least two bids received for the flooring in the Register of Deeds office.

MOTION: Commissioner Henning moved to adjourn the regular board meeting at 12:48 p.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Clerk.