

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON July 30th, 2018

The Board of Kingman County Commissioners met in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas on July 30th, 2018. Those present:

John Steffen, Chairman
Fred Foley, Commissioner
Jerry Henning, Commissioner
Carol Noblit, County Clerk
John Caton, County Counselor

Visitors: Gayle Dye; Larry Landwehr; Jason Jump, Leader-Courier; Daniel Blaha and Carol Voran.

Staff: Mark Schnittker; Cindy Chrisman-Smith, Health Nurse; Stan Goetz, HR/Planning/Zoning/Wastewater Director; Linda Langley, Internal Auditor; Becky Luntsford; Deputy Treasurer; Susan Hubbell, County Register of Deeds and Charles Arensdorf, Public Works Director.

Chairman Steffen called the regular Board of County Commissioners to order at 8:00 a.m.

The Pledge of Allegiance was said by all in attendance.

Chairman Steffen asked if there were any additions to the agenda.

Chairman Steffen would like to add LEC RFP information.

Commissioner Foley would like to add Recycle information.

MOTION: Commissioner Henning moved to approve the agenda with the addition of LEC RFP information and Recycle information. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Chairman Steffen asked if there was any public comment.

Larry Landwehr let the Commissioners know that he went to the hospital meeting about the USDA loan and asked information about the interest rate and could not get an answer on what the interest rate is currently and what it will be with the USDA loan.

Carol Voran discussed that everyone needs to be truthful and forthcoming.

The County Clerk submitted the minutes from the July 23rd, 2018 Commission Meeting for approval.

MOTION: Commissioner Foley moved to approve the minutes of the July 23rd, 2018 Commission Meeting. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners signed Road & Bridge Vouchers in the amount of \$253,054.52.

MOTION: Commissioner Henning moved to approve the insurance settlement with a County damage claim. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioner Foley let the Board know that he received a call from Nisley and they will offer for \$10.00 a month and will pick up once a month for homeowners out in the County.

8:24 a.m. Mark Schnittker, Courthouse Maintenance and Susan Hubbell, Register of Deeds were in to discuss water damage that she is having in her office due to the air conditioner. Ms. Hubbell let the Commissioners know that she has had damages to the floor, vault door and paper supplies.

Ms. Hubbell let the Commissioners know that when the power goes off it effects the breaker box in her office.

The Commissioners instructed Mr. Schnittker and Ms. Hubbell to call insurance. Also, they would like for Mr. Schnittker to get the breaker boxes fixed.

Ms. Hubbell left the meeting at 8:40 a.m.

Mr. Schnittker discussed the ditch east of the Courthouse and that it needs to be cleaned out to allow drainage.

Commissioner Henning let Mr. Schnittker know that he would talk with the City.

Mr. Schnittker let the Commissioners know that the window document for RFP is ready but there had been a few changes in the document.

Commissioners would like to know what the exact changes were made before continuing so Mr. Caton will review and get back with the Board of County Commissioners.

Mr. Schnittker left the meeting at 8:54 a.m.

8:55 a.m. Stan Goetz, HR/Planning/Zoning/Wastewater Director submitted the following building permits to the Commissioners:

1. Don Brittain for a cabin in the NW4 SW4 of Section 26, Township 28, Range 05W.
2. Joshua & Carrie Knee for a house in Section 22, Township 29, Range 09W.
3. Kaleb Howell for a house addition in Section 24, Township 27, Range 05W.

Mr. Goetz let the Commissioners know that he has been talking with a landowner about compliance and hasn't gotten to far.

Mr. Goetz let the Commissioners know that August 8th, 2018 The Department of Labor will be in to audit the facility buildings.

Mr. Goetz let the Commissioners know that August 6th, 2018 Rich Nerzig, Sempra and Trish Voth, Attorney will be in to talk with the Commissioners.

Mr. Goetz let the Commissioners know that August 15th, 2018 will be the kickoff meeting for 2019 BC/BS.

Mr. Goetz left the meeting at 9:21 a.m.

9:22 a.m. Todd Lawson, Field Appraiser and Richard Batchellor, County Appraiser were in with an NRP Extension request for Billy Wood.

MOTION: Commissioner Foley moved to approve the NRP Extension request for Billy Wood. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

9:29 a.m. Cindy Chrisman-Smith, Health Nurse and Linda Langley, Internal Auditor were in to discuss the business agreement for the VaxCare vendor. Mr. Caton let the Commissioners know that the agreement was okay after reviewing it.

Ms. Smith went over figures that the Commissioners had requested last week.

Ms. Smith discussed with the Commissioners what the budget amount need to be to cover the cost of the vaccinations.

Ms. Smith and Ms. Langley left the meeting at 10:00 a.m.

10:00 a.m. Sheriff Randy Hill was in to open Vehicle bids from the following:

Lubbers Brothers, Cheney, KS
(4) 2018 Ford Interceptors \$105,096.72

Rusty Eck Ford, Wichita, KS
(4) 2018 Ford Interceptors \$104,400.00

Newberry Family Motors, Kingman, KS
(4) 2018 Ford Interceptors \$104,476.00

MOTION: Commissioner Foley moved to approve the bid from Newberry Family Motors, Kingman KS in the amount of \$104,400.00 to match the bid from Rusty Eck Ford according to the County local bid policy. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Sheriff Hill left the meeting at 10:12 a.m.

The County Commissioners signed the following abatements:

ABATEMENTS	
2018000170	\$-232.08
2018000171	\$-225.30
2018000172	\$-322.51
2018000173	\$-631.08
2018000174	\$-660.98
2018000175	\$-785.10

10:13 a.m. Stan Goetz, HR/Planning/Zoning/ Wastewater Director was in to request an executive session.

EXECUTIVE SESSION: Commissioner Foley moved to go into executive session at 10:15 a.m. with Stan Goetz, HR and John Caton, County Counselor to discuss an individual employee's performance pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel

matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and they will return to open session in the Board meeting room at 10:33 a.m. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 10:33 a.m. with no binding action taken.

10:41 a.m. Linda Langley, Internal Auditor was in to go over budget cuts with the County Commissioners.

Commissioners agreed that they need to reduce her revenue by \$75,000.00 in the Health department's budget because of Vaxcare. Also, Ms. Langley will take an extra \$50,000.00 of the Employee Benefits for 2018 to help with the carry over revenue for 2019.

11:37 a.m. Charles Arensdorf, Public Works Director was in to open Petroleum Bids from the following:

Farmers Coop Equity Isabel

Unleaded	\$2.74 gal
#1 Diesel	\$2.91 gal
#2 Clear Diesel	\$2.72 gal

Farmers Coop Elevator, Pretty Prairie

Unleaded	\$2.709 gal
#1 Diesel	\$2.819 gal
#2 Clear Diesel	\$2.619 gal

Southwest Kansas Coop

Unleaded	\$2.59 gal
#1 Diesel	\$2.78 gal
#2 Clear Diesel	\$2.59 gal

MOTION: Commissioner Foley moved to approve the low bid from Southwest Kansas Coop. Commissioner Henning seconded the motion. The motion was approved with a majority vote from Commissioner Henning and Commissioner Foley. Commissioner Steffen abstained from the vote.

The County Commissioners signed the bid acceptance Notice of Award for the North Main Project.

Mr. Arensdorf submitted a code of conduct form for the Safety Project for the road North of Murdock.

Mr. Arensdorf discussed the GO Bond surplus money and that he would like the reimbursement check for the guard rail accident to be deposited into the General fund.

Mr. Arensdorf left the meeting at 11:53 a.m.

11:54 a.m. Susan Hubbell, Register of Deeds was in with information for the Public Improvement Awards Competition for 2018 2018 City & County by the Kansas Association of Counties. Ms. Hubbell would like to submit information for Kingman County.

Ms. Hubbell let the Commissioners know that there is a list of Counties that will be going to Washington to speak with the President and she would like them to think about going because they are the voice of the people. Ms. Hubbell said it is an honor to be invited to the White House.

Commissioner Henning thoughts were that our Representatives are who we voted for to represent us and we should not use taxpayer's dollars to do this.

Ms. Hubbell submitted a class for Essentials of County Government that would be good to attend on Thursday, August 23rd, 2018 from 9am to 3 p.m.

Ms. Hubbell was in to discuss an issue she has with a document that was filed.

Ms. Hubbell left the meeting at 12:11 p.m.

EXECUTIVE SESSION: Commissioner Foley moved to go into executive session at 12:16 p.m. with Stan Goetz, HR; Becky Luntsford, Deputy Treasurer and John Caton, County Counselor to discuss an individual employee's performance pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and they will return to open session in the Board meeting room at 12:38 p.m. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 12:38 p.m. with no binding action taken.

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive session at 12:40 p.m. with Stan Goetz, HR to discuss an individual employee's performance pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and they will return to open session in the Board meeting room at 12:45 p.m. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 12:45 p.m. with no binding action taken.

EXECUTIVE SESSION: Commissioner Henning moved to go into executive session at 12:45 p.m. with Stan Goetz, HR; Becky Luntsford, Deputy Treasurer and John Caton, County Counselor to discuss an individual employee's performance pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and they will return to open session in the Board meeting room at 12:50 p.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 12:50 p.m. with no binding action taken.

12:52 p.m. Linda Langley, Internal Auditor was in to review the final cuts for the 2019 budget and sign off on the changes.

MOTION: Commissioner Henning moved to adjourn the regular board meeting at 1:15 p.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.