

MINUTES OF THE KINGMAN COUNTY
BOARD OF CANVASSERS
ON November 13, 2017

The Board of Kingman County Canvassers met in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas on November 13, 2017. Those present:

John Steffen, Canvasser
Fred Foley, Canvasser
Jerry Henning, Canvasser
Carol Noblit, County Election Officer
John Caton, County Counselor

Visitors: Donna Hardesty; Larry Landwehr and Carol Voran.

Staff: Nancy Borst, Communications Coordinator; Stan Goetz, HR/Planning/Zoning Director; Steve Bachenberg, County Engineer and Charles Arensdorf, Public Works Director.

Canvasser Steffen called the Board of County Canvassers to order at 8:01 a.m.

The Pledge of Allegiance was said by all in attendance.

Carol Noblit, Kingman County Clerk submitted the Canvass of Votes cast at the November 7, 2017 City/School Election. Ms. Noblit submitted seven provisional ballots to the Board of Canvassers.

The Board of Canvassers approved three of the ballots received to be counted by the Counting board.

Canvasser Steffen recessed the board of Canvassers at 8:10 a.m.

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON November 13, 2017

The Board of Kingman County Commissioners met in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas on November 13, 2017. Those present:

John Steffen, Chairman
Fred Foley, Commissioner
Jerry Henning, Commissioner
Carol Noblit, County Clerk
John Caton, County Counselor

Visitors: Donna Hardesty; Larry Landwehr and Carol Voran.

Staff: Nancy Borst, Communications Coordinator; Stan Goetz, HR/Planning/Zoning Director; Steve Bachenberg, County Engineer and Charles Arensdorf, Public Works Director.

Chairman Steffen called the regular board meeting of the County Commissioners to order at 8:10 a.m.

Chairman Steffen asked if there were any additions to the agenda. Steffen asked to add discussion of the KAC meeting this week.

MOTION: Commissioner Henning moved to approve the agenda as amended. Commissioner Foley seconded the motion. The motion was approved upon a unanimous vote of the County Commissioners.

Chairman Steffen asked if there was any public comment. Larry Landwehr said good morning.

Nov. 6 minutes: Re. discussion of bobcat at Expo Center – add that Commissioner Henning was going to see if he could repair it, see where leak was (p. 1).

MOTION: Commissioner Foley moved to approve the Nov. 6 minutes as corrected. Commissioner Henning seconded the motion. The motion was approved upon a unanimous vote of the County Commissioners.

MOTION: Commissioner Foley moved to approve the transfers for October 2017 in the amount of \$7,770.19. Commissioner Henning seconded. The motion was approved upon a unanimous vote of the County Commissioners.

Chairman Steffen read correspondence received about the 2018 Heritage Trust Fund grant application and that it was received November 2nd, 2017 and a public hearing at 9 a.m. on Feb. 9, 2018 at Ks St Historical Society. Attendance is not required; however, may attend to address committee on merits of application. Limit comments to 2-3 minutes. All applicants will receive notice if receive a grant.

Commissioners will visit with Mark Schnittker to discuss attending this hearing.

Chairman Steffen recessed the Board of County Commissioners at 8:40 a.m.

Canvasser Steffen reconvened the Board of Canvassers Meeting at 8:40 a.m.

The County Clerk submitted the following addition in votes received:

Jeff Samuelson received 2 more votes for a total of 101 for USD 331 Position #6
Adrian K. Harrel received 1 more vote for a total of 234 for Kingman City Commissioner
Jim Lord received 1 more vote for a total of 90 for Kingman City Commissioner
Mark Schnittker received 1 more vote for a total of 180 for Kingman City Commissioner
Mitchell J. Hewitt received 1 more vote for a total of 105 for Norwich City Council
Tim Magruder received 2 more votes for a total of 94 for Norwich City Council
Dean Murray received 1 more vote for a total of 75 for Norwich City Council

The Board of Canvassers had to flip a coin because of a tie on the Zenda City Council between Clayton Pagenkopf and Rodney Goetz. The coin flip resulted in Clayton Pagenkopf receiving the fifth position on the Zenda City Council.

The Board of Canvassers had to flip a coin because of a tie on the Spivey City Council between Wayne Olm and Scott Hoffman. The coin flip resulted with Wayne Olm receiving the fifth position on the Spivey City Council.

MOTION: Canvasser Henning moved to approve the Canvass of Votes for the November 7, 2017 City/School General Election. Canvasser Foley seconded the motion. The motion was approved upon the unanimous vote of the Board of Canvassers.

MOTION: Canvasser Steffen moved to adjourn the Board of Canvassers Canvass of the November 7, 2017 City/School General Election. Canvasser Henning seconded the motion. The motion was approved upon the unanimous vote of the Board of Canvassers.

Chairman Steffen reconvened the Board of County Commissioners at 8:50 a.m.

9:00 a.m. Stan Goetz, HR/Planning/Zoning Director was in to request an extension on vacation and it was approved by the Board of Commissioners.

Mr. Goetz let the Board know how Mr. Ploog's case is going.

Mr. Goetz submitted a resolution for change in zoning for Jonas Stucky's property.

MOTION: Commissioner Foley moved to approve Resolution 2017-R16, **A RESOLUTION CHANGING THE ZONING DISTRICT CLASSIFICATION OF CERTAIN PROPERTY LOCATED IN THE UNINCORPORATED AREA OF KINGMAN COUNTY, KANSAS, UNDER THE AUTHORITY GRANTED BY THE ZONING REGULATIONS OF THE COUNTY AS ORIGINALLY APPROVED BY RESOLUTION NO. 2007-38.** Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Goetz talked with the Board about the upcoming performance reviews and if they would like to do so many a day or all in one day.

Commissioners discussed that they take the performance reviews seriously.

The Board decided that they would like to do four reviews each afternoon.

Mr. Goetz discussed the on call Policy with the County Commissioner and that he is still working on it.

Mr. Goetz discussed the cell phone usage policy #26 and some of the wording changes.

MOTION: Commissioner Henning moved to approve the change to Policy #26. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Goetz discussed Policy #25- Use of County owned Vehicle and the wording change in section 25-2. Commissioners will review and get back with Mr. Goetz.

Mr. Goetz discussed Policy #7-Performance Appraisals and some wording changes that need to be made.

MOTION: Commissioner Steffen moved to remove 7.7 & 7.11 from Policy #7. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Goetz left the meeting at 9:43 a.m.

9:43 a.m. Charles Arensdorf, Public Works Director was in and let the Commissioners know that the lights have been placed at the curve near Murdock.

Mr. Arensdorf submitted a permit for 4 Brothers LLC to lay waterline across a road between Sections 27 & 28, Township 27, Range 10W (Dresden) for approval.

Steve Bachenberg was in to discuss Engineer North Main design contracts received from Schwab Eaton and Kirkham Michael.

MOTION: Commissioner Foley moved to accept Kirkham Michael engineering services for the North Main Design in the amount of \$48,500.00 and the \$3500.00 fee. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Bachenberg and Mr. Arensdorf discussed future Hot Mix consulting engineering contract proposals with the Board of County Commissioners.

MOTION: Commissioner Henning moved to approve consulting engineering between Kingman County and Schwab-Eaton, P.A., for Construction plans for an asphalt overlay of RS 1430 (SE 100th Ave), about 2 miles long beginning near the SE Cor. of Sec. 35, T28S, R6W and extending 2 miles north to the NW Cor. of Sec. 25, T28S, R6W with an exception for the bridge spanning Ninnescah River approximately 1100' south of the north end of the project amount of \$8500.00, Construction plans for an asphalt overlay of RS 362, (SE 20th St) and RS303, (SE 100th Ave.), about 6 miles long beginning near the North return of the curve near the SW Cor. of Sec. 12, T28S, R6W and extending 6 miles east to the SW Cor. of Sec. 12, T28S, R5W with exceptions for a bridge spanning Smoots Creek, almost 3 miles from the beginning of the project and for the railroad intersection about 4.75 miles from the beginning of the project amount of \$23,400.00, Construction plans for an asphalt overlay of RS 1428, (NE 150th Ave.), about 4 miles long beginning near the SE Cor. of Sec. 27, T27S, R5W and extending 4 miles north to the NE Cor. of Sec. 10, T27S, R5W with an exception for the interchange at US-54 amount of \$15,200.00, Construction plans for an asphalt overlay of RS 1428 (NE 140th Ave.) and RS 607 (NE 50th St.), about 4 miles long beginning near the NW Cor. of Sec. 3, T27S, R5W and extending 1 mile south and 3 miles to the east to the NE Cor. of Sec. 12, T27S, R5W at the County line amount of \$19,600.00. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Bachenberg and Mr. Arensdorf left the meeting at 10:32 a.m.

The County Commissioners called Mr. Goetz back to the meeting for an executive session.

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive session with Stan Goetz, HR/Planning/Zoning Director and John Caton, County Counselor at 10:35 a.m. to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and will return to open session in the Board meeting room at 10:40a.m. Commissioner Henning seconded the motion. The motion was approved with a majority vote of the County Commissioners.

The Commissioners returned to regular session at 10:40 a.m. with no binding action taken.

EXECUTIVE SESSION: Commissioner Foley moved to go into executive session with Stan Goetz, HR/Planning/Zoning Director and John Caton, County Counselor at 10:40 a.m. to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and will return to open session in the Board meeting room at 10:50 a.m. Commissioner Henning seconded the motion. The motion was approved with a majority vote of the County Commissioners.

The Commissioners returned to regular session at 10:50 a.m. with no binding action taken.

MOTION: Commissioner Henning moved to adjourn the regular board meeting at 10:51 a.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.