

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON October 30, 2017

The Board of Kingman County Commissioners met in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas on October 30, 2017. Those present:

John Steffen, Chairman
Fred Foley, Commissioner
Jerry Henning, Commissioner
Carol Noblit, County Clerk
John Caton, County Counselor

Visitors: Larry Landwehr; Carol Voran and Jason Jump, Kingman Leader-Courier.

Staff: Mark Schnittker, Courthouse Maintenance; Stan Goetz, HR/Planning/Zoning Director and Charles Arensdorf, Public Works Director.

Chairman Steffen called the regular Board of County Commissioners to order at 8:01 a.m.

The Pledge of Allegiance was said by all in attendance.

Chairman Steffen asked if there were any additions to the agenda. No additions were made.

MOTION: Commissioner Foley moved to approve the agenda as presented. Commissioner Steffen seconded the motion. The motion was approved with a majority vote of the County Commissioners.

Chairman Steffen asked if there was any public comment.

Carol Voran let the County Commissioners know that she has been asked by the SCKEDD board to hold an At-Large Position.

MOTION: Commissioner Steffen moved that Carol Voran hold the At-Large Position on the SCKEDD board. Commissioner Foley seconded the motion. The motion was approved upon a unanimous vote of the County Commissioners.

Larry Landwehr said he was glad that Commissioner Jerry Henning was back from his fact finding mission and looks forward to hearing his report.

Commissioner Henning had visited the eastern part of the country and concluded we are lucky to live where we live.

8:17 a.m. Nancy Borst, Communications Coordinator was in to let the Commissioners know that the website will be updating to an HTTPS for more security. Also, Ms. Borst let the Commissioners know that the Burn Permit site will need to be updated and will cost a little more a year to upgrade.

Ms. Borst left the meeting at 8:23 a.m.

The County Clerk let the Commissioners know that she has scheduled the date of the Annual Christmas Dinner for December 12th, 2017 at 6:30 p.m. at The Lumberyard in Zenda.

The County Commissioners discussed a gift for each employee to be given at the Christmas Dinner.

8:27 a.m. Stan Goetz, HR/Planning/Zoning Director submitted information on an employee and let them know that we had an employee's spouse pass away. The Commissioners asked Mr. Goetz to let the Employee know that they send their condolences.

Mr. Goetz advised the Commissioners that Mr. Sowers intends to seek judicial review of the zoning approval.

Mr. Goetz let the Commissioners know that the Planning/Zoning Commission meeting was held last Monday and submitted the minutes of the meeting to the Commissioners. The owner would like to rezone their current property from light industrial to rural residential.

Mr. Goetz discussed Sempra and a letter was received to request approving a six month extension.

MOTION: Commissioner Foley moved to approve Resolution-2017-R15, **A RESOLUTION FOR A SIX-MONTH EXTENSION OF OBTAINING PPA FOR COMMERCIAL WIND PROJECT PERMITTED BY CASE NO. BZA-SU-16-704, PER ARTICLE VII "S" OF THE KINGMAN COUNTY ZONING REGULATIONS.** Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Goetz discussed the direct deposit and from now until January if you receive a paper check it will be received on Monday following. After January 1st payroll will be direct deposit only.

Mr. Goetz presented the County Commissioners with a graduated listing per kilowatt for wind farm.

Mr. Goetz submitted Policy #45–Ethical Conduct for review by the County Commissioners.

Mr. Goetz submitted Policy #42-Use of Electronic Communication and Information Systems for review by the County Commissioners.

MOTION: Commissioner Henning moved to approve the changes to Policy #42. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Goetz left the meeting at 9:27 a.m.

9:28 a.m. Cindy Chrisman-Smith, Health Nurse was in to get a letter from the County Commissioners stating who the owner is for Medicare.

Ms. Chrisman-Smith left the meeting at 9:40 a.m.

The County Commissioners approved one escape tax and one abatement:

ESCAPE	
2017000167	11.64
ABATEMENT	
2017000166	-11.64

The County Clerk submitted the minutes of the October 23rd, 2017 Regular Commission Meeting for approval.

MOTION: Commissioner Foley moved to approve the minutes of October 23rd, 2017 Regular Commission Meeting. Commissioner Steffen seconded the motion. The motion was approved with a unanimous vote of the County Commissioners.

9:57 a.m. John Wimer, Noxious Weed Director was in to open sealed bids for HVAC. The only proposal received was from Joe's Heating & Cooling which was not accepted as it was not on a bid form and no firm bid was submitted.

Mr. Wimer let them know that his office will be closed for an hour to attend a funeral.

Mr. Wimer left the meeting at 10:05 a.m.

10:23 a.m. Mark Schnittker, Courthouse Maintenance was in to discuss the Heritage Trust Grant Application and the placing of 20% on line item proving the matching funds are set aside for the project.

The County Commissioners signed the Heritage Trust Grant Application that is requesting \$90,000.00 for a window replacement project for the Courthouse.

Mr. Schnittker left the meeting at 10:50 a.m.

11:00 a.m. Charles Arensdorf, Public Works Director was in to open propane bids. Mr. Arensdorf received two bids:

Isabel Coop Propane \$1.19 per gallon.

Propane Central \$1.469 per gallon.

MOTION: Commissioner Henning moved to accept the bid from Isabel Coop for \$1.19 per gallon. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Arensdorf submitted a permit for the Attica Oil Field to run a temporary water line to well location along and crossing Sections 9,16 & 17, Township 29, Range 08W (Belmont).

Mr. Arensdorf discussed ADA standards for the North Main Valley Gutter improvements.

Mr. Arensdorf and the County Commissioners discussed direct deposit for payroll.

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive session with Stan Goetz, HR/Planning/Zoning Director; Donna Rohlman, County Treasurer and John Caton, County Counselor at 11:25 a.m. to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and will return to open session in the Board meeting room at 11:30 a.m. Commissioner Foley seconded the motion. The motion was approved with a majority vote of the County Commissioners.

The County Commissioners returned to regular session at 11:30 a.m. with no binding action taken.

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discussed, and will return to open session in the Board meeting room at 11:40 a.m. Commissioner Foley seconded the motion. The motion was approved with a majority vote of the County Commissioners. The County Commissioners returned to regular session at 11:40 a.m. with no binding action taken.

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive session with Stan Goetz, HR/Planning/Zoning Director and John Caton, County Counselor at 11:40 a.m. to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and will return to open session in the Board meeting room at 11:45 a.m. Commissioner Foley seconded the motion. The motion was approved with a majority vote of the County Commissioners.

The County Commissioners returned to the regular board meeting at 11:45 a.m. with no binding action taken.

MOTION: Commissioner Foley moved to approve shared leave for an employee in the Treasurer's office. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Henning moved to adjourn the regular board meeting at 11:47 a.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.