

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
ON June 12, 2017

The Board of Kingman County Commissioners met in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas on June 12, 2017. Those present:

John Steffen, Chairman  
Jerry Henning, Commissioner  
Fred Foley, Commissioner  
Carol Noblit, County Clerk  
John Caton, County Counselor

Visitors: Donna Hardesty, Gayle Dye; Larry Landwehr; Ron Balding; Andrea Wood, Extension Agent; Jake Renner, Extension Agent; Jason Jump, Kingman Leader-Courier; Terri Glenn, Strong Insurance; Scott Strong, Strong Insurance; Douglas Lloyd, Lloyd Architect; Ernie Harris, Kolbe Windows & Doors; Emily Clouse, Kingman City Manager; Merlin McFarland, Kingman City Mayor; Zachary Bieghler, Kingman EMS Director

Staff: Nancy Borst, Communications Coordinator; Richard Batchellor, County Appraiser; Mark Schnittker, Courthouse Maintenance;

Chairman Steffen called the regular Board of County Commissioners to order at 8:02 a.m.

The Pledge of Allegiance was said by all in attendance.

Chairman Steffen asked if there were any additions to the agenda. Carol Noblit, County Clerk requested adding the opening of sealed bids for the used beams by the Public Works Department.

MOTION: Commissioner Foley moved to approve the agenda with the addition of adding the opening of sealed bids for the used beams by the Public Works Department. Commissioner Henning seconded the motion. The motion was approved upon a unanimous vote of the County Commissioners.

Chairman Steffen asked if there was any public comment.

Larry Landwehr said "Good Morning".

Ron Balding was in to discuss the gun range noise and the lead that is used when shooting.

Mr. Balding left the meeting at 8:15 a.m.

Chairman Steffen recessed the meeting at 8:15 a.m.

Chairman Steffen returned to session at 8:20 a.m.

8:20 a.m. Richard Batchellor, County Appraiser was in and requested an executive session for non-elect personnel matters.

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive session with Richard Batchellor, County Appraiser; Stan Goetz, HR/Planning/Zoning Director and John Caton at 8:20 a.m. to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the

individual(s) to be discussed, and will return to open session in the Board meeting room at 8:37 a.m. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 8:37 a.m.

Mr. Batchellor has turned in his resignation as County Appraiser and will stay on as interim Appraiser until a Full-time Appraiser can be hired. Mr. Caton will draw up an agreement for the interim Appraiser position.

Mr. Batchellor left the meeting at 8:37 a.m.

8:37 a.m. Scott Strong and Terri Glenn with Strong's Insurance were in with the insurance renewal for 2017-2018.

Mr. Strong went over the coverage line by line with the Commissioners.

Ms. Glenn submitted a quotes for 2 million, 3 million and 5 million for cyber security coverage.

MOTION: Commissioner Foley moved to approve adding a 2 million coverage policy for cyber security in the amount of \$2500.00. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The Commissioners asked Mr. Strong if the new remodel of the Expo Center would change the coverage amount. Mr. Strong said he would talk with Mendy Frampton and go over the remodel information.

MOTION: Commissioner Henning moved to approve the 2017-2018 County Property Insurance Policy with EMC. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

9:03 a.m. Andrea Wood, Extension Agent and Jake Renner, Extension Agent was in with their 2018 budget request of \$184,313.00.

Ms. Wood, Mr. Renner and board members present left the meeting at 9:13 a.m.

9:13 a.m. Misty Jacobs, Office Assistant, Public Works Department was in to open bids received for the beams. The bids received were as follows:

J & A Materials \$15,000.00 for all 33" inch beams.

Joe Voegeli DBA Voegeli Scrap & Salvage \$7,353.00

MOTION: Commissioner Henning moved to approve the bid from J & A Materials for \$15,000.00. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners discussed the Burn Resolution.

MOTION: Commissioner Henning moved to table the Burn Resolution until a further date. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners signed the County Vouchers in the amount of \$206,766.19.

MOTION: Commissioner Steffen moved to approve Norbert Blasi's resignation from Rochester Township Trustee. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Steffen moved to approve George Westerman to fill the vacancy of Rochester Township Trustee. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Steffen moved to approve appointing Norbert Blasi to the Rochester Township Treasurer due to vacancy made by Karl Werner's resignation. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Clerk submitted the Kingman County June Certification values to the County Commissioners.

10:00 a.m. Douglas Lloyd, Lloyd Architects was in with price quotes for windows. The quotes received were from the following:

Wickham Glass \$443,420.00

Kolbe Windows & Doors \$488,845.73

Mr. Lloyd, Mr. Harris and Mr. Schnittker left the meeting at 10:30 a.m.

10:30 a.m. Zachary Bieghler, Kingman EMS Director, Emily Clouse, Kingman City Manager were in with a department budget update.

Commissioner Henning asked if they have had any more discussions with the City of Cunningham for the Ambulance service. Mr. Bieghler let them know that they have had a talk with the City and they were very responsive and they are moving forward. Ms. Clouse let the Commissioners know that they are working on a lease agreement for the ambulance and plan on having another responder meeting.

Mr. Bieghler and Ms. Clouse submitted the Kingman EMS budget request of \$218,814.00 for 2018.

Mr. Bieghler left the meeting at 10:56 a.m.

Chairman Steffen asked Ms. Clouse if we could work together to get a CDBG grant for the South main building.

Ms. Borst asked Ms. Clouse if the building on Main Street has been condemned and Ms. Clouse said she would have to talk to Tom Archer and get back to them.

Meeting back to order at 11:07 a.m.

11:08 a.m. Dallas McClafin, Recycle Center Director was in with a department update. The Commissioners discussed how the Recycle Center came to be run by a County Employee.

Mr. McClafin left the meeting at 11:25 a.m.

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive session with Matthew W. Ricke, County Attorney; Stan Goetz, HR/Planning/Zoning Director and John Caton at 11:26 a.m. to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and will return to open session in the Board meeting room at 11:40 a.m. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The Commissioners returned to session at 11:40 a.m. and no decision was made.

EXECUTIVE SESSION: Commissioner Steffen moved to go back into executive session with Matthew W. Ricke, County Attorney; Stan Goetz, HR/Planning/Zoning Director and John Caton, County Counselor at 11:40 a.m. to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and will return to open session in the Board meeting room at 11:45 a.m. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The Commissioners returned to regular session at 11:45 a.m. with no binding action taken.

Mr. Ricke left the meeting at 11:45 a.m.

11:46 a.m. Stan Goetz, HR/Planning/Zoning Director discussed merit raises and what the Commissioners would like for him to let the Department heads know. The Commissioners will let Mr. Goetz know more once they have talked with the Auditor.

Mr. Goetz was in with a rough draft for advertisement of the County Appraiser position and its availability. The Commissioners agreed that it should be published.

The County Clerk submitted the minutes for the June 5, 2017 Commission meeting for approval.

MOTION: Commissioner Henning moved to approve the June 5, 2017 Commission meeting minutes. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Foley moved to adjourn the regular board meeting at 12:19 p.m. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.