

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
ON JANUARY 30, 2017

The Board of Kingman County Commissioners met in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas on January 30, 2017. Those present:

John Steffen, Chairman  
Jerry Henning, Commissioner  
Fred Foley, Commissioner  
Carol Noblit, Master County Clerk  
John Caton, County Counselor

Visitors: Carol Voran, , Donna Hardesty; Gayle Dye; Larry Landwehr; Jason Jump, Kingman Leader-Courier; Zachary Bieghler, Kingman EMS Director; Emily Clouse, Kingman City Manager, Charlus Bishop, City Commissioner and Nancy Fure.

Staff: Nancy Borst, Communications Coordinator; Charles Arensdorf, Public Works Director; Mendy Frampton, Kingman Expo Center Director; Stan Goetz, HR/Planning/Zoning Director; and Cindy Chrisman-Smith, Health Nurse.

Chairman Steffen called the meeting to order at 1:00 p.m. The Pledge of Allegiance was said by all in attendance.

Chairman Steffen asked if there were any additions to the agenda.

Motion: Commissioner Foley moved to approve the agenda with the additions. Commissioner Henning seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Chairman Steffen asked if there was any public comment.

Larry Landwehr said Good Afternoon and asked if he could ask a few questions. Mr. Landwehr asked about the Truancy Program and what changes could be done.

The County Commissioners discussed the Truancy Program with Mr. Landwehr.

1:10 p.m. Charles Arensdorf, Public Works Director was in to discuss the upcoming meeting with Nextera for the Roads and what will need to be done. Commissioners will be in attendance.

Mr. Arensdorf was in with quotes for the Commissioners to review for a new Service Bed. The quotes Truck Parts & Equipment, Inc. for the amount of \$26,163.00  
Kansas Truck Equipment Company, Inc. in the amount of \$\$21,912.00  
Mr. Arensdorf let the Commissioners know that the bed will be purchased out of the Special Machinery Fund.

MOTION: Commissioner Henning moved to approve the quote from Kansas Truck Equipment Company, Inc. in the amount of \$21,912.00. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Arensdorf submit a permit for approval for Tracy Electric Inc. –Road Crossing-Buried Electric Cable-Station Street in Belmont-Section 16, Township 29, Range 6(Eagle).

1:30 p.m. Mr. Arensdorf submitted one bid for fuel quotes received from:  
Farmers Coop Elevator Co.  
Unleaded \$2.45  
#1 Diesel \$2.39  
#2 Diesel \$2.24

MOTION: Commissioner Henning moved to accept the quote from Farmer's Coop Elevator Co. with Unleaded \$2.45, #1 Diesel \$2.39 and #2 Diesel \$2.24. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Arensdorf left the meeting at 1:42 p.m.

The County Clerk submitted the minutes from the January 23, 2017 Commission Meeting for approval.

MOTION: Commissioner Foley moved to approve the January 23, 2017 Commission Meeting minutes. Commissioner Henning seconded. The motion was approved upon the unanimous vote of the County Commissioners.

1:47 p.m. Nancy Borst, Communications Coordinator was in with an update on the SCKEDD (South Central Kansas Economic Development District) meeting she attended last week. Ms. Borst asked the Commission if they would like for her to check into possibly funding for the Courthouse windows. The Commissioners thought that would be good to look into.

2:00 p.m. Cindy Chrisman-Smith, Health Nurse was in to discuss child care service provider grant and if the County wants to continue to provide these services and inspections. The application is due by March 15, 2017.

EXECUTIVE SESSION Commissioner Foley moved to go into executive session at 2:13 p.m. with Cindy Chrisman-Smith, Health Nurse; Stan Goetz, HR/Planning/Zoning Director and John Caton, County Counselor to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and they will return to open session in the board meeting room at 2:28 p.m. Commissioner Steffen seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

County Commissioners went back into the regular board meeting at 2:28 p.m. with no binding action taken.

Ms. Chrisman-Smith left the meeting at 2:30 p.m.

2:32 p.m. Stan Goetz, HR/Planning/Zoning Director was in to discuss his meeting with Linda Langley, Internal Auditor and Tiffany Aumiller, Payroll/Benefits Clerk and himself to discuss the 1095-C reports. Mr. Goetz let the Commissioners know how much work has gone into getting this information out to the employees by the January 31, 2017 deadline.

Mr. Goetz submitted a building permit from the following:

1. Robert Howlett

Mr. Goetz let the Commissioners know that there was a zoning board meeting last Monday but a quorum wasn't present so it turned into a workshop to get some things done.

Mr. Goetz let the Commissioners know that he contacted the Farrells about their case.

Mr. Henning asked what the procedure is to talk to non-elected salaried personnel if there is anything he would like to ask them. Mr. Goetz will get Mr. Henning copies of the non-elect salaried personnel job descriptions.

The County Clerk discussed with the County Commissioners a resolution that needs to be repealed and new one authorized for the calling of a special question election in Kingman County, Kansas.

MOTION: Commissioner Steffen moved to approve Resolution 2017-R2, A RESOLUTION AUTHORIZING AND PROVIDING FOR THE CALLING OF A SPECIAL QUESTION ELECTION IN KINGMAN COUNTY, KANSAS, FOR THE PURPOSE OF SUBMITTING TO THE ELECTORS OF THE COUNTY THE QUESTION OF IMPOSING A SPECIAL THREE-QUARTERS PERCENT (0.75%) COUNTYWIDE RETAILERS' SALES TAX FOR THE PURPOSE OF FINANCING THE PROVISION OF HEALTH CARE SERVICES IN THE COUNTY; AND REPEALING RESOLUTION NO. 2016-R33 OF THE COUNTY. Commissioner Henning seconded. The motion was approved upon the unanimous vote of the County Commissioners.

2:57 p.m. Zachary Bieghler, Kingman EMS Director and Emily Clouse, Kingman City Manager were in to give an update for the 2016 Fiscal year revenue and expense.

Ms. Clouse and Mr. Bieghler let the Commission know that they are attending a meeting in Cunningham this evening about setting up a transfer service in Cunningham.

Mr. Bieghler left the meeting at 3:22 p.m.

MOTION: Commissioner Foley moved to approve the contract of Douglas Loyd, Architect to develop a scope of work for courthouse window replacement. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

3:30 p.m. Nancy Fure was in to discuss the special assessment taxes.

Ms. Fure, Ms. Clouse, Mr. Jump & Mr. Bishop left the meeting at 4:10 p.m.

The County Commissioners signed the following tax abatement:

ABATEMENT	
2017000040	-400.80

4:15 p.m. Mendy Frampton, Kingman Expo Center Director was in to request an extension of her vacation another 30 days.

MOTION: Commissioner Foley moved to approve Ms. Frampton's extension of vacation for 30 days. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Ms. Frampton submitted Expo Center policies for the County Commissioners to review.

Ms. Frampton would like to add 15 round tables for the north room and she submitted the following quotes:

Costco \$1899.99 + \$55.00 membership fee  
Sam's Club \$2171.25

MOTION: Commissioner Foley moved to approve the purchase of 15 tables from Costco in the amount of \$1,899.99. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Henning moved to have a cut off time for the Commissioner's Agenda to be on Wednesday at 5:00 p.m. prior to each Monday County Commissioner Meeting. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Chairman Steffen would like for the other board members to think about things they would like to accomplish for 2017 for discussion next week.

MOTION: Commissioner Foley moved to adjourn the regular board meeting at 5:27 p.m. Commissioner Henning seconded. The motion was approved upon the unanimous vote of the County Commissioners.