

THE MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
ON July 25, 2016

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on July 25, 2016. Those present:

John Steffen, Commissioner  
Carol Voran, Commissioner  
Carol Noblit, Master County Clerk

John Caton, County Counselor was present.

Visitors: Larry Landwehr; Donna Hardesty; Jason Jump, Kingman Leader-Courier; Catherine Shelton, South Central Kansas Community Corrections Director; Zachary Bieghler, Kingman EMS Director and Emily Graf, Kingman City Manager.

Staff: Nancy Borst, Communications Coordinator; Stan Goetz, HR/Planning/Zoning Director; Richard Batchellor, County Appraiser; John Wimer, Noxious Weed Director; Mendy Frampton, Activity Center Director; Charles Arensdorf, Public Works Director and Mark Schnittker, Courthouse Maintenance.

Commissioner Steffen called the meeting to order at 8:00 a.m.

Commissioner Steffen asked if there were any additions to the agenda. County Clerk asked to add the purchase of an air conditioner for the Treasurer's Office.

MOTION: Commissioner Voran moved to approve the agenda with the addition of the discussion to purchase an air conditioner for the Treasurer's Office. Commissioner Steffen seconded the motion. The motion was approved with a majority vote.

Commissioner Steffen asked if there was any public Comment. The board was told "Good Morning" by the public in attendance.

8:10 a.m. Donna Rohlman, County Treasurer; Becky Luntsford Deputy Treasurer and Timothy Elliott, Treasurer clerk were in to request an executive session.

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive session at 8:10a.m. with Donna Rohlman, County Treasurer; Becky Luntsford, Deputy Treasurer; Timothy Elliott, Treasurer Clerk and John Caton, County Counselor to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and we will return to open session in the Board meeting room at 8:25 a.m. Commissioner Voran seconded. The motion passed with a majority vote.

The County Commissioners requested more time for the executive session.

Commissioner Steffen moved to extend the executive session from 8:25 a.m. to 8:30 a.m. Commissioner Voran seconded the motion. The motion passed with a majority vote.

The County Commissioners returned to regular session at 8:30 a.m. No binding action was taken.

8:30 a.m. Nancy Borst, Communications Coordinator was in with an update on the 2017 Heritage Trust Fund Grant Workshop that she attended in El Dorado, Kansas on July 21, 2016. Ms. Borst discussed the grant and that they award approximately \$1 million annually. The application needs to include: Photographs of the proposed project, Historical significance of property, Written overview of project, Potential benefit to community and state, Community support letters for project, current condition/urgency of preservation work, Financial need, project schedule, budget and scope of work and the Preservation plan for the property.

The County Commissioners would like for her to get some figures before next week for the budget.

8:45 a.m. Catherine Shelton, South Central Kansas Community Corrections Director was in with the Community Corrections Comprehensive Plan quarterly and Year End Outcome report. Ms. Shelton discussed the changes for Juveniles and reviewed the Corrective Action Plan with the County Commissioners.

Ms. Shelton left the meeting at 9:22 a.m.

9:22 a.m. John Wimer, Noxious Weed Director was in with an outstanding invoice from February 2016 for spraying that he will be sending out and wanted Commissioners to know.

Mr. Wimer left the meeting at 9:26 a.m.

9:26 a.m. Mendy Frampton, Activity Center Director was in to discuss a contract for Bethany Thimesch (Studio 54) the architect for the Activity Center Project in the amount of \$23,900.00.

MOTION: Commissioner Voran moved to approve a contract with Bethany Thimesch, Studio 54 architect for the Kingman Activity Center Project in the amount of \$23,900.00. Commissioner Steffen seconded. The motion was approved by a majority vote.

Ms. Frampton left the meeting at 9:33 a.m.

Commissioners recessed from 9:34 a.m. to 9:36 a.m. due to lack of a quorum.

9:36 a.m. Commissioners returned to regular session with a quorum presence.

Commissioners recessed from 9:44 a.m. to 9:46 a.m. due to lack of a quorum.

9:46 a.m. Commissioners returned to regular session with a quorum presence.

9:47 a.m. Ben Trout, EPM Western Regional Manager was in to introduce his company and what it could provide for Kingman County with computerized temperature control.

Mr. Trout left the meeting at 10:03 a.m.

10:00 a.m. Zachary Bieghler, Kingman EMS Director and Emily Graf, Kingman City Manager were in with the Contract for EMS/Ambulance Service for 2017. The monthly payments would add up to \$154,464.92 and the rescue truck payment is \$20,535.00 with a grand total of \$175,000.00.

Commissioner Steffen asked Mr. Bieghler if he has had any success with the EMT class coming up with enrollment. Mr. Bieghler said in the City of Kingman he has received interest but out in the County there

has not been much success. Mr. Bieghler would like anyone interested in becoming an EMT to please have them contact him.

Mr. Bieghler and Ms. Graf left the meeting at 10:20 a.m.

10:24 a.m. Stan Goetz, HR/Planning/Zoning Director was in to let them know Gail Coe from Aflac will be here on Thursday for the employees on benefit coverages. Mr. Goetz talked to the County Commissioners about Sempra wanting a Conditional Use Permit and the County has a Special Use Permit available in our current zoning regulations.

Mr. Goetz let the Commissioners know that he discussed with James Franklin the Ploog case and what steps that have been taken.

Mr. Goetz let the Commissioners know that he sent a letter to KDOT (Kansas Department of Transportation) about the Ploog properties.

Mr. Goetz submitted the following zoning permits approved:

1. Joel Thomas for a House Addition in section 2, Township 27 Range 6W (Galesburg).
2. Lucas Dick for a Shop Shed in the Section 8, Township 27, Range 5W (Evan).
3. Roger Simons for a House in Section 14, Township 28, Range 8W (Ninnescah).

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive session at 11:00 a.m. with Stan Goetz, HR/Planning Zoning Director and John Caton, County Counselor to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and we will return to open session in the Board meeting room at 11:05 a.m. Commissioner Voran seconded. The motion passed with a majority vote.

County Commissioners returned to regular session at 11:05 a.m. with no binding action taken.

11:05 a.m. Charles Arensdorf, Public Works Director was in to open fuel quotes. The only quote received was Farmers Coop Equity of Isabel.

Farmers Coop Equity, Isabel

Prices are per gallon

Unleaded \$1.88

#1 Clear Diesel \$2.02

#2 Clear Diesel \$1.79

Price is firm for length of six months.

MOTION: Commissioner Steffen moved to approve the bid received from Farmers Coop Equity, Isabel for Unleaded \$1.88, #1 Clear Diesel \$2.02 and #2 Clear Diesel \$1.79. Commissioner Voran seconded. The motion was approved with a majority vote.

Commissioners asked Mr. Arensdorf if he has received anything from Nextera on the haul routes. Mr. Arensdorf let the Commissioners know that he has not received anything as of this date.

Mr. Caton, County Counselor let the Commissioners and Mr. Arensdorf know that the road being used on SW 50<sup>th</sup> St would be at least 50' by state statute. The Commissioners would like Mr. Caton send the Rural Township officers a letter about the width and the State Statute that covers the road right of way.

Mr. Arensdorf left the meeting at 11:31 a.m.

11:31 a.m. Mark Schnittker, Courthouse Maintenance was in to submit quotes from Eck Electric in the amount of \$1891.00 and from Dixons \$2360.00 for an air conditioner.

MOTION: Commissioner Steffen moved to approve the air conditioner quote from Eck Electric in the amount of \$1891.00. Commissioner Voran seconded. The motion was approved with a majority vote.

Mr. Schnittker submitted quotes from the following for automatic door openers from Dorma in the amount of \$1565.00; Automatic Door Systems for the amount of \$1587.51 and Pratt Glass in the amount of \$4,970.02.

MOTION: Commissioner Voran moved to approve the quote from Dorma in the amount of \$1565.00 for the automatic door opener for the Health Department front entrance door. Commissioner Steffen seconded. The motion was approved with a majority vote of the County Commissioners.

Mr. Schnittker left the meeting at 12:05 p.m

MOTION: Commissioner Steffen moved to approve the report and order of fence viewers report for Steffen Family Natural Resources LLC, a Kansas limited liability company and Cypress Development, LLC.

Commissioner Voran seconded. The motion was approved with a majority vote of the County Commissioners.

The County Clerk submitted minutes of the July 18, 2016 Regular meeting and the July 19<sup>th</sup>, 2016 special meeting for Commissioner approval.

MOTION: Commissioner Steffen moved to approve the July 19, 2016 Special Meeting. Commissioner Voran seconded. The motion was approved with a majority vote.

MOTION: Commissioner Steffen moved to approve the July 18, 2016 regular meeting. Commissioner Voran seconded. The motion was approved with a majority vote.

Commissioner Voran let the Commission know that she attended a REAP meeting at the WSU campus.

MOTION: Commissioner Steffen moved to adjourn the regular board meeting at 12:23 p.m. Commissioner Voran seconded. The motion was approved with a majority vote.