

THE MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON April 11, 2016

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on April 11, 2016. Those present:

Fred Foley, Chairperson
John Steffen, Commissioner
Carol Voran, Commissioner
Carol Noblit, Master County Clerk

John Caton, County Counselor was present.

Visitors: Donna Hardesty; Jerome Henning; Carole Meng, Horizons Mental Health Board; Kathy Hurst, Horizons Mental Health Board; Mike Garrett, Horizons Mental Health Center Administrator; Carrie Nation, Horizons Mental Health Director; Don Hamblin, Klaver Construction; Terry Moore, Mies Construction; Josh Beckman and Josh Dlabal, Kirkham Michael; and Jason Jump, Leader-Courier.

Staff: Stan Goetz, HR/Planning/Zoning Director; Nancy Borst, Communications Coordinator; Richard Batchellor, County Appraiser; Charles Arensdorf, Public Works Director; Fred Simon, Emergency Manager; Mendy Frampton, Activity Center Director; Sheriff Randy Hill and Heather Kinsler, 911/Dispatch Director; Mark Schnittker, Courthouse Maintenance.

Chairperson Foley called the meeting to order at 8:00 a.m.

Chair asked for public comment.

No public comment was made.

Chairman Foley asked if there were any additions to the County agenda. An addition of a non-elect personnel executive session during Stan Goetz's time on the Agenda.

MOTION: Commissioner Steffen moved to approve the agenda with the addition of a non-elect personnel matter executive session. Commissioner Voran seconded. The motion was approved upon a unanimous vote of the County Commissioners.

8:15 a.m. Mike Garrett, Horizons Mental Health Director was in with a budget update through February 2016 for the Commissioners. Mr. Garrett reviewed totals with the Commission and changes that facilities are having. The effects on changes being made by Medicaid.

Carrie Nation informed the Commissioners of the suicide prevention coalition that they are working on and that they are having breakfasts.

The County Commissioners signed County Vouchers.

8:50 a.m. Richard Batchellor, Appraiser was in to discuss the value of Ag Use which are set by the state. Mr. Batchellor let the Commission know that 66 Counties have made errors on Ag Use and will have to redo values but Kingman and Harper were not included in the 66 Counties.

Mr. Batchellor left the meeting at 9:10 am.

9:11 a.m. Stan Goetz, HR/Planning/Zoning Director was in and discussed the insurance vendors that the County currently has to offer the employees.

Mr. Goetz discussed Policy #42 and the addition of password changes required at least every six months with the Commissioners and asked them to review it.

Mr. Goetz submitted the following building permits:

1. Don Terhune-House- SW4- Section 10, Township 30, Range 6W.
2. Bruce Veach-Chicken Coop-Section 8, Township 27, Range 5W.

Mr. Goetz let the Commissioners know that he had a company come in requesting to put signs up in the right of way. The current zoning regulations say not in the right-of-way.

Mr. Goetz submitted the minutes from the zoning meeting held March 28th, 2016 on the Farrell Case. The Planning Commission recommends to the County Commissioners to not change the zoning. Mr. Goetz asked the Commissioners to review the recommendation of the board.

Commissioner Voran asked Mr. Goetz if he could put clarification in Policy 31.6.

MOTION: Commissioner Voran moved to go into an executive session for non-elect personnel for 10 minutes, from 9:50 to 10 a.m. Commissioner Foley seconded. The motion was approved upon a unanimous vote of the County Commissioners.

MOTION: Commissioner Voran moved to go into an executive session for non-elect personnel for 5 minutes, from 10 a.m. to 10:05 a.m. Commissioner Steffen seconded. The motion was approved upon a unanimous vote of the County Commissioners.

10:10 a.m. Randy Hill, Heather Kinsler, Mendy Frampton, Fred Simon are present for a presentation about Nixle.

Mr. Hill explained that Nixle is a system for emergency communication with the public. It also can allow for non-emergency and community messages.

Ms. Jackie Siegel with Nixle gave a presentation to Commissioners via telephone and the Internet.

Mr. Hill said the price for the system is \$6,000 per year for three years, with a one-time set up fee of \$480. Pricing is based on population. He will send a contract to John Caton for review and will discuss the proposal at the next Commission meeting.

Mr. Hill, Ms. Kinsler, Mr. Simon and Ms. Frampton left the meeting at 11 a.m.

11:00 a.m. Charles Arendorf was in for bid opening for the Belmont #48 bridge.

The following bids were opened:

-Klaver Construction, Kingman: \$71,656.52; start date in April 2016

-Mies Construction, Wichita: \$61, 872; start date May 16, 2016

(Engineer's estimate: \$78,213)

MOTION: Commissioner Voran moved to accept the bid from Mies Construction to build the Belmont #48 bridge at a cost of \$61,872, contingent on approval by Kirkham Michael. Commissioner Foley seconded. The motion was approved upon a unanimous vote of the County Commissioners.

MOTION: Commissioner Steffen moved to finalize the Annual South Central Solid Waste Plan. Commissioner Foley seconded. The motion was approved upon a unanimous vote of the County Commissioners.

Mr. Goetz returned to the meeting at 11:30 a.m. to discuss placing of signs in county right-of-way with Mr. Arensdorf. It was noted that county regulations prohibit placement in the right-of-way.

Mr. Arensdorf, Mr. Goetz, Mr. Dlabal and Mr. Beckman left the meeting at 11:40 a.m.

The County Clerk submitted the minutes for the April 4, 2016 Commission Meeting for approval.

MOTION: Commissioner Steffen moved to approve the minutes for the April 4, 2016 Commission Meeting as corrected. Commissioner Foley seconded. The motion was approved upon a unanimous vote of the County Commissioners.

Nancy Borst shared information about a possible print advertising opportunity for the county.

Mark Schnittker presented a scope of work prepared by Doug Loyd, Loyd Architects for the repair of the bottom front step of the courthouse. It will require approval by the State Historical Society.

MOTION: Commissioner Steffen moved (per KSHS approval) to authorize the repair of the stone step if the price is less than \$1,000. Commissioner Voran seconded. The motion was approved upon a unanimous vote of the County Commissioners.

MOTION: Commissioner Foley moved at 12:10 p.m. to recess the meeting until 1:45 p.m. Commissioner Steffen seconded. The motion was approved upon a unanimous vote of the County Commissioners.

MOTION: Commissioner Steffen moved at 1:45 p.m. to reconvene the meeting. Commissioner Voran seconded. The motion was approved upon a unanimous vote of the County Commissioners.

Mr. Hill and Mr. Goetz returned to the meeting.

Mr. Goetz shared a proposal from the appraiser's office to hire a part-time seasonal employee to help with annual property checks and appraisals. Commissioners approved advertising the position.

2 p.m. Bids were opened for a new HVAC system for the Kingman County Jail

Eck Electric, Kingman:

Option 1, 80% EER: \$4,859.00

Option 2 90% EER: \$5,724.00

Dixon's LLC, Kingman:

Option 1 80% EER: \$3,895.00

Option 2 90% EER: \$4,690.00

No starting date was given.

MOTION: Commissioner Steffen moved that the county accept the 90% EER bid from Dixon's LLC in the amount of \$4,690. Commissioner Voran seconded. The motion was approved upon a unanimous vote of the County Commissioners.

MOTION: Commissioner Steffen moved to adjourn the meeting at 2:10 p.m. Commissioner Voran seconded. The motion was approved upon a unanimous vote of the County Commissioners.