

THE MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
ON December 28, 2015

The Board of Kingman County Commissioners met in special session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on December 28, 2015. Those present:

Fred Foley, Chairperson  
Carol Voran, Commissioner  
John Steffen, Commissioner  
Carol Noblit, Master County Clerk

Visitors: Jason Jump, Kingman Leader-Courier

Staff: Steve Ramsey, Community Service Supervisor; Mark Schnittker, Courthouse Maintenance; Stan Goetz, HR/Planning/Zoning Director; Jeff Pyle, Substitute County Counselor by Conference Call; Susan Hubbell, Register of Deeds and Charles Arensdorf, Public Works Director.

Chairperson Foley called the meeting to order at 8:00 a.m.

Chairman Foley asked if there were any additions to the Agenda. No additions were requested.

**MOTION:** Commissioner Steffen moved to approve the Agenda as presented. Commissioner Voran seconded. The motion was approved upon a unanimous vote of the County Commissioners.

The County Clerk submitted the minutes from the December 18, 2015 Special Meeting and the December 21, 2015 regular commission meeting.

**MOTION:** Commissioner Voran moved to approve the minutes of the December 18, 2015 Special Meeting. Commissioner Steffen seconded. The motion was approved upon the unanimous vote.

**MOTION:** Commissioner Voran moved to approve the minutes of the December 21, 2015 regular Board Meeting. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners approved the following Addition, 20 Escaped Tax and 7 abatements:

**ADDITION:**

#4781           \$919.43+

**ABATEMENTS:**

#4754           \$31.49-  
#4755           \$78.14-  
#4757           \$3.62-  
#4758           \$41.00-  
#4760           \$1396.50-  
#4779           \$20.01-  
#4780           \$80.04-

**ESCAPED TAX:**

#4756           \$78.14+  
#4759           \$41.00+  
#4761           \$14.03+  
#4762           \$4069.76+

#4763	\$190.21+
#4764	\$7.55+
#4765	\$3.43+
#4766	\$3.43+
#4767	\$3.43+
#4768	\$3.43+
#4769	\$154.19+
#4770	\$193.64+
#4771	\$4.46+
#4772	\$4.46+
#4773	\$380.42+
#4774	\$4.46+
#4775	\$266.37+
#4776	\$399.46+
#4777	\$188.33+
#4778	\$380.42+

8:15 a.m. Steve Ramsey, Community Service Director was in and requested an executive session.

**EXECUTIVE SESSION:** Commissioner Steffen moved to go into executive session with Steve Ramsey, Community Service Director and Stan Goetz, HR/Planning/Zoning Director at 8:17 a.m. to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and they will return to open session in the Board meeting room at 8:32 a.m. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 8:32 a.m. with no binding action taken.

**EXECUTIVE SESSION:** Commissioner Steffen moved to go into executive session with Steve Ramsey, Community Service Director; Mark Schnittker, Courthouse Maintenance and Stan Goetz, HR/Planning/Zoning Director at 8:32 a.m. to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and they will return to open session in the Board meeting room at 8:42 a.m. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 8:42 a.m. with no binding action taken.

9:00 a.m. Stan Goetz, HR/Planning/Zoning Director was in to discuss the pay resolution for 2016.

**MOTION:** Commissioner Steffen moved to approve the general increase of 3% for non-exempt employees. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Goetz submitted Resolution 2016-R21 for a change in zoning district reclassification.

**MOTION:** Commissioner Voran moved to approve **Resolution 2016-R21, A RESOLUTION CHANGING THE ZONING DISTRICT CLASSIFICATION OF CERTAIN PROPERTY LOCATED IN THE UNINCORPORATED AREA OF KINGMAN COUNTY, KANSAS, UNDER THE AUTHORITY GRANTED BY THE ZONING REGULATIONS OF THE COUNTY AS ORIGINALLY APPROVED BY RESOLUTION NO. 2007-38.** Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

**EXECUTIVE SESSION:** Commissioner Steffen moved to go into executive session by Conference call with John Caton, County Counselor and Jeff Pyle, substitute County Counselor for consultation with the County Counselor on a matter protected by the attorney-client privilege at 9:35 a.m. to protect the privilege and the Board's position in administrative proceedings, and they returned to open session in the Board meeting room at 9:45 a.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 9:45 a.m. with no binding action taken.

**MOTION:** Commissioner Steffen moved to appoint Fred Foley as chairman of the Board of County Commissioners for 2016. Commissioner Voran seconded. The motion was approved with a majority vote.

**MOTION:** Commissioner Steffen moved to change the County Commissioners meeting to winter hours of 1:00 p.m. to 5:00 p.m. starting January 4<sup>th</sup>, 2016 until further notice. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

10:30 a.m. Susan Hubbell, Register of Deeds was in to discuss a transfer from her technology fund. Ms. Hubbell let the Commissioners know that she ordered new books.

Ms. Hubbell left the meeting at 10:55 a.m.

10:55 a.m. Charles Arensdorf, Public Works Director was in to report on bridge deck damage and to discuss tree removal north of Murdock.

The County Commissioners discussed funding the Smoots Creek Bridge and the Spivey overlay project.

Mr. Arensdorf left the meeting at 11:35 a.m.

11:36 a.m. Susan Hubbell, Register of Deeds was in with an update on fees collected between 2014 and 2015.

**MOTION:** Commissioner Steffen moved to adjourn the regular board meeting at 11:40 a.m. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.