

THE MINUTES OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON December 22, 2014

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on December 22, 2014. Those Present:

Carol Voran, Chairperson
John Steffen, Commissioner
Fred Foley, Commissioner
Carol Noblit, Master County Clerk

Also present was John Caton, County Counselor.

Visitors: Phyllis Zorn, Kingman Leader-Courier, Pam Stasa, Conservation District Administrator, Dick Neville, Conservation District Board and Zach Bieghler, Kingman EMS Director and Rebecca Gonzalez, Kingman EMS.

Staff: Nancy Borst, County Communications Coordinator, Steve Ramsey, Community Service Director, Fred Simon, Emergency Management Director,

Chairperson Voran called the Board of County Commissioners meeting to Order at 8:05 a.m.

Commissioner Voran asked if there were any additions to the agenda. The County Clerk asked to add a Cereal Malt Beverage renewal to Spike's Place. Commissioner Foley asked to put on discussion of Bob Johnson's on the agenda for new business and Commissioner Steffen asked to put old business of the Kingman Township resignations of Dale Panek and Steve Albers.

MOTION: Commissioner Steffen moved to approve the agenda with the changes presented. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Clerk submitted the minutes for the December 15, 2014 to the County Commissioners for approval.

MOTION: Commissioner Foley moved to approve the minutes for the December 15, 2014 Commission meeting. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

8:13 a.m. Steve Ramsey, Community Service Director was in with his time card for signature. Mr. Ramsey discussed the Bob Johnson process and fees with the County Commissioners.

Mr. Ramsey left the meeting at 8:26 a.m.

The County Commissioners signed County vouchers in the amount of \$238,444.14.

8:27 a.m. Fred Simon, Emergency Preparedness Director was in to discuss the re-wording of item number seven on the Burn Permit Rules & Regulations. The wording for seven(7) was changed to Burning of Certain Materials is Prohibited. Burning to dispose of any fossil-fuel or petrochemical based product or chemically-treated materials is prohibited. Examples of such products and materials include, but are not limited to, tires, plastic goods and materials, asphalt or fiberglass-based roofing, tar paper, furniture that is stuffed with or contains foam rubber, mattresses, and treated lumber. Burning of materials containing

asbestos and animal waste also is prohibited. This provision does not prohibit reasonable use of fuels such as kerosene and diesel fuel as accelerants for the purpose of starting an open burn. Questions regarding materials that may and may not be burned in Kingman County may be directed to the local fire department or the Kingman County Emergency Management Director.

MOTION: Commissioner Steffen moved to approve the change to item number seven on the Burn Permit Rules & Regulations. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Simon left the meeting at 8:37 a.m.

The County Commissioners signed the following 16 Additions and 41 Abatements:

| <u>ADDITIONS</u> | | <u>ABATEMENTS</u> | | | |
|------------------|----------|-------------------|-----------|-------|----------|
| #4196 | 560.63 | #4195 | 103.53 | #4271 | 600.47 |
| #4239 | 764.97 | #423231 | 23.37 | #4272 | 1989.71 |
| #4238 | 1455.75 | #4239 | 498.24 | #4273 | 475.24 |
| #4240 | 1568.16 | #4244 | 0.00 | #4274 | 16298.46 |
| #4241 | 954.07 | #4245 | 1891.80 | #4275 | 3892.96 |
| #4242 | 939.71 | #4247 | 1871.68 | #4276 | 14423.87 |
| #4243 | 1147.52 | #4252 | 9252.72 | #4277 | 3445.16 |
| #4246 | 1891.80 | #4253 | +221.27 | #4278 | 3476.97 |
| #4248 | 467.96 | #4254 | 588.02 | #4279 | 830.49 |
| #4249 | 467.96 | #4256 | 1463.49 | #4280 | 16528.31 |
| #4250 | 467.96 | #4258 | 59.77 | #4281 | 3947.85 |
| #4251 | 467.81 | #4259 | 6.03 | #4283 | 137.67 |
| #4255 | 464.39 | #4259 | 14582.29 | #4284 | |
| 12.00 | | | | | |
| #4257 | 1463.49 | #4261 | 136580.99 | #4285 | 45.93 |
| #4260 | 13492.67 | #4262 | 29438.20 | #4286 | |
| 24.00 | | | | | |
| #4282 | 137.67 | #4263 | 7031.35 | #4287 | |
| 287.72 | | | | | |
| | | #4264 | 1030.20 | #4288 | |
| 121.18 | | | | | |
| | | #4265 | 246.06 | #4289 | 203.06 |
| | | #4266 | 173.35 | #4267 | 725.77 |
| | | #4268 | 2661.13 | #4269 | 11141.51 |
| | | #4270 | 2514.14 | | |

8:38 a.m. Nancy Borst, County Communications Coordinator was in to discuss the website designer CivicPlus that will be working on a new website for Kingman County. The timeline that the new site may be available is this coming spring of 2015.

MOTION: Commissioner Steffen moved to accept the website designer CivicPlus in the amount of \$7,960.00. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

9:56 a.m. Arland Stephens was in to discuss a dispute that he is having with the Flying W Ranch on a property line fence that has been placed in Section 21, Township 29, Range 5W.

Mr. Stephens left the meeting at 9:17 a.m.

9:17 a.m. Monte Rose and Vicki Steffen with Cunningham EMS were in to discuss the 2015 Budget and doing an inter-local agreement with Kingman County. Mr. Rose asked if they could give a bi-annual report to the County Commission and receive a lump sum distribution. The Cunningham EMS is a 401c (3) non-profit organization and their board only meets twice a year. The County Commission thanked them for their services and all that they do.

Mr. Rose and Ms. Steffen left the meeting at 9:40 a.m.

9:41 a.m. Susan Hubbell, Register of Deeds was in to talk with the County Commissioners and requested an executive session for nonelected personnel matters.

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive session with Susan Hubbell, Register of Deeds and John Caton, County Counselor at 9:40 a.m. to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and that we return to open session in the Board meeting room at 9:50 a.m. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 9:50 a.m.

MOTION: Commissioner Steffen moved to approve starting the new employee in the Register of Deeds office on the County insurance on the 15th of December, 2014. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

EXECUTIVE SESSION: Commissioner Voran moved to go into executive session with Susan Hubbell, Register of Deeds, Stan Goetz, HR/Planning/Zoning Director and John Caton at 9:50 a.m. to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and that they return to open session in the Board meeting room at 10:00 a.m.

The County Commissioners returned to regular session at 10:00 a.m.

MOTION: Commissioner Foley moved to pay the employee that is leaving the Register of Deeds office five days' vacation pay. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

10:15 a.m. Stan Goetz, HR/Planning/Zoning Director was in with the following:

- RESOLUTION 2014-R19-A RESOLUTION PROVIDING FOR THE ADOPTION OF THE 2015 SALARIED NON-EXEMPT EMPLOYEE PAY MATRIX.

MOTION: Commissioner Steffen moved to approve RESOLUTION- 2014-R19-A **RESOLUTION PROVIDING FOR THE ADOPTION OF THE 2015 SALARIED NON-EXEMPT EMPLOYEE PAY MATRIX.** Commissioner Foley seconded. The motion was approved upon the unanimous vote of the county Commissioners.

- RESOLUTION 2014-R20-A RESOLUTION PROVIDING FOR THE ADOPTION OF THE 2015 HOURLY NON-EXEMPT EMPLOYEE PAY SCHEDULE.

MOTION: Commissioner Foley move to approve RESOLUTION- 2014-R20-A **RESOLUTION PROVIDING FOR THE ADOPTION OF THE 2015 HOURLY NON-EXEMPT EMPLOYEE PAY SCHEDULE.** Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

- 2015 SALARY RESOLUTION 2014-R21 for the salaried elected officials.

MOTION: Commissioner Steffen moved to approve RESOLUTION 2014-R21 for the Salaried Elected Officials. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

MR. Goetz had the following building permits:

1. Allen McCoy- House & Detached Garage- W2 SE4- Sec. 25-27-5(Evan).
2. Mitchell Hall- Machine Shop- SE4 SE4-Sec. 31-30-6(Canton).
3. Travis Thimesch- Machine Shed-Sec. 5-28-10(Rural).

Mr. Goetz presented an employee status change for Jeff Cox from Spray Applicator to Recycle Center Department Head.

MOTION: Commissioner Foley moved to change Jeff Cox from Spray Applicator to Recycle Center Department Head. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commission.

Mr. Goetz discussed with the County Commissioners that Lisa Farrel is out of zoning compliance.

Commissioner received resignations from Steve Albers, Kingman Township Trustee and Dale Panek, Kingman Township Treasurer.

MOTION: Commissioner Steffen moved to accept the resignations from Steve Albers, Kingman Township Trustee and Dale Panek, Kingman Township Treasurer. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

EXECUTIVE SESSION: Commissioner Voran moved to go into executive session with Carol Noblit, County Clerk, Stan Goetz, HR/Planning/Zoning Director and John Caton, County Counselor at 10:45 a.m. to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and that they return to open session in the Board meeting room at 11:00 a.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 11:00 a.m.

Mr. Goetz left the meeting at 11:00 a.m.

11:01 a.m. Charles Arensdorf, Public Works Director was in with a transfer of funds request for the County Commissioners.

MOTION: Commissioner Steffen moved to transfer 2014 left over funds in the Kingman County Road and Bridge budget with 75% going to the Special Highway fund and 25% going to the Special Machinery. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Arensdorf reviewed the Road and Bridge Financial Reports with the County Commissioners and updated on the SE 160 and SE 100 Avenue Railroad Crossing improvements.

Mr. Arensdorf left the meeting at 10:37 a.m.

10:40 a.m. Cindy Chrisman-Smith, Health Nurse was in to talk to the County Commissioners.

MOTION: Commissioner Steffen moved to approve a Cereal Malt Beverage for Spike's Place in Kingman Township. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

EXECUTIVE SESSION: Commissioner Voran moved to go into executive session with Cindy Chrisman-Smith, Health Nurse and John Caton, County Counselor at 11:45 a.m. to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and that they return to open session in the Board meeting room at 12:00 p.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 12:00p.m.

MOTION: Commissioner Steffen moved to adjourn the regular board meeting at 12:01 p.m. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.