

THE MINUTES OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
ON DECEMBER 16, 2013

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on December 16, 2013. Those Present:  
John Steffen, Chairperson  
Carol Voran, Commissioner  
Fred Foley, Commissioner  
Carol Noblit, Master County Clerk

Also present was the County Counselor, John Caton.

Commissioner Steffen called the Board of County Commissioners Meeting to Order at 8:00 a.m.

Commissioner Steffen asked if there were any amendments to the agenda. Commissioner Voran moved to approve the agenda as presented. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the Commissioners.

Visitors: Judy Albright, Kingman County Council on Aging

Staff: Matthew Ricke, County Attorney, Kim Ziegler, County Attorney's office secretary, Cindy Chrisman-Smith, County Health Nurse, Stan Goetz, HR/Planning/Zoning Director, Steve Bachenberg, County Engineer, Charles Arensdorf, Public Works Director, Nancy Borst, Communications Coordinator, Sheriff Randy Hill and Fred Simon, Emergency Preparedness Director.

8:00 a.m. Steve Ramsey, Community Service Director was in with an update.

The County Clerk presented for approval the minutes of the County Commissioners' regular meeting on December 9, 2013.

**MOTION:** Commissioner Voran made a motion to approve the minutes as presented. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the Commissioners.

**MOTION:** Commissioner Foley made a motion to approve the membership renewal to the Kingman Chamber of Commerce for 2014 for \$310.00. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the Commissioners.

The County Clerk submitted County Vouchers in the amount of \$115,910.14 for approval by the County Commission.

**EXECUTIVE SESSION:** Commissioner Steffen made a motion to recess for an executive session at 9:03 a.m. for the purpose of discussing personnel matters of non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed, Matthew Ricke, County Attorney, Kim Ziegler, Attorney Office Secretary, and the County Counselor be included in the meeting to advise the Commissioners and that the Commissioners return to open session in the Board meeting room at 9:13 a.m. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the Commissioners.

The Commissioners returned to the regular session at 9:13 a.m. No binding action was taken during the executive session.

Mr. Ricke and Ms. Ziegler left the meeting at 9:20 a.m.

9:30 a.m. Cindy Chrisman-Smith, Kingman County Health Nurse was in to present an update of Health Department activities and inquired about hiring an additional part-time employee. The Commissioners authorized Ms. Smith to advertise for an additional part-time employee.

9:50 a.m. Judy Albright, Council on Aging Director was in to discuss transportation issues and options with the County Commission.

Ms. Albright left the meeting at 10:17 a.m.

10:20 a.m. Stan Goetz, HR/Planning/Zoning Director was in to discuss the following:

- Miscellaneous information with the Commission.
- Discussed Policy #25-County Vehicles approval & log forms.
- Discussed a first draft of amended Policy #32 relating to smoking and the use of tobacco in County facilities.

No action was taken with respect to such policies.

**EXECUTIVE SESSION:** Commissioner Foley made a motion to recess for an executive session at 10:40 a.m. for the purpose of discussing non-elected personnel matters with Stan Goetz, HR/Planning/Zoning Director with John Caton, County Counselor be included in the meeting and that the Commissioners return to open session in the Board meeting room at 10:50 a.m. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the Commissioners.

The Commissioners returned to the regular session at 10:50 a.m. No binding action was taken during the executive session.

Mr. Goetz left the meeting at 10:58 a.m.

11:00 a.m. Charles Arensdorf, Public Works Director and Steve Bachenberg, County Engineer were in to discuss the following:

- Wind Farm transportation update and that Rochester Township had submitted one mile for reimbursement.
- Information on Local Road Engineer and an invoice for the 2014 Subscription to Local Road Engineer Service, The Kansas Collaborative for \$350.00.
- Update on Galesburg #29 box site.

Steve Bachenberg discussed with the County Commission the summary of the results of the 2013 Landfill Water Sampling.

Mr. Bachenberg and Mr. Arensdorf left the meeting at 11:18 a.m.

**EXECUTIVE SESSION:** Commissioner Steffen made a motion to recess for an executive session at 11:38 a.m. for discussing the matters relating to the security of the County, its public building and facilities in order to protect the security of the County's facilities and that Sheriff Randy Hill, Fred Simon, Emergency Preparedness Director, Stan Goetz, HR/Planning/Zoning and John Caton, County Counselor be included in the meeting to advise the Commissioners and that the Commissioners return to open session in the Board meeting room at 12:00 p.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the Commissioners.

The Commissioners returned to the regular session at 12:00 p.m. No binding action was taken during the executive session.

**MOTION:** Commissioner Foley made a motion that the County Commissioners take no further action to exempt Kingman County buildings from the provisions of Section 2 of 2013 Senate Substitute for House Bill 2052 upon expiration of the current exemption on December 31, 2013.

**EXECUTIVE SESSION:** Commissioner Steffen made a motion to recess for an executive session at 12:35 p.m. for the purpose of discussing personnel matters of non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed, that Charles Arensdorf, Public Works Director be included in the meeting and that the Commissioners return to open session in the Board meeting room at 12:55 p.m. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the Commissioners.

The Commissioners returned to the regular session at 12:55 p.m. No binding action was taken during the executive session.

Mr. Arensdorf left the meeting at 12:55 pm

**EXECUTIVE SESSION:** Commissioner Steffen made a motion to recess for an executive session at 1:35 p.m. for the purpose of discussing personnel matters of non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed, that Cindy Chrisman-Smith, Health Nurse be included in the meeting and that the Commissioners return to open session in the Board meeting room at 1:55 p.m.

Commissioner Voran seconded. The motion was approved upon the unanimous vote of the Commissioners.

The Commissioners returned to the regular session at 1:55 p.m. No binding action was taken during the executive session.

Ms. Smith left the meeting at 1:55 p.m.

**EXECUTIVE SESSION:** Commissioner Steffen made a motion to recess for an executive session at 2:00 p.m. for the purpose of discussing personnel matters of non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed that Nancy Borst, County Communications Coordinator be included in the meeting and that the Commissioners return to open session in the Board meeting room at 2:20 p.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the Commissioners.

The Commissioners returned to the regular session at 2:20 p.m. No binding action was taken during the executive session.

Ms. Borst left the meeting at 2:30 p.m.

**MOTION:** Commissioner Steffen made a motion to adjourn the Board of Commissioners regular meeting at 3:00 p.m. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the Commissioners.