

**THE MINUTES OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
ON NOVEMBER 12, 2013**

The Board of Kingman County Commissioners met in special session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on November 12, 2013. Those present:

John Steffen, Commissioner  
Carol Voran, Commissioner  
Fred Foley, Commissioner  
Carol Noblit, Master County Clerk

Also present was the County Counselor, John Caton.

Commissioner Steffen called the Board of County Commissioners Meeting to Order at 8:00 a.m.

Commissioner Steffen asked if there were any amendments to the agenda. Commissioner Foley moved to approve the agenda as presented. Commissioner Voran seconded the motion. The motion was approved upon the unanimous vote of the Commissioners.

The County Clerk presented the minutes from the County Commissioners Regular Meeting on November 4, 2013 to be approved.

**MOTION:** Commissioner Voran made a motion to approve the minutes presented with one change as follows: John Caton, County Counselor submitted form of notice of public sale that will need to be published for two consecutive weeks in the official County newspaper. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the Commissioners.

Visitors: John Parson, Steve Parsons, David Rich with Unique Enterprises, Tom Arpin with BG Architecture, Sid Arpin with BG Engineering, Randy Case with Murphy Tractor and Daniel Shea, Economic Development Director.

Staff: Nancy Borst, Kingman County Communications Coordinator, Fred Simon, Emergency Preparedness Director, Heather Kinsler, 911/Dispatch Director, Sheriff Randy Hill, Stan Goetz, HR/Planning/Zoning Director, Charles Arensdorf, Public Works Director.

8:40 a.m. Heather Kinsler, John Parsons, Steve Parsons, David Rich and Fred Simon, Sheriff Hill joined the Commission meeting.

9:00 a.m. Fred Simon, Emergency Preparedness Director and David Rich with Unique Enterprises were in to demonstrate the Kingman County Burn Permit Application that David has developed to be placed on-line. Commissioners would like for the burn permits on-line to begin January 1, 2014. David Rich left the meeting at 9:35 a.m.

Ms. Kinsler left the meeting at 9:35 a.m.

9:35 a.m. Steve Parsons and John Parsons were in to discuss the Law Enforcement Center Project with the Commissioners. John and Steve Parsons left the meeting at 9:52 a.m.

9:52 a.m. Tom Arpin and Sid Arpin discussed with the Commissioners the Law Enforcement Center project and possible changes to the project design to reduce costs Tom & Sid Arpin left the meeting at 11:05 a.m.

10:43 a.m. Daniel Shea joined the Commission meeting.

Mr. Simon and Sheriff Hill left the meeting at 11:05 a.m.

11:07 a.m. Charles Arensdorf was in with an update on White Cliff. White Cliff will start a pipeline from Skellyville southeast across the county exiting south of Spivey at the Harper County Line. Charles updated the Commission on the hot mix program and discussed his department's need for a new computer replacing the outmoded model recently damaged by a computer virus.

11:30 a.m. Randy Case with Murphy Tractor and Charles Arensdorf were in to discuss the trade-in of the 1993 John Deere 544G Loader for \$31,750 toward payment of the purchase price of a 2013 John Deere 524K Wheel Loader for \$141,784 or a 2012 John Deere 524K Wheel Loader for \$105,500. Commissioner Steffen moved to table discussion of a replacement loader until the November 18, 2013 meeting. Commissioner Voran seconded the motion and the motion was approved unanimously. Mr. Case & Mr. Arensdorf left the meeting at 12:00 noon.

Commissioner Steffen made a motion to recess the special session meeting from 12:00 to 1:30 p.m.

Commissioner Steffen called the recessed meeting to order at 1:30 p.m.

1:45 p.m. Stan Goetz discussed with the Commissioners the following matters:

- Blue Cross/Blue Shield information.
- Department Head performance review information submitted to the Commission. Also, submitted a blank copy of the performance review form for the Commission to review and asked if they would like to make any changes to the form.
- Department Head and Safety meeting minutes.
- Discussed modifications to the Flex spending plan for the County if they want.
- Review of Policy #25-Use of County-Issued Vehicles.

Stan Goetz submitted the following approved zoning permits:

1. Ken Krehbiel- horse shed-SE corner of NE4-Sec. 10-30-7 (Valley).
2. Livingston Farms- farm shop-SW Corner SW4-Sec. 16-28-7 (Ninnescah East).
3. Ron Zoeller- house-NE Corner of SW4-Sec. 20-28-7 (Ninnescah East).

Stan submitted a copy of the Planning Commission minutes for the Commission to read.

**MOTION:** Commissioner Voran moved to approve the proposed Policy #25- Use of County-

owned Vehicles. Commissioner Foley seconded the motion and the vote in favor of the motion was unanimous.

**EXECUTIVE SESSION:** Commissioner Voran moved that the Board of County Commissioners recess for an executive session from 2:15 p.m. to 2:20 p.m. for the purpose of discussing matters relating to non-elected personnel matters with Mr. Goetz, Mr. Caton and Ms. Noblit. Commissioner Foley seconded the motion and the vote in favor of the motion was unanimous.

Mr. Goetz left the meeting at 2:33 p.m.

2:34 p.m. Nancy Borst, Kingman County Communications Coordinator discussed with the Commissioners information received from the 18<sup>th</sup> Annual S.P.I.R.I.T. Conference regarding the development of the US Highway 54 corridor that she attended on Friday, November 8<sup>th</sup>, 2013.

3:15 p.m. Commissioner Steffen moved to adjourn the Meeting. Commissioner Foley seconded and the motion was approved unanimously.