

**THE MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COUNTY COMMISSIONERS**

October 7, 2013

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on October 7, 2013. Those present:

John Steffen, Chairperson
Carol Voran, Commissioner
Fred Foley, Commissioner
John Caton, County Counselor
Carol Noblit, Master County Clerk

Chairperson Steffen declared that a quorum was present and called the meeting to order at 8:00a.m.

AGENDA:

Commissioner Steffen made a motion to approve the agenda with changes. Commissioner Voran seconded, the vote was unanimous.

VISITORS:

STAFF: Nancy Borst, Communications Coordinator, John Korbel, Appraiser's Office, Cindy Chrisman-Smith, Health Nurse, Stan Goetz, HR/Planning/Zoning Director, Donna Rohlman, County Treasurer, Charlie Arensdorf, Public Works Director, Fred Simon, Emergency Management Director, Heather Kinsler, 911/ Dispatch Director, Steve Ramsey, Community Service Director and Rick Batchellor, Appraiser.

STAFF REPORTS:

Fred Simon presented a draft of the new Burn Permit Application and discussed availability online for the next year. Also, submitted a Resolution 2013-126, A resolution providing for the definition and prohibition of certain open burning when deemed to be injurious to the health, safety and welfare of the public; defining violations and providing penalties therefore.

Nancy Borst was provided an update on the Public Information Officer training that she attended last week.

Cindy Chrisman-Smith provided a department update. Also, Cindy discussed hiring for a Part-time position.

Donna Rohlman and Stan Goetz discussed insufficient check collection procedures.

Stan Goetz met with Commissioners and discussed the following:

1. Start review of Policy #25- Use of County-Issued Vehicles.
Discussed what to do when new benefit vendors come through.

Charlie Arensdorf and Commissioners discussed the following:

1. Update on Galesburg #29 Concrete Box-Letting date will be November 4, 2013 at 11:00 a.m.
2. Update on G.8-1 bridge construction.

Carol Noblit submitted Resolution 2013-127, A resolution of the Board of County Commissioners of Kingman County, Kansas designating an official depository of public funds pursuant to K.S.A. 9-1401 for Kanza Bank. Also, submitted Resolution 2013-128, A resolution of the Board of County Commissioners of Kingman County, Kansas designating an official depository of public funds pursuant to K.S.A. 9-1401 for Citizens Bank of Kansas.

Carol Noblit submitted a letter for the Commission's approval of Kingman County Council on Aging transportation funding.

MOTIONS:

Commissioner Foley made a motion to approve Resolution 2013-126, A Resolution providing for the definition and prohibition of certain open burning when deemed to be injurious to the health, safety and welfare of the public; defining violations and providing penalties therefore. Commissioner Steffen seconded; vote in favor was unanimous.

Commissioner Foley made a motion to approve Resolution 2013-127, A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF KINGMAN COUNTY, KANSAS DESIGNATING AN OFFICIAL DEPOSITORY OF PUBLIC FUNDS PURSUANT TO K.S.A. 9-1401. Commissioner Voran seconded; vote in favor was unanimous.

Commissioner Voran made a motion to approve Resolution 2013-128, A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF KINGMAN COUNTY, KANSAS DESIGNATING AN OFFICIAL DEPOSITORY OF PUBLIC FUNDS PURSUANT TO K.S.A. 9-1401. Commissioner Foley seconded, vote in favor was unanimous.

Commissioner Foley made a motion to approve a letter of support for transportation funding for Kingman County Council on Aging using local mill levy funds. Commissioner Voran seconded; vote in favor was unanimous.

Commissioner Voran made a motion to approve the Construction Period Road Repair Cost Letter agreement dated October 7, 2013 between the County and Flat Ridge 2 LLC. Commissioner Foley seconded; vote in favor was unanimous.

ZONING PERMITS:

1. John Pearson for a machine shed/ living quarters in the NW4 SW4 section 29-28-6 (Dale) issued on March 25, 2013.
2. Steve Conrardy for a Ag support manufactured home in the NE4 section 9-29-9(Peters) issued on September 24, 2013.
3. Ed Albers for a farm utility building in the SE4 NE4 section 28-28-10(Rural) issued on October 1, 2013.
4. Paul Baker for a Pole Barn in the NE4 section 9-29-6(Eagle) issued on October 3, 2013.

CONSTRUCTION PERMIT:

1. Victor J. Steffen-Water & Electric Crossing-Sections 11 & 14, Township 27 South, Range 10 West- (Dresden).

EXECUTIVE SESSION:

Commissioner Steffen made a motion to go into executive session for non-elected personnel matters with HR and County Appraiser from 9:35 to 9:50. Commissioner Voran seconded; vote in favor was unanimous. The Board of County Commissioner's returned to open session at 9:50.

Commissioner Steffen made a motion to go into executive session for non-elected personnel matters with HR and County Appraiser from 11:30 to 11:50. Commissioner Voran seconded; vote in favor was unanimous. The Board of County Commissioner's returned to open session at 11:50.

APPROVAL OF MINUTES:

Commissioner Voran made a motion to approve the minutes of the October 7, 2013 Commission Meeting. Commissioner Foley seconded, the vote was unanimous.

ADJOURNMENT

Commissioner Voran made a motion to adjourn the regular Commission Meeting. Commissioner Foley seconded, the vote in favor of the motion was unanimous.