

**THE MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS**

September 30, 2013

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on September 30, 2013. Those present:

John Steffen, Chairperson  
Carol Voran, Commissioner  
Fred Foley, Commissioner  
John Caton, County Counselor  
Carol Noblit, Master County Clerk

Chairperson Steffen declared that a quorum was present and called the meeting to order at 8:00a.m.

**AGENDA:**

Commissioner Steffen made a motion to approve the agenda. Commissioner Foley seconded, the vote was unanimous.

**STAFF:** Steve Ramsey, Community Service Supervisor, Cindy Chrisman-Smith, Health Nurse, Nancy Borst, Communications Coordinator, Mary Schwartz, Health Department, Stan Goetz, HR/Planning/Zoning Director, Steve Bachenberg, Engineer, Charlie Arensdorf, Public Works Director, Richard Batchellor, Appraiser and Debra Ziegler, Deputy Appraiser.

**STAFF REPORTS:**

Fred Simon discussed the burn permits with the County Commissioners. Fred demonstrated the online burn permit that Cheney currently uses and recommended that Kingman County Burn Permits also be available online for residents. Commissioners said to move forward with the project.

Cindy Chrisman-Smith was in with a department update and asked the County Commission if they are ready for their flu shots, as they are available. Mary Schwartz gave the County Commissioners their flu shots.

Nancy Borst was in with an update regarding the Law Enforcement Center informational meetings. Nancy reminded the Commissioners that the current Sales Tax approved by the voters for the County Roads will end in 2020.

Stan Goetz was in with a re-zone permit for the Mark Becker property.

Commissioner Steffen brought before the Commission a request from Susan Hubbell, Register of Deeds that the Elected Official salaries be reviewed.

Charles Arensdorf was in with following:

1. Consultation request- Allen Township.

2. Review memorandum on reimbursement to townships on Flat Ridge 2 Wind Farm haul roads with AB3 Rock applied.
  3. Review correspondence on asphalt damage- Zenda Telephone project.
  4. Discuss additional overlay with 2013 Hot Mix Overlay Program.
- Steve Bachenberg discussed Hwy 54 and the connecting roads with the County Commission.

**NEW BUSINESS:**

Commissioners received correspondence from R. Alan Snodgrass requesting a support letter of a federal balanced budget and the Commission decided to take no action on this request.

**MOTION:**

Commissioner Steffen made a motion to approve the request for consultation from Allen Township. Commissioner Voran seconded; the vote was unanimous.

Commissioner Foley made a motion to approve Resolution 2013-110 A GAAP Waiver for 2012. Commissioner Voran seconded; the vote was unanimous.

Commissioner Foley made a motion to accept Resolution 2013-112, "A Resolution changing the zoning district classification of certain property located in the unincorporated area of Kingman County, Kansas, under the authority granted by the zoning regulations of the County as originally approved by resolution no. 2007-38." Commissioner Steffen seconded; the vote was unanimous.

**EXECUTIVE SESSION:**

Commissioner Foley moved for an executive session with HR for non-elected personnel matters from 10:30 to 10:55. Commissioner Steffen seconded, the vote in favor of the motion was unanimous. The Board of County Commissioners returned to open session at 10:55.

Commissioner Voran moved for an executive session with HR and Richard Batchellor for non-elected personnel matters from 12:50 to 1:10. Commissioner Steffen seconded, the vote in favor of the motion was unanimous. The Board of County Commissioners returned to open session at 1:10.

Commissioner Foley moved for an executive session with HR and Deb Ziegler for non-elected personnel matters from 1:17 to 1:30. Commissioner Steffen seconded, the vote in favor of the motion was unanimous. The Board of County Commissioners returned to open session at 1:30.

**APPROVAL OF MINUTES:**

Commissioner Voran made a motion to approve the minutes of the September 30, 2013 Commission Meeting. Commissioner Foley seconded; the vote was unanimous.

**ADJOURNMENT**

Commissioner Voran made a motion to adjourn the regular Commission Meeting. Commissioner Foley seconded; the vote in favor of the motion was unanimous.