

THE MINUTES OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON September 22, 2014

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on September 22, 2014. Those Present:

Carol Voran, Chairperson
John Steffen, Commissioner
Fred Foley, Commissioner
Carol Noblit, Master County Clerk

Visitors: Gayle Dye, Donna Hardesty and David Dinell, Kingman Leader-Courier.

Staff: Nancy Borst, County Communications Coordinator, Steve Ramsey, Community Service Director, Susan Hubbell, Register of Deeds, Sheriff Randy Hill, Heather Kinsler, 911/Dispatch Director, Fred Simon, Emergency Preparedness Director, Mendy Frampton, Activity Center Director, Charles Arensdorf, Public Works Director, Steve Bachenberg, County Engineer and Stan Goetz, HR/Planning/Zoning Director.

Commissioner Voran called the Board of County Commissioners Meeting to Order at 8:00 a.m.

Commissioner Voran asked if there were any additions to the agenda.

The County Clerk requested to add a funds transfer from the General Fund to the Capital Improvement Fund and information received from Linda Langley for the Recycle Center.

MOTION: Commissioner Foley moved to approve the agenda with the addition of funds transfer from General fund to the Capital Improvement Fund and the information received from Linda Langley for the Recycle Center. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Clerk submitted the minutes from the September 15, 2014 meeting for approval.

Commissioner Voran corrected that Mr. Batchellor discussed an Ag survey and NRP.

MOTION: Commissioner Foley made a motion to approve the minutes of September 15th with the changes made on the discussion with Mr. Batchellor. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

8:15 a.m. Steve Ramsey presented his time card for a signature.

Mr. Ramsey left the meeting at 8:17 a.m.

8:27 a.m. John Wimer, Noxious Weed Director was in giving information for a second truck for his department that he would like to send out for bid. County Commissioners let Mr. Wimer know that nothing should be done until January 2015 and Mr. Wimer said that he would re-submit sometime in January 2015.

Mr. Wimer left the meeting at 8:40 a.m.

The County Clerk submitted an operating transfer received from the internal auditor, Linda Langley to transfer \$310,083.20 from the General Fund-Operating Transfer to Capital Reserves to the Capital Improvement Reserves-Operating Transfers.

MOTION: Commissioner Foley moved to approve the operating transfer from the General Fund-Operating Transfer to Capital Reserves to the Capital Improvement Reserves-Operating Transfers in the amount of \$310,083.20. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Clerk submitted the following abatements to the County Commissioners for approval:

<u>Tax Year</u>	<u>Order Number</u>	<u>RE/PP/O&G/Etc.</u>	<u>Amount</u>
2012	4181	Real Estate	\$ 102.16
2013	4180	Real Estate	\$ 311.05
2013	4182	Real Estate	\$ 106.54

County Commissioners signed county vouchers in the amount of \$ 148,019.29.

8:45 a.m. Fred Simon, Emergency Preparedness Director was in to discuss being trained and able to use the new plotter. Commissioner Voran said that they wanted to limit the use of the new plotter to a few people to keep damages down.

Ms. Hubbell, Register of Deeds discussed the new plotter and why she wanted to limit the access. Fred Simon, Emergency Management Director, Sheriff Randy Hill and Heather Kinsler, 911 Dispatch/Director were present. The County Commissioners asked that the departments set up a procedure on the usage and go by it.

Mr. Simon, Ms. Hubbell, Sheriff Hill, Ms. Kinsler left the meeting at 9:10 a.m.

9:12 a.m. Mendy Frampton, Activity Center Director and Steve Ramsey, Community Service Director were in to update the Commissioners and requested an executive session for non-elected personnel matters.

EXECUTIVE SESSION: Commissioner Voran moved to go into executive session for non-elected personnel matters at 9:12 a.m. with Mendy Frampton, Activity Center Director and Steve Ramsey, Community Service Director and return to regular session at 9:32 a.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

County Commissioners returned to regular session at 9:32 a.m. No decision made.

Ms. Frampton and Mr. Ramsey left the meeting at 9:32 a.m.

9:33 a.m. Charles Arensdorf, Public Works Director discussed the following with the County Commissioners:

1. Execute "Authority to Award Contract- Commitment of County Funds"-Project 48C-1183-01-Intersection Improvement.
2. Mr. Arensdorf gave the County Commission information on KSA 68-559a-Road and Bridge Tax Levy.
3. Update on NW 10 Ave and let the Commission know that someone from Schwab Eaton will be in attendance at the joint County-City Meeting on the 15th of October. Steve Bachenberg, County

Engineer gave the County Commission a NW 10th Ave cost comparison to review before the meeting.

4. Mr. Arensdorf reviewed the August Financial report with the County Commission.
5. Pre-proposal meeting for SW 170 project – 9/22/2014 – 1 pm in Cunningham.

Mr. Arensdorf submitted a proposal for Stormwater Pollution Prevention Compliance Services from Terracon for approval.

MOTION: Commissioner Steffen moved to approve the proposal from Terracon for Stormwater Pollution Prevention Compliance Services. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Arensdorf and Mr. Bachenberg left the meeting at 10:18 a.m.

10:18 a.m. Stan Goetz, HR/Planning/Zoning Director was in with the following building permits that were approved:

1. Brian Alfrey- Sun Room- N1/2 Section 3-28-6 (Dale).
2. Doug & Pam Liebl – Sun Room- SE4 – Section 4-30-10(Liberty).

Mr. Goetz discussed with the County Commission the conference that he attended last week and that it was a very good conference.

EXECUTIVE SESSION: Commissioner Voran moved for an Executive session for non-elect personnel matters at 10:25 a.m. with Donna Rohlman, County Treasurer and Stan Goetz, HR/Planning/Zoning Director and return to regular session at 10:35 a.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

County Commissioners returned to regular session at 10:35 a.m.

Commissioners discussed with Ms. Rohlman about a complaint that was received from a taxpayer that an Ag questionnaire was sent to the wrong taxpayer even though the correct owners were listed and the Commissioners would address the issue and it would be corrected.

EXECUTIVE SESSION: Commissioner Voran moved to go into executive session for non-elected personnel matters at 10:40 a.m. with Donna Rohlman, County Treasurer and Stan Goetz, HR/Planning/Zoning Director and to return to regular session at 10:50 a.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

County Commissioners returned to regular session at 10:50 a.m.

Commissioner Voran discussed a Personal Leave request for an Employee.

MOTION: Commissioner Foley moved to approve the Personal Leave for an employee. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioner Voran discussed a Shared Leave request for an employee.

MOTION: Commissioner Foley moved to approve the Shared Leave for an employee. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioner Voran reviewed with the Board members the information that was discussed at the KAC (Kansas Association of Counties) meeting she attended Friday, September 22, 2014.

MOTION: Commissioner Steffen moved to adjourn the board meeting at 11:17 a.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.