

THE MINUTES OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
ON September 8, 2014

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on September 8, 2014. Those Present:

Carol Voran, Chairperson  
John Steffen, Commissioner  
Fred Foley, Commissioner  
Carol Noblit, Master County Clerk

Also present was the County Counselor, John Caton.

Visitors: Gayle Dye, Donna Hardesty, David Dinell, Leader Courier, Danny McDorman, City Police Officer, Andrea Wood, Kingman County Extension Agent, Michael Owen, Kingman County Extension Agent, Mike Floyd, 4-H Board President, Carol Young, John Kostner, Elizabeth Madden, City Commissioner, Pamela J. Stasa, Conservation District Manager, Gene Albers, Conservation District Board Member, Clint Foley, Conservation District Board Member, Kevin Wegerer, Conservation District Board Member, Frank Strohl, Conservation District Board Member, John Meng, Conservation District Board Member and Daniel Shea, Economic Development Director.

Staff: Steve Ramsey, Community Service Director, Mendy Frampton, Kingman County Activity Center Director, John Wimer, Noxious Weed Director, Heather Kinsler, 911/Dispatch Director, Fred Simon, Emergency Preparedness Director, Jeff Cox, Noxious Weed Department, Richard Batchellor, Appraiser, Susan Hubbell, Register of Deeds, Donna Rohlman, County Treasurer, Stan Goetz, HR/Planning/Zoning Director, Mark Schnittker, Courthouse Maintenance, Steve Bachenberg, County Engineer and Charles Arensdorf, Public Works Director.

Commissioner Voran called the Board of County Commissioners Meeting to Order at 8:00 a.m.

8:00 a.m. Steve Ramsey presented his time card for a signature. Mr. Ramsey discussed purchasing a pop machine from Philips 66 for the Recycle Center.

Mr. Ramsey left the meeting at 8:08 a.m.

Commissioner Voran asked if there were any additions to the agenda.  
Carol Noblit, County Clerk asked to add bills for KONE and Strong's Insurance to the agenda to discuss.

**MOTION:** Commissioner Steffen made a motion to approve the agenda with the addition of the bills from KONE and Strong's Insurance. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Clerk submitted the minutes from the August 25, 2014 meeting for approval.

**MOTION:** Commissioner Foley moved to approve the minutes of August 25<sup>th</sup>. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

County Commissioners signed county vouchers in the amount of \$56,665.57.

8:27 a.m. Andrea Wood, Kingman County Extension Agent, Michael Owen, Kingman County Extension Agent were in with quarterly updates.

Andrea reported on Walk Kansas and that there were 16 teams registered in Kingman County with 12,864 miles logged, the ServSafe Manager Course that was held in Wichita, Pressure Canning Workshop, Babysitting Clinic, Food Handler Training, Health Coalition/Chamber with the date set for 2015 being March 28<sup>th</sup>, Discovery Days, Library Program, Heart of Kansas 4-H Camp, Rock Springs, State Fair Fashion Revue, Kingman County & 4-H Fair and SHICK (Senior Health Insurance Counselor for Kansas). Andrea also discussed upcoming programs.

Michael reported on Ag Agent Home Visits, Kingman County Wheat Plot Tour, Range and Beef Tour, Presentations that were done at the Lions Club and Rotary Club, Library Program, Summer Camp, County Fair, Tractor Safety School, St. Patrick's School Garden, District Horse Show, Chick Embryology, Livestock Judging, Shooting Sports and Kansas State Fair (Livestock).

Mr. Owens, Ms. Wood and Mr. Floyd left the meeting to 8:45 a.m.

8:49 a.m. Cindy Chrisman-Smith, Health Nurse was in with an update on her office and asked about hiring a part-time nurse to cover an employee's maternity leave.

Ms. Smith left the meeting at 8:59 a.m.

Commissioners signed the following abatements:

<u>Tax Year</u>	<u>Order Number</u>	<u>RE/PP/O&amp;G/etc.</u>	<u>Amount</u>
2013	4128	Personal Property	\$ 205.25
2013	3902	Personal Property	\$ 29.75
2013	3901	Personal Property	\$1,944.52
2013	4178	Real Estate	\$ 297.80
2013	4172	Oil-Working	\$ 256.45
2013	4173	Oil-Working	\$8,307.82
2013	4174	Oil-Working	\$3,161.19
2013	4175	Oil-Working	\$ 145.91
2013	4176	Oil-Working	\$1,708.85
2013	4177	Oil-Working	\$5,227.50

Commissioners signed the following Escaped Tax:

2013	4179	Escaped Tax	\$ 297.80
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Commissioners signed the following Addition:

2013	10755	Personal Property	\$ 114.13
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Commissioners discussed receiving the wind payment in the amount of \$310,083.20 and that amount will be placed in the capital improvement fund for the LEC.

Commissioner Voran discussed correspondence received on the sales tax income for the month of August, 2014 in the amount of \$65,443.44.

County Clerk submitted quotes for 160 cases of 8 ½ X 11 Copy Paper from Dirks Copy Products Inc. in the amount of \$4,280.00 and Roberts Hutch-Line in the amount of \$4,896.00.

**MOTION:** Commissioner Steffen moved to approve the paper quote from Dirks Copy Products in the amount of \$26.75 per case for 160 cases of paper with total being \$4,280.00. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioner Voran wanted to thank the Kingman Saddle & Ropers Club for letting Kingman County use the outdoor arena free of charge.

9:30 a.m. Mendy Frampton, Activity Center Director was in to discuss the front of the building and requested hiring Bethany Thimesch to do the schematic design for the Activity Center Building.

**MOTION:** Commissioner Foley moved to approve the hiring of Bethany Thimesch to do the Schematic design for the Activity Center Building. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioner Voran asked if there was something the department heads wished to contribute to the conversation. Almost all department heads were in attendance.

Donna Rohlman, County Treasurer wanted to let the Commissioners know that the department heads know what Mendy has gone through and that the department heads are behind her and the County Commissioners.

Mark Schnittker, Courthouse Maintenance wanted to let the Commissioners know that he was proud that the Commissioners have stood behind Mendy Frampton and continue to do so.

Carol Voran discussed correspondence received from the City Manager, Emily Graf. Ms. Graf's correspondence let Mendy know that an agreement will be drawn up for the use of the outdoor arena. Ms. Voran gave a brief history of the arena issues.

Commissioner Voran asked Mendy to let the City know when she needs to use the outdoor arena.

Charles Arensdorf, Public Works Director asked if anyone had thought about the liability of the use of the outdoor arena.

Ms. Hubbell, Ms. Rohlman, left the meeting at 10:00 a.m.

10:00 a.m. Pamela J. Stasa, Conservation District Manager and Conservation District Board were in to discuss the inter-local agreement between the Conservation District and Kingman County.

Ms. Stasa, Board Members left the meeting at 10:20 a.m.

10:20 a.m. Stan Goetz, HR/Planning/Zoning Director was in and gave an update on the Wellness Conference that was attended by Mr. Courtney, Mr. Korbelt and himself last week. Mr. Goetz discussed Policy #16-Personal Leave of Absence changes with the County Commissioners.

Mr. Goetz had the following building permits approved:

1. Jason Moran- Garage- NE4 SE4- Sec. 20-27-6 (Galesburg).
2. Wayne Schwartz- Shop & extended roof- SE4 NE4 – Sec. 16-29-9(Peters).
3. David Houtwed-House- SE corner SE4- Sec. 5-27-10(Dresden).
4. David Lampe- Machine Shed- NW4- Sec. 16-27-6(Galesburg).

Mr. Goetz left the meeting at 10:40 a.m.

10:45 a.m. Linda Langley, Kingman County Internal Auditor was in to discuss the abatements and additions that have been submitted to be signed. Ms. Langley asked the County Counselor about a request received from Professional Finders and if it will need to be responded to. Mr. Caton instructed Ms. Langley to send a non-commercial request form to them to fill out for the request.

Ms. Langley left the meeting at 10:55 a.m.

10:56 a.m. Charles Arensdorf, Public Works Director was in with constructions on County Right of Ways for the following:

1. AT & T- Lower cables between Sections 20 & 21 Township 27 South Range 9 West Eureka- FAS 360 mile 3 – KDOT project 48C-1183-01.
2. AT & T- Lay 810 feet of cable between Sections 1 & 12 Township 28 South Range 5 West (Vinita).
3. Molitor Oil- Lay temporary water line between Sections 24 & 25 Township 29 South Range 9 West– (Peters).

Mr. Arensdorf discussed information on Kansas Open Records Act and delinquent account on damage to county property resulting from motor vehicle accident and a Pre-Construction Conference for the Hot Mix Program that is set for September 10, 2014.

Steve Bachenberg, County Engineer discussed with the Commissioners the latest report from Terracon for the Landfill and the counts were just above the level required by KDHE but they are slowly going down. He believes that KDHE will just let us know to keep monitoring the wells.

Mr. Bachenberg and Mr. Arensdorf left the meeting at 11:38 a.m.

11:39 a.m. Susan Hubbell, Register of Deeds was in with a new fee chart that she will be presenting to her Register of Deeds Association.

Ms. Hubbell left the meeting at 11:53 a.m.

**EXECUTIVE SESSION:** Commissioner Voran moved to go into executive session for attorney client-privilege at 11:55 a.m. with John Caton, County Counselor and return to regular session at 12:05 p.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The Commissioners returned to regular session at 12:05 p.m.

12:05 p.m. Daniel Shea, Economic Development Director was in with an update.

Mr. Shea left the meeting at 12:23 p.m.

**MOTION:** Commissioner Steffen made a motion to adjourn the regular board meeting at 12:24p.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.