

THE MINUTES OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON August 18, 2014

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on August 18, 2014. Those Present:

Carol Voran, Chairperson
John Steffen, Commissioner
Fred Foley, Commissioner
Carol Noblit, Master County Clerk

Also present was the County Counselor, John Caton.

Visitors: Gayle Dye, Donna Hardesty, David Dinell, Leader Courier, Andrea Wood, Kingman County Extension Agent, Michael Owen, Kingman County Extension Agent and John Kostner.

Staff: Nancy Borst, Kingman County Communications Director, Steve Ramsey, Community Service Director, Mendy Frampton, Kingman County Activity Center Director, John Wimer, Noxious Weed Director, Stan Goetz, HR/Planning/Zoning Director, Susan Hubbell, Register of Deeds and Charles Arensdorf, Public Works Director.

Commissioner Voran called the Board of County Commissioners Meeting to Order at 8:10 a.m.

8:10 a.m. Steve Ramsey presented his time card for a signature.

Mr. Ramsey left the meeting at 8:12 a.m.

Commissioner Voran asked if there were any additions to the agenda. The County Clerk asked to add a discussion of the EMS payments for the remainder of 2014.

MOTION: Commissioner Steffen moved to approve the agenda with the addition of a discussion of the remainder of the 2014 Kingman EMS payments. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Clerk submitted the minutes from the August 11, 2014 meeting for approval.

Commissioners read the minutes from the August 11, 2014 meeting and requested that a word be changed from pay to reimburse in the motion relating to the improvement of Road 170 in Cunningham.

MOTION: Commissioner Foley moved to approve the minutes with the change of the word "pay" to "reimburse" in the motion relating to the improvement of Road 170 in Cunningham. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioners discussed the certification of voting delegates for the 39th Annual Kansas Association of Counties Conference.

MOTION: Commissioner Foley moved to designate Mr. Steffen as the County's voting delegate for the KAC Conference. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

8:30 a.m. Commissioner Voran opened the floor for public comment. Andrea Wood and Michael Owen, Kingman Extension Agents thanked the County Commissioners for the appropriation they will receive for 2015. The Commission thanked them for the good work that they have done for the County.

Ms. Wood and Mr. Owen left the meeting at 8:33 a.m.

The County Clerk submitted breakdown information to the County Commission regarding the remaining Kingman EMS budgeted funds for 2014. The Commissioners asked for a monthly breakdown submitted by the Kingman EMS before disbursement is made.

Commissioner Voran reminded the Commissioners of the KDOT meeting that will be held on August 19, 2014.

9:00 a.m. Mendy Frampton, Kingman Activity Center Director discussed with the Commissioners needed repairs to the front of the Activity Center and also about the first phase of work to be done that was discussed with the Activity Center committee.

Ms. Frampton left the meeting at 9:20 a.m.

9:27 a.m. John Wimer, Noxious Weed Director requested an executive session for a discussion of non-elected personnel matters.

EXECUTIVE SESSION: Commissioner Voran moved to recess for an executive session at 9:30 a.m. for the purpose of discussing personnel matters relating to non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed, that John Wimer, Noxious Weed Director, Stan Goetz, Human Resources Director, and John Caton, County Counselor, be included in the meeting to advise the Commissioners and that the Commissioners return to open session in the Board meeting room at 9:40 a.m. Commissioner Steffen seconded the motion and the motion was approved upon the unanimous vote of the County Commissioners.

Commissioners returned to regular session at 9:40 a.m. No action was taken during the executive session.

Commissioners asked Mr. Wimer to get back with them next week.

Mr. Wimer left the meeting at 9:48 a.m.

9:50 a.m. Stan Goetz, HR/Planning/Zoning Director discussed a proposed change to Policy #16-Personal Leave of Absence to permit payment of health insurance benefits for employees with a serious health condition that makes the employee unable to perform the employee's job.

MOTION: Commissioner Voran moved to approve the revised Policy #16 as presented to permit payment of health insurance benefits for employees with a serious health condition that makes the employee unable to perform the employee's job. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Goetz gave the Commissioners copies of proposed Policy #41-Lactation Accommodation Policy to review.

10:10 a.m. Richard Batchellor, Appraiser joined the meeting by conference call to discuss the purchase of a new plotter, the cost of which would be divided between departments. The Board of County Commissioners agreed that the cost of the plotter and monthly charges should be paid out of the County

General Fund so it could be available to all departments. The Commissioners also asked that Susan Hubbell, Register of Deeds, be responsible for overseeing the purchase and maintenance of the plotter.

The conference call with Mr. Batchellor ended at 10:16 a.m.

Mr. Goetz submitted approved zoning permits to the County Commission for the following:

1. James Pearce-Storage Shed-SE4 sec. 24-T27-R5 (Evan).
2. Kevin Beck- attached garage-19 acres sec. 1-T30-R5 (Bennett).
3. Derrick Swingle-workshop/garage-1 acre sec. 22-T30-R9 (Rochester).

EXECUTIVE SESSION: Commissioner Voran moved to recess for an executive session at 10:20 a.m. for the purpose of discussing personnel matters relating to non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed, Nancy Borst, Communications Coordinator, Stan Goetz, Human Resources Director, and John Caton, County Counselor, be included in the meeting to advise the Commissioners and that the Commissioners return to open session in the Board meeting room at 10:35 a.m. Commissioner Steffen seconded the motion and the motion was approved upon the unanimous vote of the County Commissioners.

Commissioners returned to regular session at 10:35 a.m. No action was taken during the executive session.

Mr. Goetz left the meeting at 10:35 a.m.

10:45 a.m. Susan Hubbell, Register of Deeds discussed with the Commissioners the proposed purchase of a new plotter for the County capable of reproducing large-format maps and documents and pointed out that she currently has to drive to Wichita to get copies of maps.

MOTION: Commissioner Voran moved to purchase an HP Designjet T2500 PS eMultifunction Printer from ARC Document Solutions, Wichita, Kansas at a cost of \$9,599.00. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Ms. Hubbell left the meeting at 10:54 a.m.

EXECUTIVE SESSION: Commissioner Voran moved to recess for an executive session at 10:55 a.m. for the purpose of consultation with the County Counselor on a matter protected by the attorney-client privilege in order to protect the privilege and the Board's position in potential litigation and that the Commissioners return to open session in the Board meeting room at 11:00 a.m. Commissioner Steffen seconded the motion and the motion was approved upon the unanimous vote of the County Commissioners.

Commissioners returned to regular session at 11:00 a.m. No action was taken during the executive session.

11:00 a.m. Charles Arensdorf, Public Works Director presented contract documents for execution in connection with the Hot Mix Overlay Program 2014-Part 2 and the Construction Inspection for the KDOT Project 48C-1183-01 (Penalosa) previously approved by the Commissioners.

Mr. Arensdorf submitted an application for a drive entrance for Paul Mitchell on the east side of Section 15 Township 29 Range 8 (Belmont)-FAS 366- Mile 6.

Mr. Arensdorf reviewed the Public Works Department June financial report with the County Commissioners.

MOTION: Commissioner Steffen moved to adjourn the regular board meeting at 11:48 a.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.