

THE MINUTES OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON July 21, 2014

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on July 21, 2014. Those Present:

Carol Voran, Chairperson
John Steffen, Commissioner
Fred Foley, Commissioner
Carol Noblit, Master County Clerk

Also present was the County Counselor, John Caton.

Visitors: Donna Hardesty, Gayle Dye, John Kostner, David Dinell, Kingman Leader-Courier, Justin Mitchell, Adams, Brown, Beran & Ball, Chartered, John Deines, Blue Cross/Blue Shield of Kansas, Gary Hardman, Gallagher Benefits, and Brad Fagan, Schwab Eaton, P.A.

Staff: Nancy Borst, Kingman County Communications Director, Steve Ramsey, Community Service Director, Fred Simon, Emergency Preparedness Director, Linda Langley, Kingman County Internal Auditor, Stan Goetz, HR/Planning/Zoning Director, Mendy Frampton, Activity Center Director and Charles Arensdorf, Public Works Director.

Commissioner Voran called the Board of County Commissioners Meeting to Order at 8:00 a.m.

Commissioner Voran asked if there were any amendments to the agenda.

MOTION: Commissioner Steffen made a motion to approve the agenda as submitted. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioner Voran asked if there were any changes to the minutes of the July 14, 2014 County Commission meeting. The Commissioners discussed correcting the minutes by including the discussions with Ms. Graf, the City Manager, relating the proposed budget for the Emergency Medical Services.

MOTION: Commissioner Voran made a motion to amend the minutes to add (1) The EMS budget had \$19,546.00 left at the end of 2012. (2) In 2013 Kingman County paid \$110,000.00 and the City paid \$12,328.00. (3) Accurate figures for 2014 were not presented and the total capital outlay was not detailed. (4) There has been no new contract since 2009 and the county has continued to fund the EMS. (5) The County has no problem with the Emergency Medical Services and let Mr. Beighler know that they are doing a great job and have no complaints with the services. Commissioner Steffen seconded. The motion to amend the minutes as proposed was approved upon the unanimous vote of the County Commissioners.

8:18 a.m. Fred Simon, Emergency Preparedness Director presented a fiscal year 2015 County Emergency Operations Plan Update grant application fact sheet. The purpose of the plan is to provide funding to complete the county emergency operations plans.

Mr. Simon left the meeting at 8:30 a.m.

8:30 a.m. Justin Mitchell Adams, Brown, Beran and Ball, Chartered, and Linda Langley, County Internal Auditor, discussed with the Commissioners the revised Fiscal year 2015 Budget proposal. Commissioners reviewed the line items in the General Fund including the budget for the EMS. Commissioner Foley proposed that the budget for the EMS budget be increased to \$165,000.00.

After discussion, the Commissioners asked Mr. Mitchell to include in the budget the sum of \$145,000.00 to support EMS services for City of Kingman EMS, \$41,000.00 for Norwich EMS, and \$13,000 for Cunningham EMS. This represents an additional \$10,000.00 to Norwich EMS and Cunningham EMS. Commissioners also discussed a budget request from the Chamber of Commerce but took no action on the request.

MOTION: Commissioner Steffen made a motion to publish the Notice of Public Hearing for the County budget on July 31, 2014 for a scheduled public hearing at 9:00 a.m. on August 11, 2014. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Mitchell and Ms. Langley left the meeting at 9:45 a.m.

9:49 a.m. Mr. John Deines, Blue Cross/Blue Shield of Kansas, and Gary Hardman presented a proposal for renewal of the County's group health insurance plan for the plan year commencing October 1, 2014.

MOTION: Commissioner Foley made a motion to approve the Blue Crosse/Blue Shield plan proposal for 2014-2015 plan year. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Steffen made a motion to maintain the present \$125 single-premium stipend and \$200 family-plan premium-stipend. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Steffen made a motion to approve payments in the amount of \$500 in lieu of health benefits to employees who have health insurance coverage under a plan other than the County group health insurance plan. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Deines, Mr. Hardman and Mr. Goetz left the meeting at 10:45 a.m.

10:45 a.m. Mendy Frampton, Activity Center Director, discussed with the Commissioners issues regarding the operations of the Activity Center and outdoor arena and presented a draft of a letter to be addressed to the City Commissioners. Ms. Borst was directed to work with Ms. Frampton to finalize a draft of a letter for the Commissioner's review.

Ms. Frampton left the meeting at 11:00 a.m.

11:00 a.m. Charles Arensdorf, Public Works Director and Brad Fagan, Schwab Eaton, P.A., attended the opening of the following bids for the 2014-Part II Surface Overlay Project for Hot Mix-FAS 360, 362 and 601:

	Days to Complete	Bid Bond Included	Total Bid
1. Cornejo & Sons	90	X	\$701,691.50
2. Heft & Sons	30	X	\$529,380.50
3. Apac	315	X	\$633,451.50

Mr. Fagan reported that the Engineers estimated project cost was \$612,201.50. The Commissioners directed Mr. Fagan to review the bids submitted and to submit his recommendations regarding approval of the successful bid at the July 28, 2014 County Commission meeting.

Mr. Arensdorf discussed a Pre-Construction Conference that will be held on Tuesday, July 22, 2014 regarding the OneOk pipeline project in the Evan, Vinita, Allen and Bennett Townships and cover.

Mr. Arensdorf discussed the following with the County Commissioners:

- The April and May financial reports with the Commission.
- Updated the Commissioners on the Oil Distributors and the new units are in use and the trade-ins have been picked up.
- Submitted for signature a form regarding consultant selection for Project 48-1183-01.
- Updated the commission on a meeting that he had with Scott Strong, Strong's Insurance.
- Fuel Quotes will be opened on July 28, 2014.

Mr. Arensdorf and Mr. Fagan left the meeting at 11:30 a.m.

Commissioners signed four abatements in the amount of \$25,023.46.

11:35 a.m. Stan Goetz, HR/Planning/Zoning Director reviewed with the Commissioners revisions to Policy #9-Time and Pay procedures.

MOTION: Commissioner Voran made a motion to approve the proposed changes to Policy #9 regarding the use of time Clocks. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Goetz discussed the progress in making the transition of responsibilities for inspections of septic and water systems in accordance with the Kingman County Sanitation Code from South Central Environmental Protection Group to Kingman County.

EXECUTIVE SESSION: Commissioner Voran made a motion to recess for an Executive Session at 11:50 a.m. for the purpose of discussing personnel matters relating to non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed, that Stan Goetz, Human Resources Director, and John Caton, County Counselor, be included in the meeting to advise the Commissioners and that the Commissioners return to open session in the Board meeting room at 11:55 a.m. Commissioner Steffen seconded the motion and the motion was approved upon the unanimous vote of the County Commissioners.

Commissioners returned to regular session at 11:55 a.m.

MOTION: Commissioner Voran made a motion to approve an employee's request for 228 hours of shared leave. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioners reviewed and discussed the agreement between the County and Kone Elevator, Inc. for elevator inspections and service.

MOTION: Commissioner Steffen made a motion to approve the KONE Care Plus Agreement for Vertical Transportation as submitted. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Steffen made a motion to adjourn the regular board meeting at 12:00 p.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.