

THE MINUTES OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON July 14, 2014

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on July 14, 2014. Those Present:

Carol Voran, Chairperson
John Steffen, Commissioner
Fred Foley, Commissioner
Carol Noblit, Master County Clerk

Also present was the County Counselor, John Caton.

Visitors in attendance: Mike Eidem, Bonnie Eidem, David Dinell, Kingman Leader-Courier, Gayle Dye, Joyce Mertens, Emily Graf, City Manager, Charlus Bishop, City Commissioner, Zachary Bieghler, Emergency Medical Services Director, Rebecca Gonzalez, EMS, Danny McDorman, City of Kingman Police Officer, Scott Strong, Strong's Insurance, Terri Glenn, Strong's Insurance.

Staff in attendance: Steve Ramsey, Community Service Director, Linda Langley, Kingman County Internal Auditor, Mark Schnittker, Courthouse Maintenance, Charles Arensdorf, Public Works Director, Steve Bachenberg, County Engineer.

Commissioner Voran called the Board of County Commissioners Meeting to Order at 8:00 a.m.

Commissioner Voran asked if there were any additions to the agenda. No matters were added to the agenda.

The County Clerk submitted the minutes for the regular meeting of July 7, 2014 to be approved.

MOTION: Commissioner Steffen made a motion to approve the minutes of the July 7, 2014 regular meeting. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioner Voran requested approval for adding Joyce Mertens to the agenda at 9:00 a.m.

MOTION: Commissioner Steffen made a motion to approve the amended agenda with the addition of Joyce Mertens at 9:00 a.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

County Commissioners approved County and Road & Bridge vouchers in the amount of \$823,767.52.

8:40 a.m. Linda Langley, Kingman County Internal Auditor discussed with the Commissioners the independent contractor agreement between the Kingman County and Mr. Kyle Clark.

Commissioners received a request to add Ms. Graf, Kingman City Manager, to the agenda at 10:00 a.m.

MOTION: Commissioner Foley made a motion to add Ms. Graf to the agenda at 10:00 a.m. Commissioner Steffen seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Ms. Langley left the meeting at 9:00 a.m.

9:00 a.m. Joyce Mertens discussed with the Commissioners her concerns with a landowner's closing and use of a township road Ms. Mertens was advised to submit a letter to the County Commission describing her complaint.

Ms. Mertens left the meeting at 9:05 a.m.

9:07 a.m. Linda Langley, Internal Auditor, presented proposed budget transfers approval for the period ending June 30, 2014. Commissioner Steffen moved to approve the proposed budget transfers and Commissioner Foley seconded the motion. The motion was approved upon a unanimous vote of the Commissioners.

Ms. Langley left the meeting at 9:15 a.m.

9:24 a.m. Mark Schnittker, Courthouse Maintenance, discussed with the Commissioners needed repairs and replacement of concrete sidewalks in three different areas that presently are trip hazards. Also, Mr. Schnittker also told the Commission that he had replaced two bearings in the air conditioner for the Courtroom.

Mr. Schnittker left the meeting at 9:26 a.m.

9:27 a.m. Stan Goetz, HR/Planning/Zoning was in to discuss the following:

- Mr. Goetz told the Commissioners that the 6 Minutes newsletter was placed with the employee paycheck on July 11, 2014.
- Department Head Meeting minutes were reviewed.
- Reviewed a slight change to Policy #9-Time and Pay procedures.
- Reviewed concealed and open carrying of weapons and presented for the Commissioners' information updated policies approved in Saline and & Reno Counties.

Mr. Goetz also reported to the Commissioners approval of a building permit to Tim Tatro for the addition of a Sun Porch- SE Corner of NW4- Sec. 29-T28-R7(Ninnescah East).

EXECUTIVE SESSION: Commissioner Voran made a motion to recess for an Executive Session at 9:55 a.m. for the purpose of discussing personnel matters relating to non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed, that Stan Goetz, Human Resources Director, and John Caton, County Counselor, be included in the meeting to advise the Commissioners and that the Commissioners return to open session in the Board meeting room at 10:00 a.m. Commissioner Steffen seconded the motion and the motion was approved upon the unanimous vote of the County Commissioners.

County Commissioners returned to regular session at 10:00 a.m.

10:00 a.m. Emily Graf, City Manager, Zachary Bieghler, EMS Director, Rebecca Gonzales, EMS, and Charlus Bishop, Kingman City Commissioner, discussed with the Commissioners the City's request for a County budget allocation to support operations of the City/County Ambulance and Emergency Medical Services and proposed budget reductions under consideration by the Commissioners. Commissioners discussed the following reasons for the proposed budget allocation: 1) The EMS budget had \$19,546.00 left at the end of 2012. 2) In 2013 Kingman County paid \$110,000.00 and the City paid \$12,328.00. 3) Accurate figures for 2014 were not presented and the total capital outlay was not detailed. 4) There has been no new contract since 2009 and the county has continued to fund the EMS. 5) The County has no

problem with the Emergency Medical Services and let Mr. Beighler know that they are doing a great job and have no complaints with the services.

Ms. Graf, Mr. Bieghler, Ms. Gonzales and Mr. Bishop left the meeting at 10:35 a.m.

10:37 a.m. Sheriff Randy Hill, Scott Strong, Strong's Insurance and Terri Glenn, Strong's Insurance discussed with the Commissioners discuss the current and proposed changes in the insurance coverage for the Sheriff's office equipment and furnishings, firearms and other movable property.

Sheriff Hill, Mr. Strong, Ms. Glenn left the meeting at 11:00 a.m.

Commissioners reviewed and discussed the proposed independent contractor agreement for between Kingman County and Kyle W. Clark to provide environmental inspection and testing services required by the Kingman County Sanitation Code.

MOTION: Commissioner Foley made a motion to approve the independent contractor agreement between Kyle W. Clark and Kingman County, Kansas. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

County Clerk submitted Resolution 2014-R13 authorizing an amendment to the inter-local cooperative agreement providing for the organization and operations of the South Central Local Environmental Protection Group, approving the form of said amendment and authorizing the execution and delivery of said amendment on behalf of Kingman County, Kansas.

MOTION: Commissioner Steffen made a motion to approve Resolution 2014-R13-A **RESOLUTION AUTHORIZING AN AMENDMENT TO THE INTER-LOCAL COOPERATIVE AGREEMENT PROVIDING FOR THE ORGANIZATION AND OPERATIONS OF THE SOUTH CENTRAL LOCAL ENVIRONMENTAL PROTECTION GROUP, APPROVING THE FORM OF SAID AMENDMENT AND AUTHORIZING THE EXECUTION AND DELIVERY OF SAID AMENDMENT ON BEHALF OF KINGMAN COUNTY, KANSAS.**

11:15 a.m. Charles Arensdorf, Public Works Director asked the Commissioners to consider the agreement for Landfill Expansion Design from Terracon Consultants, Inc., for \$10,800.00.

MOTION: Commissioner Steffen made a motion to approve the contract for landfill expansion design presented by from Terracon Consultants, Inc., in the amount of \$10,800.00. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Steve Bachenberg, County Engineer discussed with the County Commissioners RS 359 improvement alternatives for Cunningham, Kansas.

Mr. Bachenberg and Mr. Arensdorf left the meeting at 11:58 a.m.

EXECUTIVE SESSION: Commissioner Voran moved the County Commission recess for an executive session for consultation with the County Counselor on a matter protected by the attorney-client privilege in order to protect the privilege and the Board's position in potential litigation, and that the Commissioners return to open session in the Commissioners' meeting room at 12:15 p.m. made a motion to recess for executive session at 12:00 p.m. for Attorney Client privilege. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioners returned to regular session at 12:15 p.m.

12:18 p.m. Mark Schnittker returned to present additional information regarding the proposed sidewalk repairs. He also informed the Commissioners that the creek needs to be cleaned out behind the Courthouse.

MOTION: Commissioner Foley made a motion to adjourn the Commission meeting at 12:30 p.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.