

THE MINUTES OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
ON June 16, 2014

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on June 16, 2014. Those Present:

Carol Voran, Chairperson  
John Steffen, Commissioner  
Fred Foley, Commissioner  
Carol Noblit, Master County Clerk

Also present was the County Counselor, John Caton.

Commissioner Voran called the Board of County Commissioners Meeting to Order at 8:00 a.m.

Visitors: Donna Hardesty, Mary I. Bergkamp, Jason Jump, Kingman Leader-Courier, Cheryl Howlett, Kingman County Fair Board, Tim Bergkamp, Kingman County Fair Board, John Kostner, Zachary Bieghler, City EMS Director, Rebecca Mendoza, Kingman Ems, Joanne Ziegler, Justin Mitchell, Auditor with Adams, Brown, Beran & Ball.

Staff: Nancy Borst, Kingman County Communications Director, Steve Ramsey, Community Service Director, Susan Hubbell, Register of Deeds, Stan Goetz, HR/Planning/Zoning Director, Charles Arensdorf, Public Works Director.

8:00 a.m. Scott Strong and Terri Glenn with Strong's Insurance were in to present the Insurance Coverage for Kingman County for June 2014-June 2015. Mr. Strong discussed coverages with the County Commissioners.

County Commissioners signed county vouchers in the amount of \$115,927.24.

8:25 a.m. Commissioners approved time cards submitted by Mark Schnittker, Courthouse Maintenance, and Steve Ramsey, Community Service Director.

Mr. Ramsey left the meeting at 8:30 a.m.

8:30 a.m. Tim Bergkamp and Cheryl Howlett with the Kingman County Fair Board were in with their budget request of \$13,000.00 for 2015.

Mr. Bergkamp and Ms. Howlett left the meeting at 8:50 a.m.

8:50 a.m. Emily Graf, City Manager, Zachary Bieghler, and Rebecca Mendoza were in to submit the EMS Budget request of \$160,000.00 for 2015 budget year.

Ms. Graf, Mr. Bieghler and Ms. Mendoza left the meeting at 9:12 a.m.

9:12 a.m. Commissioner Voran opened the proposals received in response to the Request for Proposals to Provide Elevator Maintenance and Service. The only proposal received by the Commissioners was from KONE Elevator Service.

9:18 a.m. Nancy Borst, County Communications Coordinator discussed with the Commissioners a survey that she has sent out and reported that responses are not coming in as quickly as needed.

9:20 a.m. Justin Mitchell, with Adams, Brown, Beran and Ball, was in to reviewed budget requests received and discussed possible projects and revenue and expense budget adjustments that may be needed.

9:30 a.m. Susan Hubbell, Register of Deeds was in to go over budget request with the Auditor and County Commissioners. Also, Ms. Hubbell discussed purchasing a plotter for her office utilizing funds on hand in the Register of Deed's Technology Fund.

Ms. Hubbell left the meeting at 10:10 a.m.

Mr. Mitchell continued to review budget requests received with the County Commissioners.

11:00 a.m. Susan Hubbell, Register of Deeds was in to let the Commissioners know that she will be purchasing a HP T2500 PS Plotter from ARC Wichita at the purchase price of \$9,599.00 with an added 2yr manufacturer's warranty in the amount of \$2,399.00.  
Susan Hubbell left the meeting at 11:15 a.m.

Mr. Mitchell left the meeting at 11:25 a.m.

11:28 a.m. Charles Arensdorf, Public Works Director was in to discuss the finalization on the Oil Distributor Sales Agreement from Van Keppel for a 2001 Rosco Maximizer II Oil Distributor in the amount of \$49,700.00 less a Trade-in of 1985 Etnyre BT-RS Oil Distributor of \$3,000.00 with total cost being \$46,700.00.

**MOTION:** Commissioner Steffen made a motion to purchase a 2001 Rosco Maximizer II Oil Distributor from G.W. Van Keppel Company in the amount of \$46,700.00. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Arensdorf updated the County Commissioners on the NW 10th Construction Plans.

11:40 a.m. Sheriff Randy Hill was in to discuss the lease pricing received from Citizens Bank of Kansas for 2.9% fixed with a \$300 documentation prep fee, First National Bank of Hutchinson for 3.50% range for 3 years, and the Kanza Bank for 2.75% fixed with a \$300 set up fee for the vehicle lease purchase.

**MOTION:** Commissioner Steffen made a motion to approve a vehicle lease purchase agreement with Kanza Bank with an interest rate component of of 2.75% fixed with a \$300 set up fee subject to the Commissioners review of the lease and related documents. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Sheriff Hill submitted a copy of a letter sent for reimbursement to the City for housing of one of their prisoners.

11:53 a.m. Heather Kinsler, 911/Dispatcher Director was in with a COPS grant that she would like to apply for that would need 25% funding from the county for this grant if approved. After discussion, Commissioner Steffen moved to authorize submission of a grant application for a regular service law enforcement officer. Commissioner Foley seconded the motion and the motion was approved by the Commissioners upon a unanimous vote.

**MOTION:** Commissioner Voran made a motion to recess the regular meeting until 1:00 p.m. for lunch. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioner Voran called the regular meeting back to order at 1:00 p.m.

1:00 p.m. Fred Simon, Emergency Preparedness Director discussed the South-Central Kansas (Homeland Security Region G) Multi-Hazard, Multi-Jurisdictional Mitigation Plan which was prepared for and developed with the Jurisdictions within and including: Butler County, Cowley County, Harper County, Harvey County, Kingman County, Marion County, McPherson County, Reno County, Rice County, Sedgwick County and Sumner County that was adopted May 30, 2014.

**MOTION:** Commissioner Steffen made a motion to approve the South-Central Kansas (Homeland Security Region G) Multi-Hazard, Multi-Jurisdictional Mitigation Plan. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Clerk submitted minutes for the Regular Commission Meeting June 9<sup>th</sup>, 2014.

**MOTION:** Commissioner Steffen made a motion to approve the minutes of the June 9<sup>th</sup>, 2014 Regular Meeting with the corrections regarding the discussion with Mr. Rowley and adding the information received from correspondence received from Judge Solomon. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioners discussed the Kone proposal to provide elevator inspection and maintenance services and, upon the recommendation of the County Counselor, tabled further consideration of the proposal until the next regular meeting.

The County Clerk submitted the Administrative Order No. 2014-10 received from Judge Solomon for the State Holidays.

**MOTION:** Commissioner Steffen made a motion to designate the County Holidays for 2015 to match the State Administrative Order No. 2014-10. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

**MOTION:** Commissioner Steffen made a motion to adjourn the Commission meeting at 1:45 p.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.