

THE MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON May 19, 2014

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on May 19, 2014.

Those Present:

Carol Voran, Chairperson

John Steffen, Commissioner

Fred Foley, Commissioner

Stan Goetz, HR taking minutes for Clerk

Visitors: Mike Rowley, Mary I. Bergkamp, Carol Young and Joanne Ziegler.

Staff: Nancy Borst, County Communications Coordinator, Fred Simon, Emergency Preparedness Director, Richard Batchellor, Appraiser, Steve Ramsey, Community Service Director, Mark Schnittker, Courthouse Maintenance, Jeremy Courtney, Payroll/Benefits Clerk and Charles Arensdorf, Public Works Director.

Commissioner Voran called the Commission Meeting to Order at 8:02 a.m.

8:03 a.m. Steve Ramsey received approval of time card and asked to carry over 5 days' vacation into June for 30 days from his anniversary hire date, per policy.

MOTION: Commissioner Steffen made a motion to approve the carry over of 5 days' vacation for Mr. Ramsey for 30 days per policy. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Ramsey left the meeting at 8:07 a.m.

Stan Goetz submitted the Commission minutes from the May 12, 2014 for approval.

MOTION: Commissioner Steffen made a motion to approve the minutes for the May 12, 2014 meeting as corrected. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

8:40 a.m. Mark Schnittker, Courthouse Maintenance received approval of his time card and updated Maintenance Department status and received overtime approval for a ceiling project in the tag office.

Mr. Schnittker left the meeting at 8:47 a.m.

8:47 a.m. Nancy Borst, County Communications Coordinator reviewed the agenda for the Activity Center Committee meeting on June 2, 2014 at 7:00 p.m. at the Kingman County Activity Center.

8:51 a.m. Mike Rowley updated the Commissioners that there has been very little progress in the removal of debris and upkeep at 1955 East 10th Street. The current owners, who purchased the .86 acres at a past tax sale, have not responded to the County's request for improvement to this parcel. Mike noted to the Commissioners of the County's Nuisance Laws and felt they should be pursued in regards to enforcement, which includes fines and jail time. Mike noted that there are several of these types of abandoned homesteads in NInnescah East Township alone. The Commissioners agreed that this is a continuing problem throughout the County and requested that the landowners to be contacted again for an explanation of their intention on completing an improved condition to the health, safety, and welfare of this property.

Mr. Rowley left the meeting at 9:09 a.m.

9:10 a.m. Richard Batchellor, County Appraiser updated the Commission on the Appraisal Department status, including possible implications of recent legislation and an update on the 2014 Payment in Lieu of Taxes due from the owners of Flat Ridge 2, LLC

Mr. Batchellor left the meeting at 9:25 a.m.

9:30 a.m. Stan Goetz, HR/Planning/Zoning Director provided Human Resources activity including the addition of a time clock for the County Attorney's office, pay matrix review, and review of Policies #37 and #31.

PLANNING/ZONING: Mr. Goetz presented the following zoning permit:

1. Shane & Sara Hilger-house-SW4 of Sec. 35-29-5 (Allen).

County Commissioners approved the hiring of Misty Jacobs to fill the public works department clerk position.

10:10 a.m. Charles Arensdorf, Public Works Director provided the following information:

- Reviewed his financial report for March 2014.
- Updated the Commission on the FAS 296 hot mix overlay and that work begins this week.
- Discussed the Right-of-Way width along the Pratt County line.
- Reviewed the Skellyville drainage work.
- Presented documents for the commission to sign for the Federal Aid Commitment on yearly funds for the next three years.
- Discussed the oil distributor equipment.
- Discussed payment for the design of the Smoots Creek bridge North of Midway.
- Discussed additional overlay project for this year.

Mr. Arensdorf presented a quote for the purchase of used bridge materials and crane from Independent Industries, Inc. from Meeker, OK for \$38,857.24. Mr. Arensdorf will get clarification on what the bid covers in regard to trading of materials and get back with the Commissioners.

MOTION: Commissioner Steffen made a motion to approve the overlay of FAS 360-mile 1 & 2 NW 110 Ave, FAS 362-mile 6 SE 20th St., FAS 601- mile 5 SE 60th St. Commissioner Foley

seconded. Commissioners Steffen and Foley voted Yes; Commissioner Voran voted No because of location of miles to be overlaid. The motion was approved on the vote of 2 in favor and one opposed.

Commissioners and Mr. Arensdorf discussed a possible overlay project in Cunningham FAS 359. The City has asked for the County's assistance. Mr. Arensdorf recommended that the City of Cunningham first contact the Kansas Department of Transportation to verify funding.

Commissioners will not meet at their regular time next week due to the Memorial Day Holiday. They will meet at 8:00 a.m. Tuesday, May 27th.

MOTION: Commissioner Steffen made a motion to adjourn the meeting at 11:25 a.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the Commissioners.