

THE MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON May 12, 2014

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on May 12, 2014.

Those Present:

Carol Voran, Chairperson
John Steffen, Commissioner
Carol Noblit, Master County Clerk

Visitors: Scott Strong, Strong's Insurance, John Kostner, Mary I. Bergkamp, Donna Hardesty, Greg Ellis, Joanne Ziegler, Eileen Hawkins, Horizons Board Member, Carole Maloney, Horizons Board Member, Kevin Martin-Nisly, Horizons Mental Health, Mike Garrett, Horizons Mental Health Director, Judy Albright, Council on Aging Director, Clayton Shively, Berry Tractor and Equipment District Manager and John Berry, Berry Tractor and Equipment.

Staff: Nancy Borst, County Communications Coordinator, Fred Simon, Emergency Preparedness Director, John Wimer, Noxious Weed Director, Richard Batchellor, County Appraiser, Steve Ramsey, Community Service Director, Stan Goetz, HR/Planning/Zoning Director, Mendy Frampton, Activity Center Director, Sheriff Randy Hill, Steve Bachenberg, County Engineer and Charles Arensdorf, Public Works Director.

Commissioner Voran called the Commission Meeting to Order at 8:00 a.m.

Commissioner Voran asked if there were any additions to the agenda.

MOTION: Commissioner Steffen made a motion to approve the agenda as presented. Commissioner Voran seconded. The motion was approved.

County Commission signed vouchers in the amount of \$62,841.25 for Road and Bridge expenses.

8:00 a.m. Steve Ramsey was in for approval of time card.

Mr. Ramsey left the meeting at 8:05 a.m.

8:08 a.m. Scott Strong with Strong's Insurance was in to discuss that the 2014 Premium will be \$206,738.00 which is down from the 2013 Premium of \$215,045.00.

Mr. Strong left the meeting at 8:25 a.m.

8:30 a.m. Richard Batchellor, Appraiser was in to discuss extension of Neighborhood Revitalization for Blake Holder and Mark and Deena Hedrick. Mr. Batchellor said that it is customary to give one extension on the NRP (Neighborhood Revitalization Plan).

MOTION: Commissioner Steffen made a motion to approve the Neighborhood Revitalization Program extensions for Blake Holder and Mark and Deena Hedrick. Commissioner Voran seconded. The motion was approved.

EXECUTIVE SESSION: Commissioner Voran made a motion to recess for an Executive Session at 8:31 a.m. with Stan Goetz, HR and Richard Batchellor, Appraiser for the purpose of discussing personnel matters of non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed with the Commissioners and that the Commissioners return to open session in the Board meeting room at 8:41 a.m. Commissioner Steffen seconded. The motion was approved.

The County Commissioners returned to regular session at 8:41 a.m.

Mr. Batchellor left the meeting at 8:48 a.m.

8:48 a.m. Nancy Borst, County Communications Director was in with an update on the meetings she attended last week.

Ms. Borst and Mendy Frampton were in with a list of people they plan on inviting to a meeting that will be held on June 2nd. Also, Nancy and Mendy reviewed a letter with the Commission that they will be sending out.

Ms. Frampton left the meeting at 9:24 a.m.

9:25 a.m. John Wimer, Noxious Weed Director was in to discuss and review the truck bids received. The bids were the following: Newberry Family Motors Inc. in the amount of \$31,437.00 and Lanterman Motors, Inc. in the amount of \$30,535.00.

MOTION: Commissioner Steffen made a motion to accept the bid from Newberry Family Motors, Inc. in the amount of \$31,437.00 for a 2014 Truck. Commissioner Voran seconded. Motion was approved.

Mr. Wimer discussed a chemical application issue to be able to submit a bill for \$50.00. The Commission said that we would spend more money trying to figure out the property line and suggested writing off the bill. Also, Mr. Wimer discussed the Household Hazardous Waste drop off that was held May 5th, 2014.

Mr. Wimer left the meeting at 9:26 a.m.

9:26 a.m. Mr. Ellis was in to discuss who would like to be involved in the planning process of the Law Enforcement Center.

Mr. Ellis, Ms. Hardesty and Ms. Bergkamp left the meeting at 9:26 a.m.

9:28 a.m. Nancy Borst discussed with the Commission the meeting coming up on June 2nd.

The County Clerk submitted to the Commission a report of transfers received from Linda Langley, Internal Auditor for approval – General File 2014-G40.

MOTION: Commissioner Steffen made a motion to accept the Report of Transfers for the One Month Ending April 30, 2014 in the amount of \$153,281.33. Commissioner Voran seconded. The motion was approved.

9:40 a.m. Stan Goetz, HR/Planning/Zoning Director was in to discuss the following:

- Review the Policy #37 –Use & Possession of Alcohol & Drugs.
- Reviewed the Department Head Meeting minutes.

ZONING PERMITS: Mr. Goetz submitted zoning permits for the following:

1. Joe Adelhardt- Machine Shed- E2 of Sec. 31-28-9 (Union)
2. Gary & Diane Wilson – Pole Barn – NE Corner of NE4- Sec. 12-27-7 (White)
3. Corey Cress – Pole Shed – NE Corner of SW4- Sec. 33-29-8(Belmont)

Mr. Goetz submitted the Planning Commission minutes from the meeting. Also, Mr. Goetz let the Commission know that Clark Farrar and Mike Novy’s terms on the board were up in March of 2014.

MOTION: Commissioner Steffen made a motion to appoint Clark Farrar and Mike Novy to 3 year terms that started March 2014.

EXECUTIVE SESSION: Commissioner Voran made a motion to recess for an Executive Session at 9:54 a.m. with Stan Goetz, HR for the purpose of discussing personnel matters of non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed with the Commissioners and that the Commissioners return to open session in the Board meeting room at 10:00 a.m. Commissioner Steffen seconded. The motion was approved.

10:05 a.m. Sheriff Randy Hill was in and discussed the Agreement with Norwich City for the services of Jan Smith, Sheriff’s Deputy.

MOTION: Commissioner Steffen made a motion to approve the Agreement between Kingman County and the City of Norwich in the amount of \$350.00 per month. Commissioner Voran seconded. Motion approved.

Sheriff Hill discussed publishing ad for a new deputy and putting out an RFP for bids on new police vehicles to replace the Dodge Pickups.

Sheriff Hill left the meeting at 10:20 a.m.

The Commission received a report that the Sales Tax for April received was \$62,994.00.

10:35 a.m. Susan Hubbell, Register of Deeds was in to discuss the legislation that has gone through.

Ms. Hubbell left the meeting at 10:49 a.m.

10:49 a.m. Mike Garrett, Horizons Mental Health, Kevin Martin-Nisly, Horizons Mental Health, Eileen Hawkins, Horizons Board, and Carole Maloney, Horizons Board were in to review revenue and expenses for the Horizons Mental Health Center with the County Commission.

11:00 a.m. Charles Arensdorf, Public Works Director, Clayton Shively, Berry Tractor and Equipment District Manager and John Berry, Berry Tractor and Equipment owner were in to discuss purchasing a 1996 Etnyre 2000 gallon asphalt distributor and a 1996 International 4900 Truck with approximately 53,000 miles for \$49,000.00. Mr. Arensdorf would trade in the Road & Bridge's Mauldin MT600 Oil Distributor and Truck for \$33,000.00 and that would leave a net trade difference of \$16,000.00. Charles said that he would take a few personnel and look at the truck and try it out.

Mr. Shively and Mr. Berry left the meeting at 11:25 a.m.

Steve Bachenberg, County Engineer was in with a new contract agreement for services June 1, 2014 to May 31, 2015 for approval.

MOTION: Commissioner Steffen made a motion to approve contract agreement for County Engineer services with Steve Bachenberg June 1, 2014 to May 31, 2015. Commissioner Voran seconded. Motion was approved.

EXECUTIVE SESSION: Commissioner Voran made a motion to recess for an Executive Session at 11:46 a.m. with Stan Goetz, HR, Charles Arensdorf, Public Works Director and Steve Bachenberg, Engineer for the purpose of discussing personnel matters of non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed with the Commissioners and that the Commissioners return to open session in the Board meeting room at 11:52 a.m. Commissioner Steffen seconded. The motion was approved.

Mr. Arensdorf and Mr. Bachenberg left the meeting at 12:05 p.m.

12:05 p.m. Judy Albright, Council on Aging Director was in to discuss cancelling HCBS (Home Care Base Services) program at the end of June with the County Commission. The Commission asked if this decision was approved by the board. Ms. Albright said the board agreed because the program is losing about \$600 per month. Also, Ms. Albright said there will be no disruption in service to the current clients on this program because she made sure that they will be taken care of.

The County Clerk submitted the minutes from the May 2, 2014 special meeting.

MOTION: Commissioner Steffen made a motion to approve the minutes of the May 2, 2014 special meeting. Commissioner Voran seconded. The motion was approved.

The Commission reviewed the RFP for the Courthouse elevator and decided to send it out to vendors with the deadline being June 13, 2014.

MOTION: Commissioner Voran made a motion to adjourn the regular board meeting at 12:35 p.m. Commissioner Steffen seconded. The motion was approved.