

THE MINUTES OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON April 27, 2015

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on April 27, 2015. Those Present:

Fred Foley, Chairperson
John Steffen, Commissioner
Carol Voran, Commissioner
Carol Noblit, Master County Clerk

John Caton, County Counselor was present.

Visitors: Phyllis Zorn, Kingman Leader-Courier, Donna Hardesty, Gayle Dye, Janice Neville and Mike Floyd, Kingman Extension Board, Andrea Wood, Kingman County Extension Agent, Bethany Thimesch, Architect, Mike Garrett and Kevin, Martin-Nisly, Horizons Mental Health Center, Inc.

Staff: Nancy Borst, County Communications Coordinator, Steve Ramsey, Community Service Director, Stan Goetz, HR/Planning/Zoning Director, Mendy Frampton, Activity Center Director, Steve Bachenberg, County Engineer and Charles Arensdorf, Public Works Director.

Chairman Foley called the meeting to order at 8:06 a.m.

Chairman Foley asked if there were any changes to the Agenda. Mr. Foley requested the addition of a discussion of holding a City/County joint meeting.

MOTION: Commissioner Steffen moved to approve the agenda with the addition of discussion of a City/County joint meeting being added to new business. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners signed county vouchers in the amount of \$ 198,078.57.

The County Commissioners signed the following 23 abatements that were presented by the County Clerk:

ABATEMENT		ABATEMENT	
#4487	232.22	#4488	1380.57
#4489	332.83	#4490	299.13
#4491	49.63	#4492	602.48
#4493	424.13	#4494	116.71
#4495	149.16	#4496	15.68
#4497	1448.93	#4498	50.82
#4499	1818.95	#4500	50.29
#4501	2.33	#4502	626.06
#4503	522.70	#4504	160.32
#4505	3756.79	#4506	692.09
#4507	107.84	#4508	974.54
#4509	1018.06		

8:23 a.m. Nancy Borst, Kingman County Communications Coordinator, provided the Commissioners a report regarding the recent workshops that she has attended. Ms. Borst informed the Commissioners that the workshops were very informative and beneficial. Ms. Borst attended a REAP workshop entitled "Working Today for Tomorrow" that focused on working collaboratively towards a goal. Ms. Borst

attended the Kansas Rural Opportunity Conference which was widely attended by many different attendees from many areas. Ms. Borst informed the Commission about the CDBG (Community Development Block Grant) workshop that she attended last week and said it was very informative.

8:55 a.m. Andrea Wood, Kingman County Extension Agent, along with Janice Neville and Mike Floyd, Extension Service board members, presented an update on Extension Service activities including the Bread-in-a-Bag program, Spring Fling Health and Craft Fair, Kingman Youth rUn?, Stay Strong, Stay Healthy, Walk Kansas, KOHP (Kansans Optimizing Health Program), Family Nutrition Program grant, County Club Day and Regional Club Day. Also, Ms. Wood discussed upcoming events including the HEU District Meeting, Walk Kansas Celebration, Food Preservation workshop, Discovery Days, Babysitting Clinic, County Camp and mentoring Harper County FCS Agent.

Ms. Wood, Ms. Neville and Mr. Floyd left the meeting at 9:06 a.m.

Stan Goetz, Human Resources/Planning/Zoning Director, presented the revised draft of Policy #10 relating to employee records. He will work with department heads on HIPPA training after the updated policy is implemented.

MOTION: Commissioner Steffen moved to approve the revised Policy #10 relating to Employee Records as presented. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Goetz also discussed a policy for having infants at work. He will work with department heads to draft a proposed policy.

Mr. Goetz reported that only eight zoning permits have been issued so far this year. There have been 18 water/wastewater permits issued.

He summarized the recent state conference for HR administrators, held at Rock Springs 4-H Ranch. Among topics discussed at the conference were auto graveyards and orphan waste tire clean-up, a Kansas Department of Health and Environment program).

Mr. Goetz reported that he is looking into possible replacement of the courthouse Filesafe™ camera system, which is obsolete and will not accommodate any additions. He will bring a proposal for an updated system at a future meeting.

Mr. Goetz left the meeting at 9:55 a.m.

10:00 a.m. Mendy Frampton, Activity Center Director and Bethany Thimesch, Architect were in to open the bids for the Activity Center Improvement Project. The following bids were received:

Walz Harman Huffman Construction, Inc. \$415,000.00 180 Days

Commerce Construction Services, Inc. \$359,900.00 120 Days
Alternate #1 23,800.00

Commissioners tentatively accepted the bid submitted by Commerce Construction Services, Inc., but directed Ms Frampton and Ms. Thimesch to discuss with the bidder possible change orders to reduce the project costs. Commissioner Steffen moved to table final acceptance of the contractor's bid pending such discussions. The motion was seconded by Commissioner Voran and approved upon the unanimous vote of the Commissioners.

Ms. Frampton, Ms. Thimesch, Ms. Dye and Ms. Hardesty left the meeting at 10:37 a.m.

10:35 a.m. Mike Garrett and Kevin Martin-Nisly with Horizons Mental Health Center, Inc., provided a report of the organization's services and financial position through the first three quarters of the current fiscal year. Mr. Garrett advised the Commissioners that Horizons Mental Health Center will not be asking the Commissioners for an increase in funding for next year.

Mr. Garrett and Mr. Martin-Nisly left the meeting at 10:55 a.m.

11:00 a.m. Charles Arensdorf, Public Works Director, and Steve Bachenberg, County Engineer, presented the hot mix project contracts for signature and provided an update on the Penalosa Intersection Project. Mr. Arensdorf also advised the Commissioners know that the Landfill building roof has been repaired.

Mr. Bachenberg discussed 90/10 funding projects and suggested that the Commissioners consider possible project they would like to submit to try for the funding.

EXECUTIVE SESSION: Commissioner Foley moved to go into executive session with Charles Arensdorf, Public Works Director, Stan Goetz, HR/Planning/Zoning Director and John Caton, County Counselor, a.m. to discuss personnel matters relating to nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and to return to open session in the Board meeting room at 11:35 a.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 11:35 a.m. No binding action taken during the executive session.

EXECUTIVE SESSION: Commissioner Foley moved for an executive session with Carol Noblit, County Clerk, Stan Goetz, HR/Planning/Zoning and John Caton, County Counselor at 11:40 a.m. to discuss personnel matters relating to nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and to return to open session in the Board meeting room at 11:55 a.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The Commissioners returned to regular session at 11:55 a.m. No binding action was taken during the executive session.

The County Commissioners discussed an extension on his NRP(Neighborhood Revitalization Program) for Arland Stephens.

MOTION: Commissioner Steffen moved to approve an extension on Arland Stephens NRP for one year. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Foley moved to adjourn the regular meeting at 12:33 p.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.