

THE MINUTES OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON February 9, 2015

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on February 9, 2015. Those Present:

Fred Foley, Chairperson
John Steffen, Commissioner
Carol Voran, Commissioner
Carol Noblit, Master County Clerk

Also present was John Caton, County Counselor.

Visitors: Gayle Dye, Donna Hardesty, Phyllis Zorn, Kingman Leader-Courier, Esther Farrell, Lisa Farrell, Zach Bieghler, Kingman EMS Director, Emily Graf, Kingman City Manager, Justin Hill, Kingman EMS, Rebecca Mendoza, Kingman EMS, Joie McCormick and Olive Ann McCormick.

Staff: Nancy Borst, County Communications Coordinator, Steve Ramsey, Community Service Director, Mark Schnittker, Courthouse Maintenance, Mendy Frampton, Activity Center Director, Stan Goetz, HR/Planning/Zoning Director, Richard Batchellor, County Appraiser, and Charles Arensdorf, Public Works Director.

Chairperson Foley called the Board of County Commissioners meeting to Order at 1:00 p.m.

Commissioner Foley asked if there were any additions to the agenda. Commissioner Steffen requested adding discussion on the Cunningham Emergency Services contract agreement.

MOTION: Commissioner Steffen moved to approve the agenda with the addition of discussion of the Cunningham Emergency Services Contract agreement. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners signed the following additions:

ADDITIONS		ADDITIONS	
ORDER#	AMOUNT	ORDER #	AMOUNT
4415	14,476.14	4416	3,516.69
4417	9,376.25	4418	2,324.37
4419	10,447.35	4420	2,511.34
4421	10,324.06	4422	2,618.85

1:00 p.m. Mendy Frampton, Activity Center Director was in to let the County Commissioners know she looked into the quality of the doors that were bid. Ms. Frampton requested approval to purchase the north walk-through door with panic bar from Pratt Glass in the amount of \$3,707.58 installed.

MOTION: Commissioner Voran moved to approve the purchase of a north walk-through door with panic bar from Pratt Glass in the amount of \$3,707.58 installed. Commissioner Steffen seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Ms. Frampton left the meeting at 1:05 p.m.

1:05 p.m. Steve Ramsey, Community Service Director asked if the safety committee should move forward on the escape plans for the 3rd and 4th floors of the Courthouse. The County Commissioners advised Mr. Ramsey that they would defer discussion of the issues until another time.

Mr. Ramsey left the meeting at 1:15 p.m.

1:16 p.m. Mark Schnittker, Courthouse Maintenance, was in to request purchasing carpet for the offices on the 4th floor. Mr. Schnittker said the Community Corrections office would like to go back to wood floor as the employee has allergies. Commissioner Voran said that she had no objections to putting wood floor back in the Community Corrections office if Mr. Schnittker doesn't mind doing it but she would like carpet in the transcriptionist's office. Mr. Schnittker talked with the Commissioners about the stone steps on the front of the Courthouse. The Commissioners asked Mr. Schnittker to look into the options that could be done to the steps.

Mr. Schnittker informed the Commissioners that the Law Enforcement Center roof will be done except for the guttering. The Commissioners would like a price on guttering. Also, Mr. Schnittker discussed lowering the postage table in the postage room. Commissioners agreed that it could be done.

Mr. Schnittker left the meeting at 1:28 p.m.

1:30 p.m. Charles Arensdorf, Public Works Director, and Steve Bachenberg, County Engineer, were in to discuss the Township bridge that was dug out to help the drainage issue.

Mr. Arensdorf approved a permit for Crowdis Water Well Service LLC – Road Crossing- Water Line that is between Sections 6 & 7 Township 28 Range 10(Rural).

Mr. Arensdorf discussed with the Commissioners the upcoming Township Board Meeting-Agenda & Dinner Menu.

Mr. Bachenberg gave an update on federal funding. The 2015 allocation is \$128,974.82 making the county's balance to \$207,568.41 and the County can continue to defer use of the funds for one more year before the County will have to use the funds. The County Commissioners gave Mr. Bachenberg permission to let KDOT know that they will be waiting for another year to use the funds. Chairman Foley asked Charlie about a wood bridge that is in bad shape.

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive with Charles Arensdorf, Public Works Director, and John Caton, County Counselor, to discuss matters related to nonelected personnel in order to protect the interests of the persons to be discussed at 1:48 to 1:55 p.m. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 1:55 p.m. No binding action was taken during the executive session

County Commissioners decided to not meet on President's Day, February 16, 2015.

Mr. Arensdorf left the meeting at 1:58 p.m.

2:00 p.m. Cindy Chrisman-Smith, Health Nurse was in to review and request an approval of the Provider Revalidation Application to be submitted to the Kansas Medical Assistance Program. Ms. Smith reported that Kingman County is in the CRI group with Butler County, Cowley County, Sedgwick

County and Harvey County. Kingman County will receive a share of \$18,399.00 from grant funds. Ms. Smith also let the Commissioners know that the Health Department copier needs to be replaced and that approximately 50% of the costs may be paid from grant money. Also, Cindy would like to utilize grant funds to purchase a trailer to use at Health Department clinics and to transport portable freezer packs. Commissioners discussed if it could be used for local emergency preparedness situations. Requests for funding from grant proceeds need to be submitted by April 15th and spent by the end of June, 2015. Commissioner Steffen asked to see all the correspondence received on the grant so they could review it.

Ms. Smith also let the Commissioners know that the Health Department's vision testing machine needs to be replaced as its current equipment is over 20 years old. Ms. Smith would like to purchase the Welch Allyn Spot Vision Screener for \$6,600.00 new and a newer used one like the one they currently have would be around \$5,000.00.

Ms. Smith left the meeting at 2:45 p.m.

Commissioner Steffen discussed the Cunningham EMS Service Contract agreement. If they have excess money they should start an equipment fund. Commissioner Foley agreed that Cunningham EMS Incorporated could have a savings account in Cunningham.

MOTION: Commissioner Voran moved to approve the transfers for the month of January 31, 2015. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Voran moved to approve the transfer from Capital reserves to the Capital Equipment Reserves Fund in the amount of \$8,300.00 for the Sheriff's sale of his 2005 F150 pickup. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The Commissioners reviewed and discussed a preliminary report and analysis provided by Greg Vahrenberg and Piper Jaffray, Inc. relating to a possible refunding and refinancing of the County's outstanding General Obligation Bonds, Series 2010.

MOTION: Commissioner Steffen moved that the County authorize Piper Jaffray, Inc. to finalize and submit to the County Commissioners a resolution to authorize the refunding of the County's outstanding General Obligation Bonds, Series 2010. Commissioner Voran seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Counselor was directed to contact Mr. Vahrenberg to advise him of the County Commissioners' decision.

3:01 p.m. Stan Goetz, HR/Planning/Zoning Director was in with Esther Farrell and Lisa Farrell to discuss a building that was erected without a zoning permit or building permit. They are running an equipment/automotive business. Esther Farrell discussed with the Commission about how it was built without zoning and building permits. Lisa Farrell let the Commissioners know that she received two letters from Mr. Goetz on the zoning of the property.

Mr. Goetz left the meeting at 3:20 p.m.

MOTION: Commissioner Steffen moved to approve the 2015 KAC Membership for Kingman County as the Kansas Association of Counties has many benefits the County receives. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioners considered the possible refunding of the County's general obligation bonds, Series 2010.

3:30 p.m. Zach Bieghler, Kingman EMS Director and Emily Graf, Kingman City Manager were in to review the revenue and expenses for the Ambulance fund.

Mr. Bieghler, Ms. Graf, Mr. Hill and Ms. Mendoza left the meeting at 3:44 p.m.

4:10 p.m. Stan Goetz, HR/Planning/Zoning Director was in to discuss the Wheatridge plat that is by Wheatlands. Mr. Goetz reviewed a property that needs to be cleaned up with the County Commissioners, an update on Policy #35-Security with the addition of earthquakes, review an update to Policy #10-Employee Records and a change to Policy #43. Mr. Goetz let the Commissioners know that certified mail notification has been sent to Carlyle Ploog and Donald Guy.

Mr. Goetz left the meeting at 4:15 p.m.

MOTION: Commissioner Steffen moved to approve payment of the 2015 Membership Dues in the amount of \$280.80 for the Kansas County Commissioners Association as it benefits the County by being members. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Voran moved to approve the minutes from the board meeting from February 2, 2015. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Steffen moved to adjourn the regular board meeting at 4:50 p.m. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.