

THE MINUTES OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON JANUARY 21, 2014

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on January 21, 2014. Those Present:

Carol Voran, Chairperson
John Steffen, Commissioner
Fred Foley, Commissioner
Carol Noblit, Master County Clerk

Also present was the County Counselor, John Caton.

Commissioner Voran called the Board of County Commissioners Meeting to Order at 8:00 a.m.

Commissioner Voran asked if there were any amendments to the agenda. Commissioner Steffen moved to approve the agenda as presented. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the Commissioners.

Visitors: Jason Jump, *Kingman Leader-Courier*.

Staff: Nancy Borst, County Communications Coordinator, Stan Goetz, HR/Planning/Zoning Director, Charles Arensdorf, Public Works Director, Travis Reid, Public Works Department, Sheriff Randy Hill and Fred Simon, Emergency Management Director.

EXECUTIVE SESSION: Commissioner Voran made a motion to recess for an Executive Session at 8:10 a.m. for the purpose of discussing personnel matters of non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed that Stan Goetz, Human Resources, Charles Arensdorf, Public Works Director, Travis Reid, Public Works Department and John Caton, County Counselor be included in the meeting and that the Commissioners return to open session in the Board meeting room at 8:50 a.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the Commissioners.

The County Commission returned to regular session at 8:50 a.m. No binding action was taken during the executive session.

8:50 a.m. Fred Simon, Emergency Management Director was in to discuss the ADT Contract dated January 14, 2014 and the service fee of \$1000.00.

MOTION: Commissioner Foley made a motion to approve Contract for 2014 between TYCO Integrated Security LLC and Kingman County Emergency Management for \$1000.00 after John Caton, County Counselor reviews the contract. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the Commissioners.

Mr. Simon left the meeting at 9:10 a.m.

The County Clerk discussed with the Commission the Request for Proposals to be sent to county newspapers to solicit sealed proposals for serving as the Official County Newspaper.

MOTION: Commissioner Steffen made a motion to send out Request for Proposals to all the county newspapers and have the sealed proposals be set to be opened on February 10, 2014 at 10:00 a.m.

Commissioner Foley seconded. The motion was approved upon the unanimous vote of the Commissioners.

9:30 a.m. Sheriff Randy Hill was in with his department's yearly report for 2013. Also, Sheriff Hill submitted an Equitable Sharing Agreement and Certification for a Commission signature.

MOTION: Commissioner Foley made a motion to approve the Equitable Sharing Agreement and Certification. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the Commissioners.

Sheriff Randy Hill left the meeting at 9:50 a.m.

County Commission discussed the Public Building Commission and the current board members and their expiration dates. It was determined that board member Joe Harbert's term expired December 31, 2013.

MOTION: Commissioner Steffen made a motion to appoint Joe Harbert to the Public Building Commission Board for a four-year term expiring December 31, 2017. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the Commissioners.

10:00 a.m. Stan Goetz, HR/Planning/Zoning Director was in to discuss the following:

- 2013 Wellness payout costs.
- Review draft for the concealed carry of firearms by employees.
- Review Policy #32-Smoke Free Workplace.
- Department Head Meeting minutes.

Stan Goetz discussed the resolution for rezone, special use, and for a new vacation/closing application fees.

EXECUTIVE SESSION: Commissioner Voran made a motion to recess for an Executive Session at 10:25 a.m. for the purpose of discussing personnel matters of non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed, that Stan Goetz, Human Resources and John Caton, County Counselor, be included in the meeting to advise the Commissioners and that the Commissioners return to open session in the Board meeting room at 10:35 a.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the Commissioners.

The Commissioners returned to regular session at 10:35 am. No binding action was taken during the executive session.

The County Clerk submitted the minutes from the January 13, 2014 Commission meeting for approval.

MOTION: Commissioner Foley made a motion to approve the minutes of January 13, 2014 as submitted. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the Commissioners.

11:00 a.m. Charles Arensdorf, Public Works Director was in with a request for consultation from Evan Township to evaluate drainage at the intersection of NE 40 St and NE 170 Ave.

MOTION: Commissioner Foley made a motion to approve the request for consultation by Evan Township to evaluate drainage at the intersection of NE 40 St and NE 170 Ave. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the Commissioners.

Mr. Arensdorf gave an update on Galesburg #29.

CONSTRUCTION PERMIT: Charles Arensdorf submitted a Construction Permit from Zenda Telephone to repair fiber optic cable between Section 15 & 16, Township 29, Range 9W (Peters).

Commissioners discussed with Mr. Arensdorf drainage issues on the Skellyville Road.

County Clerk submitted to the Commissioners the 2014 County Counselor Engagement for the Commissioners approval.

MOTION: Commissioner Foley made a motion to approve the 2014 County Counselor Engagement for John Caton. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the Commissioners.

County Clerk submitted for approval Resolution 2014-R5-GAAP WAIVER.

MOTION: Commissioner Voran made a motion to approve Resolution 2014-R5 GAAP Waiver. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the Commissioners.

Commissioners discussed the proposed equipment lease proposal submitted by Pitney Bowes but took no action regarding the proposal. The Commissioners directed the County Clerk and County Counselor to prepare a request for proposals for mail handling equipment.

MOTION: Commissioner Voran made a motion to adjourn the Board of Commissioners regular meeting at 12:15 p.m. Commissioner Foley seconded. The motion was approved unanimously.